
**MINUTES OF THE MEETING OF THE CASTLE
BROMWICH PARISH COUNCIL
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 28TH MAY 2008
AT 7.30 PM**

Those present:

Chairman: Cllr Mrs. B. Wilkins

Councillors:

Cllr Mrs. P Allen
Cllr R Amos
Cllr Mrs. A Haywood
Cllr E Knibb
Cllr M Rashid
Cllr J Riordan
Cllr A Terry

[Items 4-end]

Cllr Miss J Ward

Officer: Mrs C Tibbles

Public: 12 members of the public [majority attending for Items 1-14]

1. To elect a Chairman.

ON THE PROPOSITION OF Cllr Mrs. Haywood, **SECONDED** by Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Mrs. Wilkins be elected Chairman of the Parish Council for the Civic Year 2008 - 2009. Councillor Mrs. Wilkins retained her Chain of Office and the Chair.

2. To receive the Declaration of Acceptance of Office of the Chairman.

ON THE PROPOSITION OF Cllr Riordan, **SECONDED** by Cllr Knibb, **IT WAS RESOLVED** that the Declaration of Acceptance of Office of the Chairman be received. Cllr Knibb presented the Chairman with her Past Chairman's Badge and Councillor Mrs. Wilkins thanked the Council for voting for her to remain as Chairman for a further year.

3. Apologies.

The apologies from Cllr Mrs. T Knibb and Cllr Mrs. J Smith were accepted for the reasons given.

4. Declarations of pecuniary or other interests.

None declared.

5. To elect a Vice-Chairman.

ON THE PROPOSITION OF Cllr Amos, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Riordan be elected Vice-Chairman of the Parish Council for the Civic Year 2008 - 2009. Councillor Riordan was presented with his Badge of Office by the Chairman.

6. To appoint Representative to outside Bodies

ON THE PROPOSITION OF the Chairman, **IT WAS RESOLVED** that members continue with existing roles and that Cllr Rashid become Associate Governor at Park Hall School and Cllr Mrs. Allen a Trustee at Castle Bromwich Hall Gardens Trust, with remaining vacancies to be filled when new members joined.

Bacons End Centre Association	Vacancy	
Castle Bromwich Trader's Association	Cllr Mrs. A Haywood	
Castle Bromwich Children's Centre	Cllr Mrs. A Haywood	
Castle Bromwich Youth Council	Cllr E Knibb	
Castle Bromwich Youth&Community Centre	Vacancy	
Chelmsley Wood Citizens Advice Bureau- Forum	Vacancy	
Chelmsley Wood Citizens Advice Bureau- Trust	Cllr E Knibb	
Conservation Areas Advisory Committee	Cllr Terry	
Colebridge Trust	Cllr E Knibb	
Solihull Partnership	Cllr Knibb	
Police Consultative Committee	Cllr Mrs. J Smith	
Solihull Area Committee (Parish & Town Councils)	Cllr E Knibb	
Solihull Crime Prevention Panel	Cllr Mrs. J Smith	
Warwickshire & West Midlands County Association	Cllr E Knibb	
of Parish & Town Councils, County Committee		
Castle Bromwich Hall Gardens Trust (3 years)	Cllr Mrs. P Allen	Clerk 30/06
Richard Knight Trust (4 years)	Cllr Mrs. B Wilkins	
Richard Knight Trust (4 years)	Cllr E Knibb	
Dame Mary Bridgman Trust (4 years)	Cllr Mrs. B Wilkins	
Dame Mary Bridgman Trust (4 years)	Cllr Mrs. A Haywood	
Castle Bromwich Infant School – Governor (4 years)	Vacancy	
Castle Bromwich Junior School – Governor (4 years)	Cllr E Knibb	Clerk 30/6
Park Hall School – Association Governor (4 years)	Cllr Rashid	
St Thomas Dole Charity Trust (4 years)	Cllr E Knibb	

7. To appoint Statutory or Standing Committees.

Some members had volunteered to serve on both Standing Committees until the current vacancies were filled. **IT WAS RESOLVED** that the following Committees be appointed for the Civic Year 2008-2009 to fulfill needs and observe due process of law:

Finance and General Purposes Committee:

Councillors Mrs. P Allen, R Amos, Mrs. A. Haywood, E Knibb, J Riordan, Mrs J Smith, A Terry and Mrs B Wilkins, together with the Chairman and Vice-Chairman of the Council and the Chairman of the Leisure Services Committee. **ON THE PROPOSITION OF** Cllr Amos, **SECONDED** by Cllr Mrs. Haywood, **IT WAS RESOLVED** that Cllr Riordan be elected as Chairman of this Committee.

Clerk
04/06

Leisure Services Committee.

Councillors Mrs. P Allen, Mrs. A Haywood, E Knibb, Mrs. T Knibb, M Rashid, J Riordan, A Terry, Miss J Ward and Mrs. B Wilkins, together with the Chairman and Vice-Chairman of the Council and the Chairman of the Finance & General Purposes Committee. **ON THE PROPOSITION OF** Cllr Amos, **SECONDED** by Cllr Mrs. Allen, **IT WAS RESOLVED** that Cllr Mrs. Haywood be elected as Chairman of this Committee.

Clerk
04/06

Staff Panel

Cllrs Mrs. A. Haywood, J Riordan and A Terry. Reserve Members: Cllrs Mrs. P Allen, Miss J Ward. **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Mrs. Haywood be re-elected as Chairman of this Committee.

Appeals Committee

Cllrs Mrs. B Wilkins, E Knibb and R Amos. Reserve Members: Cllrs Mrs. P Allen, Miss J Ward. **ON THE PROPOSITION OF** the Cllr Riordan, **SECONDED** by Cllr Amos, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Mrs. Wilkins be elected as Chairman of this Committee.

Arden Hall Management and Promotions Committee

The Chairman reported there were no volunteers for Chairman or Vice-Chairman and only 2 members had volunteered to serve on the Committee. It was not a standing committee and there were insufficient members for it to continue. Outstanding matters could be referred to the Standing Committees and referred to Working Parties if required.

Chairmen
July 08

8. Minutes of the previous Meeting.

ON THE PROPOSITION OF Cllr Amos, **SECONDED** by Cllr E Knibb, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 30th April, 2008 be accepted as a true and correct record of the Meeting.

9. Accounts and Appointment of Signatories for Financial Procedures.

ON THE PROPOSITION OF Cllr Amos, **SECONDED** by Cllr Riordan, **IT WAS RESOLVED** that Cllr Mrs. B Wilkins, Cllr J Riordan, Cllr Mrs. A Haywood and the 2 Vice-chairmen of the Standing Committees, together with Mrs. C. Tibbles be appointed as signatories.

Clerk
30/6/08

10. Year End Accounts 2007/08, Internal Audit and Annual Return to External Auditors.

ON THE PROPOSITION OF the Chairman, **SECONDED** by Cllr Amos, **IT WAS RESOLVED** that the Year End Accounts 2007/08 be formally adopted. The Internal Auditor had scrutinized all records and reported them as satisfactory with no recommendations being made. The Chairman read and explained the statements of governance and **IT WAS RESOLVED** by members to confirm their understanding and affirm their responsibilities.

11. Questions from Councillors.

In the absence of Cllr Mrs. Knibb, the Chairman read her question and asked the Council to consider giving permission in principal for the free use of the facilities in the playing fields and possibly within Arden Hall for a community event aimed at increasing intergenerational understanding and awareness in Castle Bromwich? The proposed event would be organised and co-ordinated by Nadir Kabul the Centre Manager at Castle Bromwich Youth and Community Centre in Hurst Lane and it was envisaged that it would take place during the summer months of 2009. The event would most likely take the form of an updated fete with all local organisations being offered the opportunity to show what they do with the youth and elderly working alongside each other a common purpose. **IT WAS RESOLVED** that Cllr Mrs. Haywood and the Chairman visit Drayton Bassett's Summer Fete to investigate what was involved and Cllrs Mr and Mrs. Knibb were invited to attend and gather information too.

AEH/BW
TK/EK

12. Questions from the Public.

At 7.50 p.m. Standing Orders were suspended so that members of the public could ask questions. Following an explanation of procedures by the Chairman, members of the public were invited to state their name and address prior to asking their question. A summary of the questions asked is appended for members only as the final page and the meeting resumed at 8.20 p.m.

13. Report of the Leisure Services Committee.

ON THE PROPOSITION of Cllr Riordan, **SECONDED** by Cllr Mrs. Allen, **IT WAS RESOLVED** that the Minutes of the Meeting of the Leisure Services Committee held on Wednesday, 7th May 2008, having been circulated, be received, approved and the recommendations contained therein be adopted.

14. Report of the Finance & General Purposes Committee.

ON THE PROPOSITION of Cllr Knibb, **SECONDED** by Cllr Riordan, **IT WAS RESOLVED** that the Minutes of the Meetings of the Finance and General Purposes Committee held on Wednesday, 26th March 2008, having been circulated, be received, approved and the recommendations contained therein be adopted.

15. Representatives to Outside Bodies.

Cllr Mrs. Haywood reported that on Saturday 17th May, she attended the first meeting in 2008 of the Dame Mary Bridgeman Trust which was chaired by Rev. Bill Sands in the absence of the Earl of Bradford. The Earl was again confirmed as the Trust's Chairman. The meeting was informed that the appointment of Gavin Douglas as the new Rector of St. Mary & St. Margaret's Church had been confirmed and that he would take up his position in July. In view of this it was decided to defer confirming his appointment as Vice-Chairman to the Trust until the November meeting. The accounts up until end of March 2008 were circulated and presented for approval. Several donations were awarded and approved. Thanks were extended to Jerry Dutton for all the work he had done in making the accounts clear, concise and easy to understand. It was felt that publicity giving details of the Trust was essential, especially as they were receiving very few community requests. Jerry Dutton had produced a synopsis of the foundation and work of the trust and it was decided this should be published in the Gazette so that people were made aware of its existence. The next meeting had been arranged for Saturday 15th November at 10 am.

Cllr Knibb reported that on Monday 12th May he had attended a meeting of the Finance and Premises Committee of Governors of Castle Bromwich Junior School, when a presentation was made by the new Head of Mathematics on the proposed new scheme for Maths instruction. This was enthusiastically received and costs were within budget and duly authorized. Other matters were agreed for equipment and forecast out-turn statements for 07/08 and budget for 08/09. Expenditure on Year 5 classroom refurbishments, ICT equipment and replacement of fire sprinklers were deferred until LEA authorization received. Next meeting would be on 23rd June at 6 pm.

Cllr Knibb reported that on Monday 19th May he had attended a Governors meeting at Castle Bromwich Junior School, with the usual formalities being completed. The Chairman reported the sad resignation of Gordon Griffin, the Vice-Chairman, due to ill health, whose major contributions to the work of the governing body would be sorely missed. Lynn Aston was elected as his replacement and was already the Chairman of the Curriculum and Community Committee. Reports were received and a Scrutiny Committee formed to oversee and control the effectiveness of staff and performance levels for co-operation in achieving Government required standards. Governors were also aware that they, like the Parish Council, were short of the numbers required to operate effectively and were looking for 3 more parent governors and a community governor to be co-opted as soon as possible to assist in the effective operation of the school.

Cllr Knibb reported that he had attended his first meeting of the St. Thomas Dole Charity on Tuesday 20th May in Edgbaston. He had been fortunate enough to have been nominated to serve as a trustee of this charity and at the meeting had discussed the merits of numerous applications for grants to be used for the benefit of the people living within the ancient parish of Aston. Funding of just under £50,000 was granted between 30 or so charity applications and another meeting would do likewise in November. He had found this a most enjoyable and fulfilling function to perform and would encourage other council members to avail themselves of this opportunity if they were fortunate enough to be asked.

Cllr Terry reported he had worked with other members of the Solihull Tree Wardens to fit

16. Report of the Officer of the Council.

Deferred to the end of the meeting as the contents were of a confidential nature. Members noted the staff information later reported and would receive further information in due course.

17. Report of the Chairman

The Chairman reported that she had also attended the meeting of the Dame Mary Bridgeman Trust reported by Cllr Mrs. Haywood earlier. She found the history behind this charity was amazing.

Everyone was reminded of the forthcoming Chairman's Charity Quiz on Friday 30th May as some tickets were still available. A reminder was also given for the Civic Service on Sunday 1st June at St. Mary & St Margaret's Church at 6.30 pm when a warm welcome would be given to everyone able to attend, including the Mayor and Mayoress of Solihull MBC. The service would be followed by the Civic Reception in the Spencer Lounge at Arden Hall.

The Chairman added her personal thanks to Cllr Mrs. Allen for the beautiful floral arrangement she had created to display the Parish Council's Centenary Rose Bowl.