Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. I Roden, Cllr. S Temperton, Cllr. J Ward + 5 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 25th February 2026 at the Windsor Room, Arden Hall. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

Dated this 19th February 2026

AGENDA

C26-022 **Welcome:** Welcome from the Chairman.

C26-023 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-024 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-025 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-026 **Minutes:** To approve the minutes of the Council Meeting held on Wed 28th January 2026.

C26-027 **Finance and General Purposes Committee:**

a. To approve payment run 2026-02-25.
b. **Planning & Licensing:** To comment on the following application:

Reference	Address	Proposal
PL/2026/00225/MINFHO	43 Elmfield Road Castle Bromwich Solihull B36 0HN	Two storey side and rear extension with a single storey rear extension.

C26-028 **Leisure Services Committee:**

a. To note minutes of the meeting held on Wednesday 11th February 2026.
b. To consider whether dogs should be on leads in Parish Council operated open spaces.
c. To note Arden Hall roof survey and instruct further works.
d. To note agreement has been reached with Castle Bromwich Cricket and Sports Club.
e. To consider purchase and install of Bleed Kit cabinets.

C26-029 **Council Office:** To receive an update on Council business.

C26-030 **Policies:** To approve the following policies and documents:

a. Retention & Disposal
b. Data Protection Privacy Notice
c. FOI Publication Scheme

C26-031 **Councillors' reports and items for future agendas:** To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-032 **Action Log:** To report progress on items:

* Signage (all areas)	Clerk
* Disciplinary & Grievance Procedure	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Staffing Comm.
* Schools liaison	Clerk
* Website updated with events	Clerk
* Policies on noticeboards	Clerk
* Stoneymoor Entrance to park	Clerk
✓Dogs on Leads	ALL

C26-033 **Meeting Schedule:** Upcoming meetings (Windsor Room 7pm unless specified) :

Full Council	25th Mar, 29th Apr, 27th May
Leisure Services Committee	8th Apr, 10th Jun
Finance and General Purposes Committee	11th Mar, 13th May
Staffing Committee: (Council Office)	15th Apr, 8th Jul
Annual Parish Assembly	3rd Mar
Civic Service	7th Jun
Party in the Park	27th Jun