

**MINUTES OF THE MEETING OF
 CASTLE BROMWICH PARISH COUNCIL
 HELD IN ARDEN HALL, CASTLE BROMWICH
 ON WEDNESDAY 26TH FEBRUARY 2014
 AT 7.30 PM**

Those present:

Chairman: Cllr J Whelan

Councillors: Cllr Mrs. P Allen Cllr E Hicks Cllr J Riordan
 Cllr M Hayes Cllr E Knibb Cllr A Terry
 Cllr Mrs. A Haywood [Except part Item 9] Cllr Miss J Ward

Officer: Mrs. C Tibbles, Clerk to the Council and RFO

Public: 1 member of the public

ACTION

1. Apologies.

The apologies from Cllr I Hiley, Cllr J Horne-MacDonald and Cllr M Rashid were noted for the reasons given. Cllr R Amos was absent.

2. Declarations of pecuniary or conflict of interests.

None declared initially. Cllr Knibb later declared a conflict of interest in Item 9 as he was a Director of Castle Bromwich Youth and Community Partnership who were making a request to the Council and at that stage of the meeting he wished to read a statement but would then abstain from the vote.

3. Dispensations.

None received.

4. Minutes of the previous Meeting.

ON THE PROPOSITION OF Cllr Riordan, **SECONDED** by Cllr Hicks, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 29th January, 2014 be accepted as a true and correct record of the Meeting.

5. Communications.

Members noted the information listed and **AGREED** that the Sustainable Community Act proposal on power for town and parish councils to sell electricity be put on the March council agenda.

Clerk
19/3

6. Questions from Councillors.

No questions. Members noted that the plants agreed at the previous meeting were donated free of charge to the council.

7. Questions from the Public.

Under Standing Order 70, the Chairman prepared to adjourn the meeting to invite questions from members of the public but no questions were asked. The Clerk provided very positive feedback on her recent call to the West Midlands Police Call Centre and the excellent response obtained. No arrangements had yet been made with Severn Trent as requested at the last meeting.

8. Parish Plan.

Members discussed their priority areas for action and following consideration **IT WAS AGREED** that the top 3 were welcome signs to Castle Bromwich, speeding motorists and safety for pedestrians crossing Water Orton Road, and flower tubs to add colour and vitality to the parish. The Chairman invited members to champion each area, with support from other members to work together and progress things. This was left as an open

Members
26/3

question for the next meeting. Members sought clarification on potential HS2 construction traffic on Water Orton Road and with the permission of the Chairman, Bor. Cllr Richards replied that HS2 had indicated the lorries would travel along a specially created haulage route following the planned track. The Borough Council were waiting for responses to 43 questions posed to HS2 and usage of Water Orton Road was not on this list due to their intended haul route. The Code of Construction practice would not be issued until the design was finished. Members also discussed whether a petition would show level of local concern about speeding traffic on Water Orton Road and if support was there for a pedestrian crossing.

ACTION

9. Heritage Festival Request to use Bradford Gardens.

In addition to the information received from Castle Bromwich Youth and Community Partnership for the above event, Cllr Knibb added that the beer festival would be held at Castle Bromwich Hall Hotel (after clarification) and explained the Partnership would be meeting with the Solihull Safety Advisory Group the following afternoon, with each of the agencies being responsible for the relevant areas of the details to be agreed. He stated that the project would not mean any additional work for the parish council if they granted consent to use the land for the event, which would include a Peter Pan performance and costumed visitors like Elizabeth I. Cllr Knibb then withdrew from the meeting. Following consideration of the details supplied and the parish council conditions placed on past events at Bradford Gardens, members were pleased to approve this special Heritage Festival event which was part of the larger two month North Solihull IMAGE Festival. **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that the parish council were pleased to support Bradford Gardens open space being used by Castle Bromwich Youth and Community Partnership on 10th and 11th May 2014 to house a Modern Zone recreating the feel of 1950/1960s carnivals in Castle Bromwich by housing community stalls, entertainment zone, sporting area, historic displays and acts by local entertainers, on clear acceptance of the conditions that:

Clerk
asap

- a) Prohibition and Control of alcohol and glasses from the grounds.
- b) To clear the area of litter on completion of the event each day and the following morning.
- c) No vehicle access for delivery or collecting equipment or parking due to current exceptional ground saturation and event being held in spring.
- d) An undertaking to restore any damage to the grass surface caused by the event.
- e) Any nuisance caused by noise to cease immediately on request from a council or police officer.
- f) Use limited to the area defined on a map (to be agreed) and within 5 metres of any highway.
- g) Use limited to 10.00 hours and 20.00 hours on 10th and 11th May 2014 only.
- h) Payment of any fee to the council for this community event to be waived.
- i) Castle Bromwich Youth and Community Partnership as organisers of the event should liaise in advance with all residents affected by the event.
- j) That any temporary structures erected or authorized by the Partnership be taken down overnight.
- k) That the Leisure Services Committee be delegated to make any additional arrangements.

LSC
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2/4

The Partnership had confirmed it held full public liability insurance, would carry out risk assessments and ensure that marshalling and security was in place and that litter, etc would be removed at the end of the Festival. Cllr Knibb was invited to return to the meeting and informed of the decision and conditions were outlined. Information was provided to Cllr Knibb in response to the additional request for a heritage display of parish council history and the Clerk offered to supply some centenary posters and Festival Walk leaflets. The Chairman reminded Cllr Knibb that these were available on the parish council website.

ACTION

Clerk
5/3

10. Social Housing Allocation Consultation – Solihull MBC.

Following discussion, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the council agreed with the revised criteria outlined, with the addition that an exemption should be allowed for returning members of the armed forces who could not otherwise comply with the conditions.

Clerk
10/3

11. Parking – Village Green (Small Green).

Members noted the results of the recent joint site meeting at the Village Green between 4 councillors and 4 officers of the Borough Council and the Parish Council that had considered the different outcomes previously circulated. Whether installing a layby would alleviate parking problems? How could the parish council prevent unauthorized vehicles accessing the small green? Views of residents/businesses when previously canvassed about parking problems? Obstruction of footpath by vehicles parking opposite the War Memorial? Narrow road width between houses and small green? No other problems were raised but a possible solution could be for the installation of no parking signs to alert motorists and the Parish Council could pass responsibility to the Borough Council to put in place a Traffic Regulation Order to prevent access to/parking on all areas of The Green, which would carry a fixed penalty ticket by the Civil Enforcement Officer. The Borough Council had confirmed it was their footpath on the edge of small green, with sub-soil owned by parish council, and therefore a police matter if pedestrians could not safely use the pavement with a wheelchair.

The Chairman invited members individually to state their preferences and following consideration, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that the parish council should proceed with installing bollards on the Small Green to uphold the byelaws and deter unauthorised parking which was destroying the surface. The Clerk was asked to seek quotations and the necessary information for the Leisure Services Committee to complete the action under their delegated powers. The Chairman thanked the Borough Council for their helpful assistance.

Op.Spaces
Supervisor
26/3

12. Predetermination – guidance.

Members noted with interest the document that had been circulated.

13. Youth Council Chairman – Presentation at SLCC Conference.

Following consideration, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Hicks, **IT WAS UNANIMOUSLY RESOLVED** that Youth Cllr Jessica Browne be authorised to present two badges to delegates at the above national conference.

Clerk
28/2

14. Standing Orders Working Party.

At the request of the Clerk, Cllrs Knibb, Hayes, Riordan, Terry and Whelan agreed to hold a working party meeting on Wednesday 16th April at 6.30 pm to discuss the NALC Model Standing Orders.

EK/MH/
JR/AT/
JTW/Clerk
16/4

15. North Solihull Cup Schools Tournament/Summer Coaching Scheme.

15.1 Members noted the information received and the updated figures provided by

Bromford Lions at a recent meeting, with numerous entries submitted by several youth teams. Councillors were encouraged by this good use of the facilities which was an aim in the Parish Plan. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED** by Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the council invite local schools to enter a free Soccer Tournament mid-week, with Bromford Lions arranging the matches and Vision Coaching providing the officials.

15.2 **ON THE PROPOSITION** of Cllr Knibb, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that the logo specially designed by Bromford Lions for the North Solihull Cup be approved by the parish council for use in 2014 and the decision be reviewed before use again in 2015.

15.3 Following consideration, the Clerk was asked to invite Vision Coaching to attend the May Leisure Services Meeting to discuss the possibility of organizing a summer coaching scheme in the playing fields.

16. Finance and Payments.

The Clerk apologized that the normal printout was not available for all payments but hoped the substitute layout contained sufficient details. Following clarification of queries by members on security items, **ON THE PROPOSITION** of Cllr Riordan, **SECONDED** by Cllr Miss Ward, **IT WAS UNANIMOUSLY RESOLVED** that the payments as listed be approved.

17. Report of the Leisure Services Committee.

ON THE PROPOSITION of Cllr Mrs. Haywood, **SECONDED** by Cllr Hicks, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting of the Leisure Services Committee held on Wednesday, 5th February 2014, having been circulated, be received and noted.

18. Report of the Finance & General Purposes Committee.

ON THE PROPOSITION of Cllr Hayes, **SECONDED** by Cllr Riordan, **IT WAS RESOLVED** that the Minutes of the Meeting of the Finance and General Purposes Committee held on Wednesday, 12th February, 2014, having been circulated, be received and noted.

19. Representatives to Outside Bodies.

Cllr Mrs. Allen reported that on Saturday 8th February she had attended the annual Snowdrop Event at Castle Bromwich Hall Gardens, which although windy and cold was well attended with some extra guests forthcoming due to publicity via the Royal Horticultural Society. On Wednesday 19th February she had attended the Volunteers Afternoon at the Gardens, which was followed by a long Trustees meeting.

Cllr Mrs. Allen also reported that on Saturday 8th February, she had represented the Chairman by attending the Annual Presentation Evening of the Air Cadets 165th Squadron, which as a group had also supported last year's Royal British Legion Poppy Appeal by raising over £3,000. Also on Sunday 23rd February she had attended the St. Clements Thinking Day service for the local district Girl Guide Association. She thanked organisations for their kind invitations.

Cllr Knibb reported that on 30th January 2014 he had attended the WALC quarterly county committee meeting & AGM held at Royal Leamington Spa Town Hall. New members were welcomed to the committee and the usual introductions made, followed by explanations of duties & responsibilities of officers & representatives of various bodies, panels & boards that county members performed on behalf of WALC. No new appointments or changes were made to the current representatives for the year ahead. The quarterly meeting had a very extensive agenda, including: WALC's motion submitted to

ACTION

Open
Spaces
Supervisor
30/3

Clerk
7/3

Asst. Clerk
14/3

Admin
Asst
27/2

NALC policy committee with regard to membership of Police & Crime Panels which sadly was unsupported; WALC's Financial statement and forecast for the year were on target and considered comfortably sound; WALC were in talks with WCC on both their grant level for 2014/15 and the Electoral Boundary Review; revision of Local Council Charter for Warwickshire would become a smaller and more succinct document, similar to the Solihull Charter; new HR services available to member councils; WALC's active involvement in the creation of new Parish Councils would both continue and expand over the coming years; new delegate fees for Parish and Town council training events were agreed and proposed for Training Partnership Events in 2014/15; clarification of the relationship of WALC to its WALC Area Committee Secretaries was referred to the WALC Policy Committee; written reports received from various WALC members and representatives on their meetings with outside bodies; and finally the next meeting would be on Tuesday 29th April 2014 at the same venue. Cllr Knibb added that changes to legislation would be introduced regarding public actions at council meetings.

ACTION

20. Report of the Officer of the Council.

The Clerk reported that she had tabled dates from West Midlands Police for future 'Cuppa with a Copper' sessions at Arden Hall. She alerted members to some changes to links for Solihull MBC redesigned website and had received a report of broken links on the parish council's own website which she would arrange to be investigated.

Clerk
Asap

21. Report of the Chairman.

The Chairman reported that on Sunday, 23rd February, at the invitation of Cllr Mrs. Haywood in her capacity as District Commissioner of the Castle Bromwich Guide Association, he and his wife had attended the Thinking Day Service at St Clements Church. The theme for the day being celebrated around the world was 'Achieving Universal Primary Education for all' and the day also provided the opportunity to celebrate 100 years of Brownies. It was an inspiring afternoon with contributions from Rainbows, Brownies and Guides and an entertaining address by the Rev. Stuart Carter. The girls were all a credit to their leaders and Mrs. Haywood made special mention of all those who give their time to this worthwhile organisation.