# Castle Bromwich Parish Council

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## Finance and General Purposes Committee

**Chairman:** Cllr. K Ahmed **Vice-Chairman:** Cllr. A Haywood
Cllr. P Allen, Cllr. S Beechey, Cllr. J MacDonald & Cllr. J Riordan

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Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council's Finance and General Purposes Committee**,** which will be held on Wednesday 23rd September 2026 at 7pm at Arden Hall (Spencer Hall). The agenda includes the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

**Members of the press and public are cordially invited to attend.**

GMBurgess

Gemma Burgess — dated this 16th September 2026

Clerk to the Council

## AGENDA

**F26-054** **Chairman's Welcome**

**F26-055** **Apologies:** To note apologies for absence.

**F26-056** **Declarations of Interest** – Councillors are reminded to keep their register of interests up-to-date and to submit written requests for the grant of a dispensation to the Clerk in advance of the meeting.

**F26-057** **Minutes:** To approve the minutes of the meeting held on 15th July 2026.

**F26-058** **Public Question Time:** An opportunity for the public and Borough Councillors to address the Committee.

**F26-059** **Finance:**

a) To approve the bank reconciliations for July & August 2026.
b) To note the credit card statement 02/08/2026; 02/09/2026.
c) To note the Trade UK Account card statement 05/08/26 & 05/09/26.
d) To note the list of direct debit payments July & August 2026.
e) To note the list of receipts and payments for July & August 2026.
f) To note the aged-debtors report and consider any action necessary.
g) To note the budget performance year-to-date & revisions where necessary.
h) To note NJC Pay Award 2026-27 and approve uplifted SCP as per contract.
i) To note water bill over the summer.
j) To note replacement tent bought for Scouts & assign to a budget.
k) To note payment made to contractor between meetings.
l) To approve the 2026-09-23 Payment Run.

**F26-060** **Planning & Licencing:**

a) To consider proposed communications upgrade for apparatus on Chester Road.
b) To note decision made on previous applications PL/2026/01236/MINFHO.
c) To note comments made under delegated authority between meetings on the following applications:

| Reference | Address | Proposal |
|---|---|---|
| PL/2026/01265 /COU | 2 Hurst Lane North Castle Bromwich Solihull B36 0EU | Change of use of existing ground floor plan from current retail Class E to a sui generis use for hot food pizza takeaway and fume extractor canopy with high velocity discharge cowl 1m above eaves to rear elevation. |
| PL/2026/01492 /PPFL | Land Adjacent To 2 Parkfield Drive Castle Bromwich B36 9EJ | New commercial shop at ground floor level and a two bedroom flat at first floor level. Planning Application |
| PL/2026/01514 /MINFHO | 43 Elmfield Road Castle Bromwich Solihull B36 0HN | Two story side and rear extension with a single story rear extension. |
| PL/2026/01443 /MINFHO | 24 Poundley Close Castle Bromwich Solihull B36 9SZ | Retention of a single storey outbuilding within the rear garden and alterations to the roof design of the approved two storey rear extension (Planning approval PL/2025/01668/MINFHO). |
| PL/2026/01531 /MINFHO | 102 Park Hall Crescent Castle Bromwich Solihull B36 9SU | First floor front extension. |

d) To comment on the following applications:

| Reference | Address | Proposal |
|---|---|---|
| PL/2026/01625 /MINFHO | 33 Blandford Avenue Castle Bromwich Solihull B36 9HY | Single storey rear extension, conversion of the existing garages including an increase in the height of the existing garages, and loft conversion with a rear dormer. |
| PL/2026/01593 /MINFHO | 96 Hazelhurst Road Castle Bromwich Solihull B36 0BJ | Demolish existing side garage and replace with two storey side extension. |
| PL/2026/01655 /TPO | 2 Marlborough Court Marlborough Road Castle Bromwich Solihull | 1No Lime tree (Tilia Platyphyllos)- Re-pollard |

**F26-061** **Quotes and Contracts:**

a) To consider quotes for a replacement mag-lock on the Arden Hall rear entry door.
b) To consider LED lighting upgrades in Arden Hall.
c) To consider opening a new savings account.
d) To approve quotes/costs for Remembrance.

**F26-062** **Risk Management Policy:** To consider revisions.

**F26-063** **Asset Register:** To approve disposal and additions.

**F26-064** **Small Grants Fund:** To consider applications.

**F26-063** **Councillors' reports and items for future agendas:** Councillors may use this opportunity to: (i) Report minor matters of information not included elsewhere on the agenda; (ii) Raise items for future agendas

**F26-064** **Action Log:** To report progress on outstanding items.
*Options with Blackrock/Financial Advice
*Licensing Complaint

**F26-065** **Meetings:** To confirm meetings at Arden Hall (Spencer Hall) at 7pm on:
11th November, 13th January 2027, 10th March