Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. K Ahmed, Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. I Roden, Cllr. S Temperton, Cllr. J Ward + 5 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 28th January 2026 at Arden Hall**, Windsor Room**. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

Dated this 21st January 2026

AGENDA

C26-001 **Welcome:** Welcome from the Chairman.

C26-002 **Apologies for Absence:** Members are required to notify the reason for absence.

C26-003 **Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.

C26-004 **Public Question Time:** An opportunity for the public & guests to address the Council.

C26-005 **Minutes:** To approve the minutes of the Extraordinary Council Meeting held on Wed 14th January 2026.

C26-006 **Finance and General Purposes Committee:**

a. To note the minutes of the meeting held on 14th January 2026.
b. To approve payment run 2026-01-28.
c. **Planning & Licensing:**
   i. To note enforcement action at 133 Chester Road.
   ii. To comment on the following applications:

Reference	Address	Proposal
PL/2025/01837/PPFL	133 Chester Road Solihull B36 0AE	Erect new dwelling.

C26-007 **Leisure Services Committee:**

a. To consider consultation response to the proposed traffic calming measures in the Water Orton Service Rd.
b. To note implementation of the Permanent Traffic Regulation Order for prohibition of parking & waiting (specified areas).
c. To consider the agreement with CBCSC.

C26-008 **Staffing Committee:** To note the minutes of the meeting held on 7th January 2026.

C26-009 **Confidential Matters:** To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest.

a. To consider the tender responses for the adult gym equipment project and appoint a contractor.

C26-010 **Council Office:** To receive an update on Council business.

C26-011 **IT Policy:** To consider adopting the new IT Policy.

C26-012 **Councillors' reports and items for future agendas:** To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C26-013 **Action Log:** To report progress on items:

* Signage (all areas)	Clerk
* Disciplinary & Grievance Procedure	Clerk
* Flag Flying Policy	Clerk
* Staff Handbook	Staffing Comm.
* Schools liaison	Clerk
* Website updated with events	Clerk
* Policies on noticeboards	Clerk
* Stoneymoor Entrance to park	Clerk

C26-014 **Meeting Schedule:** Upcoming meetings (Windsor Room 7pm unless specified) :

Full Council	25th Feb, 25th Mar, 29th Apr
Leisure Services Committee	11th Feb, 8th Apr
Finance and General Purposes Committee	11th Mar, 13th May
Staffing Committee: (Council Office)	15th Apr, 8th Jul
Annual Parish Assembly	3rd Mar