Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,
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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. J Ward + 7 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 28th October 2026 at Arden Hall, Spencer Hall. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess, Clerk to the Council

Dated this 21st October 2026

AGENDA

C26-127 **Welcome:** Welcome from the Chairman.

C26-128 **Councillors:** To consider the co-option of councillor(s) and receive the Acceptance of Office form.

C26-129 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-130 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-131 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-132 **Minutes:** To approve the minutes of the Council Meeting held on Wed 30th Sept 2026.

C26-133 **Finance and General Purposes Committee:**

a. To note internal control check Q2 26-27.
b. To approve cheque payment to RBL for poppy wreaths.
c. To approve payment run 2026-10-28.
d. **Planning & Licensing:**
   i. To consider pre-application advice on proposed base station installation upgrade at 15 Water Orton Rd.
   ii. To comment on current applications.

Reference	Address	Proposal
PL/2026/01825/MINFHO	5 Delamere Close Castle Bromwich Solihull B36 9TW	Demolition of existing conservatory and construction of single storey rear extension to form open-plan kitchen-diner.
PL/2026/01869/MINFHO	11 Neville Road Castle Bromwich Solihull B36 9HP	Single storey front and side extension

C26-134 Leisure Services Committee:

a. To note the minutes of the meeting held on Wed 14th October.
b. To receive update on toilet facilities and consider the next steps.
c. To consider boundary fencing at Hob Farm.
d. To grant permission to CBC&SC for a members' fireworks event.
e. To consider correspondence received from CBC&SC regarding winter trading and pool table.

C26-135 Staffing Committee: To note the minutes of the meeting held on Thursday 22nd October.

C26-136 Council Office:

a. To receive an update on Council business.
b. To note the resignation of Borough Councillors and proposed by-election.
c. To consider WALC AGM voting rights.
d. To note HS2 Air Quality Report.
e. To note first draft of Neighbourhood Plan and consider actions necessary.
f. To consider correspondence with residents.

C26-137 Policies: To consider adopting policies:

a. Pension Discretion Policy
b. Grant Awarding Policy
c. Accessibility Statement for website.
d. Biodiversity Policy

C26-138 Confidential Matters: To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest.

a. To receive further advice on the confidentiality of tribunal.

C26-139 Councillors' reports and items for future agendas: To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-140 Action Log: To report progress on items:

* Signage (all areas)	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Clerk
* Toilet Facilities	Clerk/WP
* Dartboard trial (Dec)	Clerk
* Advice on staffing matter (NALC)	Clerk

C26-141 Meeting Schedule: Upcoming meetings at 7pm in the Spencer Hall unless specified :

Full Council	25th Nov, 16th Dec, 27th Jan
Leisure Services Committee	9th Dec, 10th Feb
Finance and General Purposes Committee	11th Nov, 13th Jan
Staffing Committee: (Council Office 3pm)	7th Jan

**potential budget meeting on Wed 13th or 20th Jan, depending on working party progress.