Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. J Ward + 7 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 30th September 2026 at Arden Hall, Spencer Hall. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess, Clerk to the Council — Dated this 24th Sept 2026

AGENDA

C26-113 **Welcome:** Welcome from the Chairman.

C26-114 **Councillors:**
a. To note casual vacancy arising from the non-attendance of Cllr. S Temperton.
b. To consider the co-option of councillor(s) and receive the Acceptance of Office form.

C26-115 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-116 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-117 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-118 **Minutes:** To approve the minutes of the Council Meeting held on Wed 29th July 2026.

C26-119 **Leisure Services Committee:**
a. To hear proposals from Castle Bromwich Lions Football Club.
b. To direct the Clerk on proposals for toilet facilities for sporting teams.
c. Dartboard trial in the Pavilion Function Room.

C26-120 **Finance and General Purposes Committee:**
a. To note the minutes of the meeting held on 23rd September 2026.
b. To note internal control check Q1 26-27.
c. To note Conclusion of External Audit and consider any recommendations.
d. To approve payment run 2026-09-30.
e. **Planning & Licensing:**
   i. To note appeal PL/2026/01245/MINFHO 89 Whateley Crescent.

ii. To comment on current applications.

Reference	Address	Proposal
PL/2026/01680/PPFL	3 Reliant Close Castle Bromwich Solihull B36 9NG	Change of use from dwellinghouse (Use Class C3) to children's care home (Use Class C2) for up to two children aged 7-17 years, with a manager and up to two carers, who will sleep overnight, working on a rota basis.
PL/2026/01697/TCA	Rectory Gardens Castle Bromwich Solihull B36 9DG	Dismantle to base row of conifer trees in rear garden.

C26-121 Council Office:

a. To receive an update on Council business.
b. To consider purchasing local history documents.
c. To consider response to Mayoral Planning Powers Consultation.
d. To consider correspondence with residents.

C26-122 Policies: To consider adopting revised policies:

a. Safeguarding
b. CCTV

C26-123 Confidential Matters: To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest.

a. To receive advice on the confidentiality of tribunal.
b. To consider response to an incident on 20th June 2026.

C26-124 Councillors' reports and items for future agendas: To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-125 Action Log: To report progress on items:

* Signage (all areas)	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Clerk
* Toilet Facilities	Clerk/WP
✓CCTV policy	Clerk
✓ Advice on staffing matter	Clerk

C26-126 Meeting Schedule:

a. To approve schedule for 2027-28.
b. Upcoming meetings at 7pm in the Spencer Hall unless specified :

Full Council	28th Oct, 25th Nov
Leisure Services Committee	14th Oct, 9th Dec
Finance and General Purposes Committee	11th Nov, 13th Jan
Staffing Committee: (Council Office 3pm)	22nd Oct, 7th Jan