

transactions and noted the offer of Cllr Mrs. Haywood to train new volunteers. Following consideration of data protection requirements for secure personal email, plus the need to protect other family members and availability of time to fulfil the role, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Horne-Macdonald, **IT WAS RESOLVED** that Cllr Upton should be removed as a signatory and that Cllrs High, Knibb and MacDonald be approved as additional authorisers to the existing three members – Cllrs Mrs. Haywood, Hiley and Riordan.

ACTION

Clerk
Asap

10. Parish Council use of Social Media.

The Chairman explained that topics may be seen on social media relating to the work of the parish council, which may not always be accurate, but in the absence of an official ‘presence’ any response would be a personal one by individual councillors, who should always make it clear they were not acting on behalf of the council. It was suggested that any response by councillors could include the advice to contact the council office for correct information. It was discussed that after the website changes were agreed, a Twitter and Facebook account may be the next step. It was **AGREED** that the existing policy would be amended when the website changes were brought in.

FGP
05/16

11. Wayleave Request.

Members considered the information provided by Virgin Media and supported the need for communication services to be provided to the properties adjacent to the Village Green. In the absence of any prior council instruction for professional advice, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Shaw, **IT WAS UNANIMOUSLY RESOLVED** that there were no problems envisaged in allowing consent, in the same manner that had been previously undertaken for other services to these properties, and that the matter be delegated to the Clerk to grant the request.

Clerk
asap

12. Storage for Hirers.

Members recalled the many earlier discussions on this matter but in the light of new information from the roof survey and major expenditure needed on essential repair and maintenance, members debated the present circumstances. **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr High, **IT WAS RESOLVED** that:

- 12.1 the council defer any investment in building new garages at this time;
- 12.2 the Hall Manager be delegated to accept the best quote she obtains for a container to accommodate equipment and site it at the best location and notify the garage hirer;
- 12.3 that the council exercises its right to utilize existing storage for equipment and establish an agreed m² within the existing dual use location;
- 12.4 that the workshop hirer be informed that the letter of notice is withdrawn; and
- 12.5 that demolition of the garages is then intended to take place as a matter of urgency when the above measures are in place, with barrier fencing being established in the meantime for public safety. [Clerk’s note access to be prohibited to the sides and rear of the garages but maintained for the doors.]

Hall Mgr
24/3

Hall Mgr
24/3
Hall Mgr
24/3

Hall Mgr
18/3

13. Council Youth Award.

Following consideration, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Horne-MacDonald, **IT WAS UNANIMOUSLY RESOLVED** that this new annual Youth Award should in future be agreed by the Council, with funding from the Community Support Budget (current cost approximately £100) and that a draft list be retained, in confidence, until it was time for members to confirm the recipient in June of each year. Once announced, the group would be contacted in July to offer the award, agree the format of the wording, the shield to be commissioned in the summer and handed over in the autumn. **IT WAS FURTHER RESOLVED** that the recipient for current financial year be confirmed as the 237th Castle Bromwich Scout Group.

Council
06/16

Clerk
03/03

14. Staff Panel Membership, Terms of Reference and quorum.

The Chairman reminded members of the decision made in December prior to professional advice being sought from WALC. In the light of new advice now being available for members to consider and the view of the Staff Panel that the revised terms of reference were unworkable, members debated the options provided. The Clerk confirmed the sources of the advice (WALC/NALC). **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Hiley, **IT WAS RESOLVED** that the Staff Panel be established as the third Standing Committee and meet on a monthly basis on the third Wednesday of the month to resolve the problems that existed, that the meetings and progress be reviewed by Council in September; that the Panel be extended to 7 members by appointing Cllrs Horne-MacDonald and High to join Cllrs Mrs. Allen, Knibb, MacDonald, Riordan and Miss Ward; and that the quorum be set at 5 members. Dates of future meetings would be 16th March, 20th April, 25th May (due to the AGM), 15th June, 20th July and 21st September. It was confirmed that the meeting already scheduled for 29th February would have sufficient members to meet the new quorum of 5 and that Cllr Hayes be invited to all meetings as a guest. Cllr Mrs. Haywood urged that members move forward from what had gone on before. Reserve members were not appointed due to the increased size of the Panel. Revised terms of reference would be prepared.

ACTION

Council
28/9
JHM/GH
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Staff Panel
To note

Clerkasap

15. Finance and Payments.

15.1 The income and expenditure report was noted with questions being clarified by the Clerk on the proportional split of expenditure between cost centres; Cllr Mrs. Haywood undertook to verify and sign the bank statements at a time to be arranged.

AEH
asap

15.2 Members considered the information circulated and **ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED** by Cllr High, **IT WAS RESOLVED** that the payments as listed be approved. Cllr Mrs. Haywood and Cllr Hiley undertook to authorize the payments before 3 pm the following day. A query on the position regarding ditch work in the park was referred to the Leisure Services Committee.

AEH/IH
25/2

LSC
asap

16. Report of the Leisure Services Committee.

Having been circulated, members noted the Minutes of the meeting held on Wednesday, 3rd February, 2016 with details of decisions duly made.

17. Report of the Finance & General Purposes Committee.

17.1 Having been circulated, members noted the Minutes of the Meeting of the Finance and General Purposes Committee held on Wednesday, 27th January 2016 with details of decisions duly made.

17.2 Having been circulated, members noted the Minutes of the Meeting of the Finance and General Purposes Committee held on Wednesday, 10th February 2016 with details of decisions duly made.

ON THE PROPOSITION of the Chairman, **SECONDED** by Cllr Shaw, **IT WAS UNANIMOUSLY RESOLVED** that Standing Order 3(aa) be suspended to enable the meeting to be quickly concluded.

18. Report of the Staff Panel.

18.1 Having been circulated, members noted the minor amendment to the Minutes of the meeting held on Monday, 5th October, 2016 with details of decisions duly made.

18.2 Having been circulated, members noted the Minutes of the meeting held on Tuesday 19th January, 2016 with details of decisions duly made.

19. Representatives to Outside Bodies.

Members noted the report by parish representative Mr. Brueton, who had attended a meeting of the Birmingham Airport Consultative Committee on February 15th at the airport with Kirstin Kane and Andy Holding to discuss the findings of the trial where aircraft had to reach 4000 ft before turning instead of 3000ft. They explained that the

Clerk
27/2

trial had not produced any significant decrease in aircraft being off track. They explained the track taken by aircraft leaving Northbound (runway 33) was not determined by the Noise Preferential Route (NPR) but by a Standard Instrument departure (SID) which was requested by individual airlines and granted by air traffic control. They said this was a traditional departure procedure which was going to be replaced in the not too distant future by a satellite controlled system. This was currently in use for Southbound departures with good results. It would mean new flight paths for aircraft which would mean them all following the same path. This was good unless you happened to be under this path!! These new paths would be determined after consultation with communities likely to be affected. He had expressed concern that the previous information given out had been misleading and the SID explanation for aircraft being 'off track' had not been explained before. They said that the SID information was in the previous information sent out but that maybe it was not clearly explained. They assured him that the planning for the new flight paths would start in summer. They would welcome any questions. (Out of interest aircraft off track were not fined but ones that were noisy are!!)

ACTION

19.2 Members noted the following reports that had been circulated, with further copies being available from the Clerk on request: Cllr Mrs. Allen's report on attending a Trustees meeting at Castle Bromwich Hall Gardens Trust on 3rd February and the Youth Council meeting she had attended on Thursday 18th February.

20. Report of the Officer of the Council.

The Clerk reminded members that she had cancelled the working party meeting planned for 17th February due to only one member confirming attendance. The time to review computer equipment was approaching and Solutions 4 IT had offered to explain options – members asked that this be arranged for March, April or June council meeting. A presentation was available to explain website options and due to the full agenda this had been printed for members instead. A violent burglary had recently occurred and members discussed their concerns on these incident(s).

Clerk
3/3

21. Report of the Chairman.

The Chairman reported that apart from attending the funeral of Cllr Upton, he had not attended any official functions. He had attended a meeting of the Staff Panel, as a guest, and seen the amount of work that the Staff Panel needed to do in order to solve the staffing issues that were currently crippling this council. The Chairman then thanked Cllr Mrs. Allen for attending the annual presentation of the Air Cadets that had been held at Arden Hall on his behalf. Cllr Mrs. Allen reported that as Vice-Chairman she had attended the 165 Castle Bromwich Squadron of the ATC Presentation evening held on 13th February at Arden Hall. They were celebrating the 75th anniversary of the ATC and it was a pleasant evening that went very well with lots of awards given out, including a 40 year service award to Warrant Officer Elston and the new Award for Best Junior Cadet, which the parish council had donated, that was awarded to Cadet Elston (grandson of Warrant Officer Elston), which they were both delighted to receive. The leaders of the Squadron did a fabulous job, voluntarily giving their time to train the cadets with weeks and weekends away, which they all seemed to enjoy. They also seemed to like the change of venue to Arden Hall and she thanked them for their kind invitation.