

# Castle Bromwich Parish Council

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**Chairman:** Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. A Haywood, Cllr S. Farrell, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. M Strong,

Cllr. S Temperton, Cllr. J Ward + 5 vacancies

## MINUTES OF THE FULL COUNCIL MEETING

HELD AT ARDEN HALL WEDNESDAY 31<sup>ST</sup> 2024 AT 7:00PM

Members Present:	Cllr. P Allen (Chair), Cllr. S Beechey, Cllr. A Haywood, Cllr. S Farrell, Cllr. J Riordan, Cllr. S Temperton & Cllr. J Ward.
Guests in Attendance:	Jamie Tennant, Community Engagement Manager for Liam Byrne MP
Public in Attendance:	Two
Officers in Attendance:	Clerk: Gemma Burgess (minute-taker)

Action

C24-088 **Welcome:** Cllr. P Allen welcomed all to the meeting

C24-089 **Councillors:** Deferred.

C24-090 **Apologies for Absence:** Apologies were received and noted from Cllr. D Pearce. Apologies were also received from Cllr. J MacDonald who had been given permission to represent the Council at the Solihull Area Meeting. Cllr. M Strong was not present.  
**RESOLVED:** That the reason for Cllr. J MacDonald's apologies be approved.

C24-091 **Declarations of Interests & Dispensations:** None

C24-092 **Public Question Time:**

Jamie Tennant, the Community Engagement Manager for the office of Liam Byrne MP introduced himself and asked what the important issues for the local community are. Councillors responded that:

- More visible policing needs to be a priority as there has been significantly more anti-social behaviour & vandalism already this summer.
- Speeding & dangerous driving is a big issue in the parish; the "improvements" on Water Orton Rd have led to more motorists making dangerous use of the service roads and there were concerns this would increase with more safety improvements planned.

Residents came to complain that the top gate to the park (Stoneymoor Rd entrance) being locked at 4pm unfairly restricted residents living near it from accessing the park in the evening. (Response at C24-095c).

C24-093 **Minutes:** The minutes of the Parish Council meeting held on Wednesday 26<sup>th</sup> June 2024 were agreed as a true record of the meeting by those who had been present.

C24-094 **Finance and General Purposes Committee:**

- a. The minutes of the meeting held on 10<sup>th</sup> July 2024 were noted.
- b. Payment run 2024-07-31 was considered.

**RESOLVED:** That payment run 2024-07-31 be approved (attached at pp5-6).

- c. **Planning:** The following comments on planning applications were agreed:

Reference	Address	Proposal	Comment
PL/2024/00965/ MINFHO	43 Blandford Avenue Castle Bromwich Solihull B36 9HY	Erection of single and two storey rear and side extension Single storey front extension.	No objection, subject to neighbours' comment and compliance with regulations.
PL/2024/01258/ TCA	Fairmorn 4 Rectory Lane Castle Bromwich Solihull B36 9DH	G1 4 No. pine trees, reduce selective branches growing towards tree No. 4 by approximately 2m. T3 Sycamore tree framework prune to 12m sever and strip ivy. G2, Mixed broadleaf group, prune overhang to boundary. T4 Sycamore tree crown reduce by 3m.	No objection, subject to tree officer.
PL/2024/01270/ TCA	St Mary And St Margarets C Of E Parish Church Chester Road Solihull B36 9DE	Remove sapling adjacent to T32. Remove dead trees - T25, T26 and T27. Remove T1, 1m up from base - it has a hollow trunk.	No objection, subject to tree officer.
PL/2024/01257/ PPTREE	Fairmorn 4 Rectory Lane Castle Bromwich Solihull B36 9DH	T1 and T2 Lime trees, framework prune to previous points approximately 5m reduction, crown lift to 5m and remove epicormic growth from stem. Reason, to maintain the trees at a suitable scale for there location.	No objection, subject to tree officer.
The following applications were also considered with advice given to the Clerk to comment under delegated authority:			
PL/2024/01282/ MINFHO	11 Farnworth Grove Castle Bromwich Solihull B36 9JA	Single storey rear & side extension.	No objection, subject to neighbours' comment and compliance with regulations.

PL/2024/01086/ MINFHO	2 Whittleford Grove Castle Bromwich Solihull B36 9SL	Ground floor side facing extension knocked through to converted garage. Widening of existing drive and cutting back hedge to form space for at least two cars.	No objection, subject to neighbours' comment and compliance with regulations.
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**C24-095 Leisure Services Committee:**

- a. It was noted that significant progress has been made by the cricket club on items needing its attention with a few outstanding tasks which are in progress.
- b. **Party in the Park:** Cllr. P Allen reported that it had gone very well but hoped for more volunteers next year. The rain thankfully held off until the end of the event but it was good fun. A dropped kerb is needed to improve access into the gate by the tennis courts. A date next summer will be chosen for the event.
- c. **Correspondence received relating to park closing times:** It was noted that the personal representations in C24-092 had also been made in writing. It was reiterated that the decision to close the gate at 4pm has been taken as a protective measure for staff and the public following antisocial behaviour & criminal activity. The Clerk had already responded in full, but the resident is unhappy with the response.

**C24-096 Staffing Committee:**

- a. The minutes of the meeting held on 17<sup>th</sup> July 2024 were noted.
- b. None.

**C24-097 Council Office:**

- a. **Update:** The Clerk reported on annual leave in the Council office over the summer.
- b. **Requiring the Council's attention:**
  - The goalposts belonging to the girls' football teams were not secured and have been vandalised. The Clerk was directed to liaise with the owner and find out when they will be removed.
  - It was noted that the Garden of Memory is currently closed due to vandalism. The Clerk was directed to make safe the vandalism by removing the damaged bench and to consider lowering the height of the hedge.
  - There have been reports of horses on Bradford Gardens, the Clerk is due to speak to the manager of Castle Bromwich Hall Hotel regarding the incidents.
  - U3A has booked the hall for a volunteer community day on 28<sup>th</sup> Sept but it seems more appropriate for this to be a collaborative effort and merged with a different event. It was agreed that the deposit should be refunded.
  - The cherry tree on the village green has needed attention but we're hopeful it can flourish.
- c. **Correspondence from residents:** A resident has recognised the hard work on the circular garden on the village green.

C24-098 **Councillors reports:**

- Cllr. A Haywood will continue to represent the parish council as a governor at Castle Bromwich Junior School & has been asked to be signatory for Thomas Dole.

C24-099 **Action Log:** Updates were noted.

- |  |                 |
|--|-----------------|
| * Memorial Garden & war memorial signage | Clerk           |
| * Financial Regulations Working Party    | Clerk           |
| * Disciplinary & Grievance Procedure     | Clerk           |
| * War Memorial – names                   | Clerk/CLO/LKaye |
| * Flag Flying Policy                     | Clerk           |
| * Staff Handbook                         | Staffing Comm.  |

C24-100 **Meeting Schedule:**

Upcoming meetings were confirmed as:

- |  |  |
|--|--|
| Full Council                           | 25 <sup>th</sup> Sep, 30 <sup>th</sup> Oct |
| Leisure Services Committee             | 9 <sup>th</sup> Oct, 11 <sup>th</sup> Dec  |
| Hire Charges Full Council              | 4 <sup>th</sup> Sep (5pm)                  |
| Finance and General Purposes Committee | 11 <sup>th</sup> Sep, 13 <sup>th</sup> Nov |
| Staffing Committee: (Council Office)   | 16 <sup>th</sup> Oct, 8 <sup>th</sup> Jan  |

**This meeting ended at 8:10pm.**

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Signed as a true record of the business transacted  
Chairman Castle Bromwich Parish Council

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Dated

# Castle Bromwich Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/24

Payment Run 2024-07-31

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference Total
3426		£510.00	£85.00	£425.00	09/05/24	24-06-303	Fairways Contracting Ltd - Spray & brush of tennis courts	
3500		£402.00	£67.00	£335.00	13/06/24	SI-5676	Darter Pumping Solutions Ltd - To supply a vacuum tanker to clean and empty the pump chamber and replace the pump lifting chain	
3490		£346.14	£57.69	£288.45	01/07/24	19532	Microshade Business Consultants Ltd - IT Support - Hosted Server & Applications	
3507		£50.00	£0.00	£50.00	01/07/24	92	Mr N D Thomas (Window Cleaner) - Window Cleaning July	
3496		£528.98	£88.17	£440.81	04/07/24	612013	Horizon Soft Drinks Ltd - Bar Purchases	
3510		£936.00	£156.00	£780.00	04/07/24	1321	Midland Forestry Ltd - Safety tree work at rear of 42 Castle Hills Drive	
3497		£26.35	£4.39	£21.96	09/07/24	612091	Horizon Soft Drinks Ltd - Can Diet Coca Cola 330ml Dozen x 4 (not delivered originally)	
3509		£909.51	£151.60	£757.91	10/07/24	612201	Horizon Soft Drinks Ltd - Bar Purchases	
3502		£57.60	£9.60	£48.00	12/07/24	TJ120724	T & J Widerange Snacks - Bar Snacks	
3508		£192.00	£32.00	£160.00	15/07/24	3738	RCHelectrical Services Ltd - Replacement of 1 x No. 5ft LED batten - NON-EMG to female studio toilet.	

Signature

*GruBurgest*

Signature

*P.S. over*

Date

*31/07/24*

# Castle Bromwich Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/24

Payment Run 2024-07-31

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference Total
3535		£1,249.20	£208.20	£1,041.00	16/07/24	1898	Ace P.A Hire - Quote for production for Summer Fete 20.07.24	
3515		£3,388.08	£564.68	£2,823.40	17/07/24	INV-30443	Leap IT - Office Hardware for Council & Arden Hall Offices	
3536		£450.00	£0.00	£450.00	17/07/24	1987	Kings Fire & Electrical - Replacement fire alarm panel at Arden Hall	
3528		£47.25	£2.25	£45.00	18/07/24	G1286161	ESPO - Gas to Council Office 31.05 - 30.06.24	
3529		£158.41	£7.54	£150.87	18/07/24	G1286160	ESPO - Gas to Arden Hall 31.05. - 30.06.24	
<b>Total</b>		<b>£9,251.52</b>	<b>£1,434.12</b>	<b>£7,817.40</b>				

Signature

*EmuSurggett*

Signature

*P.S. O...*

Date

*31/07/24*