

# Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,  
Castle Bromwich, Solihull, B36 9PB  
0121 747 6503

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**Chairman:** Cllr. P Allen, **Vice-Chairman:** Cllr. S Beechey  
Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. J Riordan, Cllr. M Strong, Cllr. S Temperton,  
Cllr. J Ward + 6 vacancies

## MINUTES OF THE FULL COUNCIL MEETING

HELD AT ARDEN HALL WEDNESDAY 31<sup>st</sup> JANUARY 2024 AT 7:00PM

Members Present:	Cllr. P Allen (Chair), Cllr. S Beechey (Vice-Chair), Cllr. A Haywood, Cllr. J Macdonald, Cllr. D Pearce, Cllr. S Temperton & Cllr. J Ward.
Guests in Attendance:	None
Public in Attendance:	One
Officers in Attendance:	Clerk: Gemma Burgess (minute-taker)

- C24-008 **Welcome:** Cllr. P Allen welcomed all to the meeting. She reported that Tony White, a long-time friend and supporter of the Council had sadly passed away and condolences sent to his family.
- C24-009 **Apologies for Absence:** Apologies were received and noted from Cllr. J. Riordan. Cllr. M Strong was not present.
- C24-010 **Declarations of Interests & Dispensations:** Cllr. P Allen declared that she is also a councillor on Chelmsley Town Council, who had submitted a request in item C24-014d.
- C24-011 **Public Question Time:** Apologies were received from Cllr. L Kaye.
- C24-012 **Minutes:** The minutes of the Parish Council meeting held on Wednesday 17<sup>th</sup> January 2024 were agreed as a true record of the meeting by those who had been present.
- C24-013 **Finance and General Purposes Committee:**
- The minutes of the meeting held on 17<sup>th</sup> January 2024 were noted.
  - It was noted that the debt of a significant debtor has now been paid in full.
  - Payment run 2024-01-31 was considered.  
**RESOLVED:** That Payment runs 2024-01-31 and PRS/PPL be approved (attached at p4-5).
  - The Reserves and Investment Strategy, as recommended by FGP, was considered.  
**RESOLVED:** That the updated Reserves and Investment Strategy be approved (attached at pp6-9)
  - The updates to the Asset Register at 31.03.24 were considered. It was noted that items listed for disposal could be gifted within the community, for play value. It was also noted that the open spaces garages have previously been listed under

Action

“vehicles, plant, furniture and equipment” but were more suitably classified as “Infrastructure: Street Furniture & Structure”.

**RESOLVED:**

- That assets listed for disposal be approved (attached at p10)
- That assets listed for addition be approved (attached at pp11-12)
- That the Asset Register for year ending 31<sup>st</sup> March 2024 be approved. (att p13)

C24-014 **Leisure Services Committee:**

- a. **Phase II, Junior Playground:** The Clerk reported on updated costs for the Junior Playground and that the contractor has been asked to redesign based on a £90k budget.
- b. **Playground Consultant:** It was noted that instructing a consultant to project manage Phase I of the playground had been a success and that Officers did not have the skills, experience or capacity to manage such a large project.  
**RESOLVED:** That Sports and Playground Consulting Limited be instructed to Project Manage Phase II, Junior Playground at a cost of 4% of final project cost. (Estimated to be £3600 on a £90k project).
- c. **Spencer Hall insurance claim:** The Clerk reported that the Council's insurer has reimbursed for the repairs and that further information had been sent to the hirer's liability insurer.
- d. **North Solihull Fireworks Display:** A request made by Chelmsley Wood Town Council to join together with parish councils in Bickenhill & Marston Green, Fordbridge and Smith's Wood to put on a firework display in Nov 2024 in Meriden Park, Chelmsley Wood.  
**RESOLVED:** That no provision has been made for a fireworks' display in 2024-25, therefore could not be committed to.

C24-015 **Staffing Committee:**

- a. The minutes of the meeting held on 10<sup>th</sup> January 2024 were noted.
- b. **Confidential Matters:** There were no confidential matters to report.
- c. It was noted that a member of staff has been promoted to oversee Arden Hall and its staff.

C24-016 **Council Office:**

- a. **Update:** The Clerk reported:
  - That there has been a theft from Arden Hall and a visit from the police is expected.
  - Ward councillors have invited the Council to part-fund a SpeedVISOR unit (£3500 initial cost, approx. £1500 annual running costs) for the North of Solihull. It was agreed that the Police and Highways should be funding and enforcing this.
  - A consultation for the boundary changes to the Castle Bromwich Ward on adding the “Cars” area to the parished area has opened. All councillors and members of the public are urged to submit their own representations.
  - Residents have been in touch to complain about a structure on Clayton Drive which is being built without a planning application having been submitted. This has been passed on to enforcement officers. Residents are advised to each make individual representations to the planning department.
  - A hirer has breached hire regulations by smoking in the toilets, it was agreed that a £50 penalty was appropriate.
- b. The Financial Regulations Working party was agreed as Thursday 14<sup>th</sup> March at 9:15am in the Council Office.

C24-017 **Councillors reports:**

- Cllr. J MacDonald was unable to attend the Solihull Area Meeting due to illness.
- Cllr. P Allen attended the Park Hall Awards night on 18<sup>th</sup> Dec, a trustees' meeting at CBHG on 14<sup>th</sup> Dec where the accounts were discussed. The Castle Bromwich Theatre Group panto was very good. A carol concert was attended at St Mary and St Margaret's and they are delighted with the piano.

C24-018 **Action Log:** Updates were noted.

* Memorial Garden & war memorial signage	Clerk
* Financial Regulations Working Party	Clerk
* Monitor cracks in Pavilion	Clerk/FO
* Disciplinary & Grievance Procedure	Clerk
* Letter to hirer re: behaviour	Clerk
* Leave building quietly signs	Clerk
* War Memorial – names	Clerk/CLO/LKaye
* Standing Orders Working party	Clerk

C24-019 **Meeting Schedule:**

- a. Upcoming meetings were confirmed as:
- |  |  |
|--|--|
| Full Council                           | 28 <sup>th</sup> Feb, 27 <sup>th</sup> Mar, 24 <sup>th</sup> Apr |
| Leisure Services Committee             | 7 <sup>th</sup> Feb, 10 <sup>th</sup> Apr                        |
| Finance and General Purposes Committee | 13 <sup>th</sup> Mar, 15 <sup>th</sup> May                       |
| Staffing Committee: (Council Office)   | 12 <sup>th</sup> Apr (3pm)                                       |
| Standing Orders Working Party          | 8 <sup>th</sup> Feb (9:15am Council Office)                      |
| Financial Regulations Working Party    | March 14 <sup>th</sup> (9:15am)                                  |
| Annual Parish Assembly                 | 6 <sup>th</sup> March  |
| Civic Service                          | 9 <sup>th</sup> June   |
| Party in the Park                      | 20 <sup>th</sup> July  |
- b. Meetings for 24-25 and 25-26.  
 These were provisionally agreed as attached at pp14-15

**This meeting ended at 8:10pm.**

.....  
 Signed as a true record of the business transacted  
 Chairman Castle Bromwich Parish Council

.....  
 Dated

# Castle Bromwich Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/23

Payment Run 2024-01-31

No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Cheque Total
3054		£144.09	£24.01	£120.08	£144.09	02/01/24	570032	SMBC - Cleaning Materials for Pavilion	
3049		£806.17	£134.36	£671.81	£806.17	11/01/24	G1266941	ESPO - Gas to Arden Hall 30.11.31.12.23	
3053		£167.16	£27.86	£139.30	£167.16	11/01/24	G1266942	ESPO - Gas to Council Office 30.11.-31.12.23	
3055		£114.73	£19.11	£95.62	£114.73	11/01/24	571131	SMBC - Cleaning Materials for Arden Hall	
<b>Total</b>		<b>£1,232.15</b>	<b>£205.34</b>	<b>£1,026.81</b>	<b>£1,232.15</b>				

Signature G. Burgess Signature P. S. O.  
 Date 26/01/24

# Castle Bromwich Parish Council

## Expenditure transactions - approval list

Start of year 01/04/23

Payment Run 2024-01-31 PRS PPL

No	Payment Reference	Gross	Vat	Net Invoice	Invoice	Details	Invoice
3051		£2,033.96	£338.99	£1,694.97	17/01/24	PRS/PPL Ltd - Annual Music licence 06/01/24 - 05/01/25	SIN2612279
3052		-£167.15	-£27.86	-£139.29	18/01/24	PRS/PPL Ltd - Credit against Annual Music licence 06/01/24 - 05/01/25	SCR461973
		<b>£1,866.81</b>	<b>£311.13</b>	<b>£1,555.68</b>	PRS/PPL Ltd - Total		
<b>Total</b>		<b>£1,866.81</b>	<b>£311.13</b>	<b>£1,555.68</b>			

Signature

*Gm Burgess*

Signature

*P.S. O*

Date

*26/01/24*

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## RESERVES and INVESTMENT STRATEGY

Status	Adopted
First Adopted	27/10/2021
Reviewed	28/09/2022
Reviewed	24/01/2024

### 1. Strategy Aims

Castle Bromwich Parish Council parish council has a population of roughly 12,000 residents and an annual precept in 2023-24 of £373,229, supported by income raised from hires of Arden Hall, Pavilion and playing fields. The average Band D contribution to the precept is £96.00.

It is the aim of the Parish Council to maintain an appropriate range of reserves, balances and investments through Treasury Management principles and in accordance with proper practice, to ensure residents receive value for money.

'Treasury management' is defined as the management of the Council's investments, cash flows, its banking and money market transactions, the effective control of the risks associated with those activities, and the pursuit of best value performance consistent with those risks.

### 2. Council Reserves

The Council has two types of reserve:

**2.1 Earmarked Reserves** – these represent amounts that are generally built up over a period of time and are earmarked for specific items of expenditure to meet known or predicted liabilities or projects. Earmarked Reserves may be used to smooth the effects of certain expenditure commitments over a period of time thereby reducing the impact of significant expenditure in any one year and may be used in tandem with a loan obtained for the same expenditure commitment.

**2.2 General Reserves** – these represent amounts that have been set aside to meet the costs of exceptional expenditure that will enable the Parish Council to meet its legal, statutory and proper duties or responsibilities. The JPAG Practitioners' Guide 2023 recommends that any authority with a Net Revenue Expenditure (NRE) in excess of £200 000 should plan on 3 months equivalent General Reserve. Castle Bromwich Parish Council will aim to retain 25% of precept level in General Reserves to cover, for example:

*P.S. [Signature]*  
31-1-2024

- a) the undertaking of essential repairs or maintenance work;
- b) undertaking unexpected administrative duties;
- c) challenging or deflecting threats to the parish, its people and its environment;
- d) making provision for redundancy obligations;
- e) investigations and disciplinary hearings;
- f) covering for short-term cash flow needs.

### **3. Annual Review**

This strategy shall be reviewed annually by the Finance and General Purposes Committee and reported to the Parish Council as part of the budget setting process.

The review will include a statement from the RFO on the adequacy of the reserves in respect of the forthcoming financial year and the Council's medium-term financial plan.

The treatment of surplus funds created as a result of activities being postponed or cancelled, as identified by the RFO, may be spent or earmarked by agreement of the Council following recommendations by the Finance and General Purposes Committee.

### **4. Committee Review**

Each Parish Council committee will have the opportunity to review the levels of Earmarked Reserve held in their name (if any) and will make recommendations for the creation of additional specific reserves to the Finance and General Purposes Committee in October of each year as part of the annual budgeting process. Each committee will be required to identify the following when making their recommendations:

- 3.1 The reason for the reserve
- 3.2 How and when the reserve can be used
- 3.3 Procedures for the reserve's management and control
- 3.4 A process and timescale for review of the reserve to ensure continuing relevance and adequacy

### **5. Levels of Reserves**

Decisions on the levels of Earmarked Reserves to be held will be made by the Parish Council following recommendations from the Finance and General Purposes Committee.

The desired level of reserves will be taken into consideration when budgeting for transfers to or from reserves and setting the annual precept.

Following approved use of funds from the General Reserve, the Finance and General Purposes Committee will recommend the transfer of un-used reserves or any other procedure to restore the level to 25% of precept.

The Parish Council is aware the borrowing of money purely to invest or to lend and make a return is unlawful and the Council will not engage in such activity.

### **6. Banking and Investment**

In accordance with best practice, funds are invested mainly in short-term investments which display the following characteristics:

- Are denominated in pounds Sterling;
- Have maturity of 12 months or less;

- The whole of the original sum invested can, from the time that the investment is made, be accessed for use by the parish council without any reduction;
- The authority has assessed the counterparty and is satisfied that the original sum invested is not subject to unreasonable risk.

The Parish Council banks with:

- Unity Trust Bank
- Lloyds Bank

where the investment level covered by the Financial Services Compensation Scheme is up to £85,000 per investor. As the Parish Council has funds in excess of that amount during the year, it invests funds in the CCLA Public Sector Deposit Fund.

The Parish Council confirms the contribution these investments make support effective treasury management activities.

All investments will be subject to checks on:

- Security – protecting the capital sum invested from loss; and
- Liquidity – ensuring the funds invested are available for expenditure when needed.

Yield is also an important consideration, but only after security and liquidity.

## 7. Non-financial Investments

The Parish Council owns and manages facilities including Arden Hall, Windsor Bar, Spencer Bar, The Pavilion, The Theatre Workshop, Tennis Courts and Arden Hall Playing Fields (including cricket and football pitches) from which it expects to raise an annual income that contributes to the annual budget.

The Finance and General Purposes Committee will review actual income against expected income every quarter.

## 8. Risk Assessment

With all treatments regarding its finances and especially investments, the Parish Council will have regard to the following:

- How it has assessed the market that it is/will be competing in, the nature and level of competition, how it thinks that the market/customer needs will evolve over time, barriers to entry and exit and any ongoing investment requirements.
- Whether and, if so how, it uses external advisors be they treasury management advisors, property investment advisors or any other relevant persons.
- How it monitors and maintains the quality of advice provided by external advisors.
- To what extent, if at all, any risk assessment is based on credit ratings issued by credit ratings agencies.
- Where credit ratings are used, how frequently they are monitored and the procedures for taking action if credit ratings change.
- The other sources of information used to assess and monitor risk, including its own Risk Management Policy.



Reserves:

- 5.30. As with any financial entity, it is essential that authorities have sufficient reserves (general and earmarked) to finance both their day-to-day operations and future plans.
- 5.31. Smaller authorities have no specific right to accumulate funds via the precept. All reserves should be reviewed and justified regularly (i.e. at least annually). It is good practice to transparently publish both the level and rationale of all reserves.

General reserves:

- 5.32. The general reserve of an authority comprises its cash flow and contingency funds to cover unexpected inflation, unforeseen events and unusual circumstances.
- 5.33. The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure.
- 5.34. The reason for the wide range is to cater for the large variation in activity level between individual authorities. The smaller the authority, the closer the figure may be to 12 months expenditure, the larger the authority, the nearer to 3 months. In practice, any authority with income and expenditure in excess of £200,000 should plan towards 3 months equivalent general reserve.
- 5.35. In all of this it is important that each authority adopt, as a general reserve policy, the level appropriate to their size, situation, risks and plan their budget so as to ensure that the adopted level is maintained. Consideration of the minimum level of reserves requires not only consideration of level of income and expenditure but also the risks to that income.
- 5.36. Authorities with significant self-generated income (other than the precept or levy) should take into account situations that may lead to a loss in revenue as well as increased costs and adapt their general reserve accordingly.

Earmarked and other reserves:

- 5.37. None of the above in any way affects the level of earmarked and/or capital receipts reserves that an authority may or should hold.
- 5.38. There is, in practice, no upper or lower limit to EMR/CRRs save only that they must be held for genuine and identifiable purposes and projects, and their level should be subject to regular review and justification (at least annually and at budget setting), and should be separately identified and enumerated. Significant levels of EMRs in particular may give rise to enquiries from internal and/or external auditors.

# DISPOSAL C24-013e

Description	Location	Details	Date acquired	Purchase price ex AGAR Asset	DATE
Arden Hall		PO-AH-1812 Table Trolley	02/03/2011	289.99	31/01/2024
Arden Hall	Equipment	PO-AH-1479 Electric Piano HP3eMH	04/01/2006	935.00	01/12/2023 Gifted to St Mary & St Margaret's S
Play Equipment	Open Spaces	Record/Wicksteed	unknown	57,644.76	26/06/2023 New playground installed
Equipment	Pavilion	PO392 2 X Union flags	24/05/2017	105.20	28/08/2023 tatty & replaced
Equipment	Open Spaces	PO082 Lincat Water Boiler	20/05/2013	120.00	31/01/2024 broken
Equipment	Pavilion	PO047 Snow shield 32inch	13/11/2012	168.00	31/01/2024 Defunct equipment
Equipment	Pavilion	Sharps Till register	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Pavilion	Casio till register	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Council Office	Sharp Electronic Calculator EL-1801Ewith Charger	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Council Office	Hitachi Digital Camera Black Case /Charger point HDC 125E	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Council Office	Nikon Digital Camera - No case or leads Coolpix S9300	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Council Office	HC V720 Black Panasonic Video camera	unknown	unknown	31/01/2024 Defunct equipment
Equipment	Council Office	MKC3-H02 Silver Hard Plastic tripod	unknown	unknown	31/01/2024 Defunct equipment

ADDITION C24-013e

Additions to Asset Register at 31.03.24						
Description	Location	Details	Date acquired	Purchase price ex VAT	Insured Value	AGAR Value (over £1000)
Infrastructure Asset	Open Spaces	Speed bumps & drive tarmac	20/11/2023	10,410.00	10,410.00	10,410.00
Play Equipment	Open Spaces	V2641 2024 Toddler playground general including all other items	26/06/2023	29,039.25	29,039.25	29,039.25
Play Equipment	Open Spaces	V2641 2024 Toddler playground flooring 395sqm rubber mulch 16sqm paving	26/06/2023	31,577.00	31,577.00	31,577.00
Play Equipment	Open Spaces	V2641 2024 Toddler playground swing - me to you cradle	26/06/2023	2,505.60	2,505.60	2,505.60
Play Equipment	Open Spaces	V2641 2024 Toddler playground Inclusive Wok roundabout	26/06/2023	5,067.00	5,067.00	5,067.00
Play Equipment	Open Spaces	V2641 2024 Toddler playground Metal Keo Multiplay unit	26/06/2023	22,765.23	22,765.23	22,765.23
Play Equipment	Open Spaces	V2641 2024 Toddler playground bongos musical play panel	26/06/2023	1,071.92	1,071.92	1,071.92
Play Equipment	Open Spaces	V2641 2024 Toddler playground dolphin springer	26/06/2023	3,366.00	3,366.00	3,366.00
Play Equipment	Open Spaces	V2641 2024 Toddler playground mini hammock swing	26/06/2023	2,489.40	2,489.40	2,489.40
Play Equipment	Open Spaces	V2641 2024 Toddler playground balancing circuit	26/06/2023	2,118.60	2,118.60	2,118.60
Play Equipment	Open Spaces	V2640 PO576 2 X single leaf hydraulic closing gates for playground	26/06/2023	2,734.00	2,734.00	2,734.00
Play Equipment	Open Spaces	V2656 Pendulum swing seat for zip wire	05/07/2023	78.00	78.00	0.00
Street Furniture	Open Spaces	V2914 PO744 Glazed doors for noticeboard	31/10/2023	1,300.00	1,300.00	1300
Street Furniture	Open Spaces	V2494 PO538 Brown Tourist Signs for Arden Hall	02/05/2024	535.70	535.70	0.00
Street Furniture	Open Spaces	V2542 PO579 Linthwaite Memorial Bench	22/05/2023	630.28	630.28	0.00
Trees	Open Spaces	V2818 Cherry Tree for Village Green	22/09/2023	49.99	49.99	0.00
Equipment	Open Spaces	V2781 PO667 Mitre foldable corner flags	31/08/2023	35.83	35.83	0.00
Equipment	Open Spaces	V2578 Tennis net & lacing bars	19/05/2023	110.48	110.48	0.00
Equipment	Pavilion	V2845 PO706 CP15 Knapsack (chemical spraying)	27/09/2023	149.95	149.95	0.00
Equipment	Council Office	V2358 Upright Vacuum Cleaner	17/04/2023	33.32	£33.32	0.00
Arden Hall	Fixtures & Fittings	V2361/2467 Spencer Kitchen Howdens Units (fitted in-house)	01/04/2023	£3,931.40	£3,931.40	£3,931.40
Arden Hall	Fixtures & Fittings	V2882 Windsor Kitchen Howdens Units (fitted in-house)	24/10/2023	£2,404.21	£2,404.21	£2,404.21
Arden Hall	Fixtures & Fittings	V2766 PO666 Union Flag 5ft x 3ft for flagpole	28/08/2023	£19.99	£19.99	0.00
Arden Hall	Equipment	V2760 PO660 Go Pak table trolley	22/08/2023	£365.49	£365.49	0.00
Arden Hall	Equipment	V2573 PO587 Wall mounted key safe AH office	22/05/2023	£14.16	14.16	0.00
Arden Hall	Equipment	V2623 PO603 Lincat Automatic Water Boiler EB3FX for Spencer Kitchen	19/06/2023	£489.99	489.99	0.00
Arden Hall	Equipment	V2949 PO760 PA System	23/11/2023	£657.50	£657.50	0
Arden Hall	Equipment	V2727 PO649 12" Wall clock Spencer Hall	01/08/2023	£9.91	£9.91	0
Arden Hall	Fixtures & Fittings	V2850 18 standard + 2 emergency light panels in Spencer Ceiling	14/09/2023	£1,639.20	£1,639.20	£1,639.20
Arden Hall	Fixtures & Fittings	V2922 PO701 & V2977AH External lighting	10/11/2023	£3,761.80	£3,761.80	£3,761.80
Arden Hall	Fixtures & Fittings	V2959 PO751 Electric radiator (fixed) in AH office	28/11/2023	£561.55	£561.55	0
Arden Hall	Equipment	V2803 10 X A4 Display frames	13/09/2023	£36.62	£36.62	£36.62
Fixtures & Fittings	Spencer Bar	epo268 10 Spirit Bar optics x 3	08/07/2023	101.1	101.1	0

Fixtures & Fittings	Spencer Bar	V2497 PO543 6 pcs Wine Glass Racks Wall Mounted Glass Holder x4	07/04/2023	59.64	59.64	0
Fixtures & Fittings	Spencer Bar	V2498 PO544 Vencer "cuby 10 compartment holder, coffee & tea bag organizer	07/04/2023	18.32	18.32	0
Fixtures & Fittings	Spencer Bar	V2499 PO545 Rustic Floating Shelves	06/04/2023	20.82	20.82	0
Fixtures & Fittings	Spencer Bar	V2500 PO546 6 X Espresso cups	07/04/2023	11.59	11.59	0
Fixtures & Fittings	Spencer Bar	V2533 PO574 Blackboard x 2 60*80cm	29/04/2023	24.98	24.98	0
Arden Hall	Equipment	V2351 PO505 Commercial Cleaning Trolley	01/04/2023	74.99	74.99	0
Arden Hall	Equipment	V2465 PO531 Beko DVN04X20W Dishwasher for Spencer Kitchen	24/04/2023	215.83	215.83	0
Pavilion	Hand Tools (as specified)	V2359 PO517 Rolson 1200mm Alloy	01/04/2023	£9.00	£9.00	0
Pavilion	Hand Tools (as specified)	V2665 PO595 Drain Rods - set of 10	07/06/2023	£25.83	£25.83	0
Pavilion	Hand Tools (as specified)	V3025 Universal bit 10 piece drill tap	12/12/2023	£22.30	£22.30	0
Pavilion	Hand Tools (as specified)	V3042 Foldable litter grabber	06/12/2023	£6.99	£6.99	0
Pavilion	Hand Tools (as specified)	V2649 Bosch 70mm wire cup drill	27/06/2023	£12.38	£12.38	0
Pavilion	Hand Tools (as specified)	V2726 Padlock for adult goalposts	01/08/2023	£18.32	£18.32	0
				130,581.46	130,581.46	126,217.23

## ASSETS

Assets are defined as land, buildings, vehicles, plant and equipment with a value in excess of £1,000. At 31/3/24 the following assets were held:

	AGAR 31.3.23	AGAR 31.3.24
<b>Buildings</b>		
Arden Hall	2,373,439.00	2,373,439.00
Workshop	113,040.00	113,040.00
Sports Pavilion	547,564.00	547,564.00
<b>Community Assets</b>		
Bradford Gardens	1.00	1.00
Castle Bromwich Playing Field	1.00	1.00
Hob Farm Recreation Ground	1.00	1.00
Small Green	1.00	1.00
Village Green	1.00	1.00
War Memorial	1.00	1.00
Whateley Green	1.00	1.00
<b>Infrastructure Assets</b>		
Street Furniture & Structure	3,145.00	20,716.00
Gates, Fences	97,083.00	97,083.00
Playground Equipment	100,969.00	166,059.00
<b>Vehicles, Plant, Furniture &amp; Equipment:</b>		
Arden Hall	39,560.00	47971.16
Pavilion	9161	2,300.00
Council Office	2000	2000
	3,285,968.00	3,370,179.16

\*\*reclassified garages as infrastructure

# Castle Bromwich Parish Council

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# 2024/25



## MEETINGS OF THE PARISH COUNCIL & COMMITTEES

All meetings of the Parish Council and its Committees are open for members of the public and the press and there is usually an opportunity for public participation. At some meetings, the council or committee may be required to discuss confidential items, in which case the Chairman will ask the members of the press and public to leave the room for that part of the meeting.

Proposed Meetings 2024-25	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Parish Council	24 <sup>th</sup>	29 <sup>th</sup> <sup>1</sup>	26 <sup>th</sup>	31 <sup>st</sup>		25 <sup>th</sup>	30 <sup>th</sup>	27 <sup>th</sup>	18 <sup>th</sup>	29 <sup>th</sup>	26 <sup>th</sup>	26 <sup>th</sup>
Finance & General Purposes Committee		15 <sup>th</sup>		10 <sup>th</sup>		11 <sup>th</sup>		13 <sup>th</sup>		15 <sup>th</sup>		12 <sup>th</sup>
Leisure Services Committee	10 <sup>th</sup>		12 <sup>th</sup>			4 <sup>th</sup> <sup>4</sup>	9 <sup>th</sup>		11 <sup>th</sup>		12 <sup>th</sup>	
Staffing Committee	12 <sup>th</sup>			17 <sup>th</sup>			16 <sup>th</sup>			8 <sup>th</sup> <sup>7</sup>		
Special Events			9 <sup>th</sup> <sup>2</sup>	20 <sup>th</sup> <sup>3</sup>				10 <sup>th</sup> <sup>5</sup> 19 <sup>th</sup> <sup>6</sup>		22 <sup>nd</sup> <sup>8</sup>		5 <sup>th</sup> <sup>9</sup>

<sup>1</sup> Annual Parish Council Meeting

<sup>2</sup> Civic Service

<sup>3</sup> Party in the Park

<sup>4</sup> Possible additional meeting if needed

<sup>5</sup> Remembrance Parade

<sup>6</sup> Carol Concert

<sup>7</sup> FGP and Staffing meetings swapped

<sup>8</sup> Budget meeting if needed

<sup>9</sup> Annual Parish Assembly

# Castle Bromwich Parish Council

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# 2025/26



## MEETINGS OF THE PARISH COUNCIL & COMMITTEES

All meetings of the Parish Council and its Committees are open for members of the public and the press and there is usually an opportunity for public participation. At some meetings, the council or committee may be required to discuss confidential items, in which case the Chairman will ask the members of the press and public to leave the room for that part of the meeting.

Proposed Meetings 2025-26	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Parish Council	30 <sup>th</sup>	28 <sup>th</sup> <sup>1</sup>	25 <sup>th</sup>	30 <sup>th</sup>		24 <sup>th</sup>	29 <sup>th</sup>	26 <sup>th</sup>	17 <sup>th</sup>	28 <sup>th</sup>	25 <sup>th</sup>	25 <sup>th</sup>
Finance & General Purposes Committee		14 <sup>th</sup>		9 <sup>th</sup>		10 <sup>th</sup>		12 <sup>th</sup>	14 <sup>th</sup>			11 <sup>th</sup>
Leisure Services Committee		9 <sup>th</sup>	11 <sup>th</sup>			3 <sup>rd</sup> <sup>3</sup>	8 <sup>th</sup>		10 <sup>th</sup>		11 <sup>th</sup>	
Staffing Committee	16 <sup>th</sup>			16 <sup>th</sup>			15 <sup>th</sup>			7 <sup>th</sup> <sup>6</sup>		
Special Events			8 <sup>th</sup> <sup>2</sup>					9 <sup>th</sup> <sup>4</sup> 18 <sup>th</sup> <sup>5</sup>	21 <sup>st</sup> <sup>7</sup>			4 <sup>th</sup> <sup>8</sup>

<sup>1</sup> Annual Parish Council Meeting

<sup>2</sup> Civic Service

<sup>3</sup> Possible additional meeting if needed

<sup>4</sup> Remembrance Parade

<sup>5</sup> Carol Concert

<sup>6</sup> FGP and Staffing meetings swapped

<sup>7</sup> Budget meeting if needed

<sup>8</sup> Annual Parish Assembly