Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. S Temperton, Cllr. J Ward + 6 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 29th July 2026 at Arden Hall, Spencer Hall. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess, Clerk to the Council — Dated this 15th July 2026

AGENDA

C26-099 **Welcome:** Welcome from the Chairman.

C26-100 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-101 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-102 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-103 **Minutes:** To approve the minutes of the Council Meeting held on Wed 24th June 2026.

C26-104 **Finance and General Purposes Committee:**

a. To note the minutes of the meeting held on 15th July 2026.
b. To approve a petty cash payment above the policy threshold.
c. To approve payment run 2026-07-29.
d. To consider electricity supply 01/06/2028 to 2032.
e. **Planning & Licensing:** To comment on current applications.

C26-105 **Leisure Services Committee:**

a. To receive report on finances from Party in the Park and approve reimbursement/ replacement of damaged items.
b. To receive an update on the agreement with CBC&SC.
c. To consider request(s) from CBC&SC.
d. To note structural survey on car park fence and agree remedial action.
e. To approve Hire Charges from 1st April 2027.

C26-106 **Staffing Committee:** To note the minutes of the meeting held on Thursday 8th July.

C26-107 **Council Office:**

a. To receive an update on Council business.
b. To consider correspondence with residents.

C26-108 **CCTV:** To consider current arrangements and policy.

C26-109 **Confidential Matters:** To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest.

a. To note a staffing matter.
b. To consider an incident on 20th June 2026.

C26-110 **Councillors' reports and items for future agendas:** To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-111 **Action Log:** To report progress on items:

* Signage (all areas)	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Clerk
* Dog Responsibilities – signage	Clerk/CFO
* Toilet Facilities	Clerk/WP

C26-112 **Meeting Schedule:** Upcoming meetings at 7pm in the Spencer Hall unless specified :

Full Council	30th Sep, 28th Oct, 25th Nov
Leisure Services Committee	*9th Sep*, 14th Oct
Finance and General Purposes Committee	16th Sep, 11th Nov
Staffing Committee: (Council Office 3pm)	22nd Oct