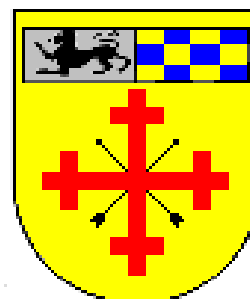


Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,
Castle Bromwich, Solihull, B36 9PB
0121 747 6503

counciloffice@castlebromwichpc.gov.uk
www.castlebromwichpc.gov.uk



Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey

Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. M Strong,
Cllr. S Temperton, Cllr. J Ward + 6 vacancies

Dear Councillor,

You are summoned to attend a meeting of Castle Bromwich Parish Council at 7:00pm on Wednesday 27th March 2024 at Arden Hall, Windsor Room. The agenda includes an item with the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes.

Members of the press and public are welcome to attend.

GMBurgess

Gemma Burgess
Clerk to the Council

Dated this 21st March 2024

AGENDA

- C24-033 Welcome:** Welcome from the Chairman.
- C24-034 Apologies for Absence:** Members are required to notify the reason for absence.
- C24-035 Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and submit dispensation requests to the Clerk.
- C24-036 Public Question Time:** An opportunity for the public & guests (including Borough Councillors) to address the Council.
- C24-037 Minutes:** To approve the minutes of the Council Meeting held on Wed 28th February 2024.
- C24-038 Finance and General Purposes Committee:**
- To note the minutes of the meeting held on 13th March 2024.
 - To approve payment run 2024-03-27.
 - To approve Ear Marked Reserves at year ending 31st March 2024
 - To approve Asset Register at year ending 31st March 2024
 - To note end-of-year Journals.
 - To reallocate budget where necessary.
 - To note the Q3 Internal Control check.
 - Planning: To note enforcement correspondence relating to 42 Clayton Drive.
 - Planning: to comment on the following applications.

Reference	Address	Proposal
PL/2024/00444/MINFHO	34 Cranmore Road Castle Bromwich Solihull B36 9HJ	Enlarging existing garage at the rear and converting it into habitable space - No increase nor changing of height.
PL/2024/00457/MINFHO	120 Marlborough Road Castle Bromwich Solihull B36 0EL	Single storey side and rear extension.

- C24-039 Leisure Services Committee:**
 a. To receive an update on current issues.
 b. To give permission to SMBC for drainage improvement works on Old Croft Lane.

- C24-040 Policies:** To approve:
 a. Standing Orders
 b. Financial Regulations
 c. Petty Cash Policy

C24-041 Staffing Committee: To receive an update on current issues.

- C24-042 Council Office:**
 a. To receive an update on Council business.
 b. To consider correspondence from residents.

C24-043 Councillors' reports and items for future agendas: To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C24-044 Action Log: To report progress on items:

* Memorial Garden & war memorial signage	Clerk
* Financial Regulations Working Party	Clerk
* Monitor cracks in Pavilion	Clerk/FO
* Disciplinary & Grievance Procedure	Clerk
* War Memorial – names	Clerk/CLO/LKaye
* Clerk's Appraisal	SB+1
* Flag Flying Policy	Clerk

C24-045 Meeting Schedule:
 To confirm upcoming meetings:

Full Council	24 th Apr, 29 th May
Leisure Services Committee	10 th Apr
Finance and General Purposes Committee	15 th May
Staffing Committee: (Council Office)	12 th Apr (3pm)
Civic Service	9 th June
Party in the Park	20 th July