Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,
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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. I Roden, Cllr. S Temperton, Cllr. J Ward + 5 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 25th March 2026 at the Windsor Room, Arden Hall. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

Dated this 19th March 2026

AGENDA

C26-034 **Welcome:** Welcome from the Chairman.

C26-035 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-036 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-037 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-038 **Minutes:** To approve the minutes of the Council Meeting held on Wed 25th February 2026.

C26-039 **Finance and General Purposes Committee:**

a. To note minutes of the meeting held on Wednesday 11th March 2026.
b. To note error in information relating to decision made at F26-022d and reconsider options for Phone and Internet Supplier.
c. To note price changes to non-commodity costs from Electricity Supplier.
d. To note waste price increases.
e. To approve payment run 2026-03-25.
f. To note the Q3 Internal Control Check.
g. To approve the Asset Register at Year-Ending 31st March 2026.
h. To approve the Ear-Marked Reserves at Year-Ending 31st March 2026.
i. **Planning & Licensing:**
   i. To note the following appeal:

Reference	Address	Proposal
PL/2025/01372/MINFHO AP/2026/00008/REF	4 Woodford Avenue, Castle Bromwich B36 9BD	Hip to gable loft conversion with rear dormer and roof lights to front elevation, to include internal modification at first floor to allow for access to proposed loft space and new window to first floor side elevation.

ii. To comment on the following applications:

Reference	Address	Proposal
PL/2026/00404/MINFHO	35 Elmfield Road Castle Bromwich Solihull B36 0HL	Demolition of garage and erection of two storey side extension.
PL/2026/00452/MINFHO	22 Marlborough Road Castle Bromwich Solihull B36 0EH	Roof over existing dwelling removed & redesigned including extension to existing dormer window to rear.
PL/2026/00223/MINFHO	53 Tomlinson Road Castle Bromwich Solihull B36 9HN	Two storey side/rear and single storey front/rear extension.
PL/2026/00294/MINFHO	23 Water Orton Road Castle Bromwich Solihull B36 9ER	Two storey extension to side and rear of property, to include loft conversion and single storey extension.

C26-040 Leisure Services Committee:

a. To consider proposal from Castle Bromwich Cricket and Sports Club for a dartboard in the Pavilion Clubroom.
b. To consider a request for toilets to be open for training sessions from CB Lions FC.
c. To receive an update on the water ingress insurance claim for Arden Hall foyer floor.
d. To consider a booking request from Zumba.

C26-041 Confidential Matters: To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest.

a. To agree instruction of professional services.
b. To consider appeal relating to penalty charge.
c. To note incident reported to the Council.

C26-042 Council Office:

a. To receive an update on Council business.
b. To consider correspondence with residents:
   i. Complaint about dogs on leads.
   ii. Concerns about traffic issues.

C26-043 Councillors' reports and items for future agendas: To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-044 Action Log: To report progress on items:

* Signage (all areas)	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Clerk
* Website updated with events	Clerk/CFO
* Dog Responsibilities – signage	Clerk
* Repointing – Arden Hall damp	Clerk

C26-045 Meeting Schedule: Upcoming meetings (Windsor Room 7pm unless specified) :

Full Council	29th Apr, 27th May, 24th Jun
Leisure Services Committee	8th Apr, 10th Jun
Finance and General Purposes Committee	13th May, 15th Jul
Staffing Committee: (Council Office)	15th Apr, 8th Jul
Civic Service	7th Jun
Party in the Park	27th Jun