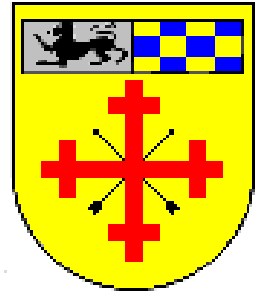


Castle Bromwich Parish Council

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Finance and General Purposes Committee

Chairman: Cllr. A Haywood **Vice-Chairman:** Cllr. S Beechey
Cllr. P Allen, Cllr. J MacDonald & Cllr. J Riordan

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council's Finance and General Purposes Committee, which will be held on Wednesday 15th May 2024 at 7pm at Arden Hall (Windsor Room). The agenda includes the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are cordially invited to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

dated this 9th May 2024

AGENDA

- F24-024** **Chairman's Welcome**
- F24-025** **Apologies:** To note apologies for absence.
- F24-026** **Declarations of Interest** – Councillors are reminded to keep their register of interests up-to-date and to submit written requests for the grant of a dispensation to the Clerk in advance of the meeting.
- F24-027** **Minutes:** To approve the minutes of the meeting held on 13th March 2024.
- F24-028** **Public Question Time:** An opportunity for the public and Borough Councillors to address the Committee.
- F24-029** **Financial Year-Ending 31st March 2024**
- a) To approve the bank reconciliations at 31st March 2024.
 - b) To note the Financial Summary Cashbook at 31st March 2024.
 - c) To note the Fixed Asset List at 31st March 2024.
 - d) To note Closing Debtors at 31st March 2024.
 - e) To note Closing Creditors at 31st March 2024.
 - f) To note Budget Out Turn 23-24.
 - g) To note Internal Audit Final report.
 - h) To consider draft AGAR 23-24 and direct the Clerk where necessary.
 - i) To consider draft AGAR supporting explanations and direct the Clerk where necessary.

F24-030**Finance:**

- a) To approve the bank reconciliations for April 2024.
- b) To note the credit card statement 02/04/2024; 02/05/2024.
- c) To note the list of receipts and payments for March and April 2024.
- d) To note the aged-debtors report and consider any action necessary including writing off bad debt.
- e) To consider waiving hire charges for cancellation with mitigating circumstances.
- f) To note the budget performance year-to-date and reallocate budget if necessary.
- g) To approve the 2024-05-15 Payment Run

F24-031**Planning & Licencing:** To comment on the following application:

Reference	Address	Proposal
PL/2024/00621/PN	Telecommunications Mast 30816500 Windleaves Road Castle Bromwich Solihull	Prior notification for street works telecommunications installation of a 17.5m M-Range V2 pole with 6 No. antennas, 1 No. 300mm transmission dish, 3 No. equipment cabinets, 1 No. meter cabinet and ancillary development.
PL/2024/00767/MINFHO	31 Hazelhurst Road Castle Bromwich Solihull B36 0BH	Single storey extension with pitched glazed roof.

F24-032**Quotes & contracts:**

- a) To approve the purchase of bathroom sanitaryware in the Pavilion.
- b) To approve the purchase of litter bins.
- c) To approve the purchase of bathroom sanitaryware in the Council Office.
- d) To consider opening a Trade UK credit account.
- e) To note Gas framework charges from ESPO for 24-25.

F24-033**Councillors' reports and items for future agendas**

Councillors may use this opportunity to:

- (i) Report minor matters of information not included elsewhere on the agenda;
- (ii) Raise items for future agendas

F24-034**Action Log:** To report progress on outstanding items.

- * Quotes for IT systems
- * Smart meter / monitor energy consumption

F24-035**Meetings:** To confirm meetings at Arden Hall (Windsor Room) at 7pm on:

10th July, 11th September 2024