Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,
Castle Bromwich, Solihull, B36 9PB
0121 747 6503
counciloffice@castlebromwichpc.gov.uk
www.castlebromwichpc.gov.uk

Finance and General Purposes Committee

Chairman: Cllr. A Haywood **Vice-Chairman:** Cllr. S Beechey
Cllr. K Ahmed, Cllr. P Allen, Cllr. J MacDonald & Cllr. J Riordan

---

Dear Councillor,
You are summoned to attend a meeting of Castle Bromwich Parish Council's Finance and General Purposes Committee**,** which will be held on Wednesday 13th May 2026 at 7pm at Arden Hall (Spencer Lounge). The agenda includes the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are cordially invited to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

dated this 7th May 2026

AGENDA

F26-028 **Chairman's Welcome**

F26-029 **Apologies:** To note apologies for absence.

F26-030 **Declarations of Interest** – Councillors are reminded to keep their register of interests up-to-date and to submit written requests for the grant of a dispensation to the Clerk in advance of the meeting.

F26-031 **Minutes:** To approve the minutes of the meeting held on 11th March 2026.

F26-032 **Public Question Time:** An opportunity for the public and Borough Councillors to address the Committee.

F26-033 **Finance:**

a) To approve the bank reconciliations for March & April 2026.
b) To note the credit card statement 02/04/2026; 02/05/2026.
c) To note the Trade UK Account card statement 05/04/26 & 05/05/26.
d) To note the list of direct debit payments March & April 2026.
e) To note the list of receipts and payments for March & April 2026.
f) To note the aged-debtors report and consider any action necessary including writing off bad debt.
g) To note the budget performance year-to-date, consider new budget headings and virements if necessary.
h) To approve the 2026-05-13 Payment Run.

F26-034 **Planning & Licencing:** To comment on the following applications:

Reference	Address	Proposal
PL/2026/00090/MINFHO	91 Chestnut Drive Castle Bromwich Solihull B36 9BH	Single storey rear and side extension.
PL/2026/00755/PPFL	Adjacent 295A Chester Road Solihull	Installation of 1 No. BT street hub unit.
PL/2026/00756/ADV	Adjacent 295A Chester Road Solihull	Installation of 1 No. BT Street Hub Unit and associated advertisement panels on either side of the unit.
PL/2026/00761/PNSVP	Park Hall Academy Water Orton Road Castle Bromwich Solihull B36 9HF	Prior notification for installation of 308kWp of photo voltaic on a flat roof of a school.
PL/2026/00804/MINFHO	218 Chester Road Solihull B36 0JE	Flat roof ground floor rear extension.
PL/2026/00817/MINFHO	27 Burrow Hill Close Castle Bromwich Solihull B36 9ED	Erection of a single storey front extension.

F26-035 **Quotes and Contracts:**

a) To confirm arrangements for Sum up card reader for tennis court payments.
b) To consider card payment services contract.
c) To consider replacement defibrillators.
d) To note confirmation of WMPF contribution rates from 1st April 2026.
e) To note ESPO gas prices from 1st April 2026.
f) To consider file access for MS365 councillor accounts.
g) To consider issues with ice machine and direct the Clerk.

F26-036 **Small Grants Fund:** To consider applications.

F26-037 **Reserves and Investments:** To consider updates and direct the Clerk.

F26-038 **AGAR & Supporting Documents for the year ending 31st March 2026:**

a) To note the budget performance for the financial year ending 31.03.26.
b) To note the Financial Summary Cashbook for the financial year ending 31.03.26.
c) To note transparency expenditure over £500 for the financial year ending 31.03.26.
d) To note 25-26 closing creditors.
e) To note 25-26 closing debtors.
f) To review draft AGAR including supporting explanations & direct the Clerk.

F26-039 **Councillors' reports and items for future agendas**

Councillors may use this opportunity to:
(i) Report minor matters of information not included elsewhere on the agenda;
(ii) Raise items for future agendas

F26-040 **Action Log:** To report progress on outstanding items.

*Card Payment services quotes
*Options with Blackrock/Financial Advice

F26-041 **Meetings:** To confirm meetings at Arden Hall (Spencer Lounge) at 7pm on:
15th July, 16th September, 11th November