Castle Bromwich Parish Council

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Finance and General Purposes Committee

Chairman: Cllr. A Haywood **Vice-Chairman:** Cllr. S Beechey
Cllr. K Ahmed, Cllr. P Allen, Cllr. J MacDonald & Cllr. J Riordan

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Dear Councillor,
You are summoned to attend a meeting of Castle Bromwich Parish Council's Finance and General Purposes Committee**,** which will be held on Wednesday 11th March 2026 at 7pm at Arden Hall (Windsor Room). The agenda includes the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are cordially invited to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

dated this 6th March 2026

AGENDA

F26-015 **Chairman's Welcome**

F26-016 **Apologies:** To note apologies for absence.

F26-017 **Declarations of Interest** – Councillors are reminded to keep their register of interests up-to-date and to submit written requests for the grant of a dispensation to the Clerk in advance of the meeting.

F26-018 **Minutes:** To approve the minutes of the meeting held on 14th January 2026.

F26-019 **Public Question Time:** An opportunity for the public and Borough Councillors to address the Committee.

F26-020 **Finance:**

a) To approve the bank reconciliations for December 2025, January & February 2026.
b) To note the credit card statement 02/02/2026; 02/03/2026.
c) To note the Trade UK Account card statement 05/02/26 & 05/03/26.
d) To note the list of direct debit payments January & February 2026.
e) To note the list of receipts and payments for January & February 2026.
f) To note the aged-debtors report and consider any action necessary including writing off bad debt.
g) To note the budget performance year-to-date and reallocate budget if necessary.
h) To approve the 2026-03-11 Payment Run.

F26-021 Planning & Licencing:

a) To comment on the following applications:

Reference	Address	Proposal
26/00882/LAPREM	Castle Bromwich Cards & Candy 2A Manor Park Road Castle Bromwich Solihull B36 0DL	Alcohol Sales
PL/2026/00298/MINFHO	22 Poundley Close Castle Bromwich Solihull B36 9SZ	Single storey rear extension.
PL/2026/00373/MINFHO	1 Faircroft Road Castle Bromwich Solihull B36 9UE	First floor side extension.
PL/2025/01848/MINFHO	8 Larkfield Avenue Castle Bromwich Solihull B36 9BE	First floor extension and single storey rear extension.

F26-022 Quotes and Contracts: To consider :

a) Planters for Arden Hall Forecourt
b) Meter Operator contract renewal (to note)
c) Gas renewal
d) Phone & Internet Supplier
e) EDGE Facilities and Finance Renewal

F26-023 Small Grants Fund: To consider applications.

F26-024 Reserves and Investments: To consider updates and direct the Clerk.

F26-025 Councillors' reports and items for future agendas

Councillors may use this opportunity to:
(i) Report minor matters of information not included elsewhere on the agenda;
(ii) Raise items for future agendas

F26-026 Action Log: To report progress on outstanding items.

*Card Payment services quotes
✓Petty cash equivalent system
*Options with Blackrock

F26-027 Meetings: To confirm meetings at Arden Hall (Windsor Room) at 7pm on:
13th May, 15th July, 16th September