

**MINUTES OF THE MEETING OF THE STAFF
 PANEL HELD IN ARDEN HALL,
 CASTLE BROMWICH, ON MONDAY
 20TH APRIL 2015 AT 4.00 PM**

Those present:

- Chairman:** Cllr J Riordan
- Councillors:** Cllr Mrs. Allen Cllr E Knibb
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
- Public:** None

The Chairman apologised for the late start to the meeting.

1. Apologies for absence.

None.

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of the Chairman, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on 2nd March, 2015, having been circulated, be signed as a true and correct record of the Meeting.

5. Questions from the Public.

Under Standing Order 3(d), the Chairman prepared to adjourn standing orders to invite questions from members of the public but there were none in attendance.

6. Completion of Annual Employer Declaration Form.

Following consideration, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the draft document prepared for approval, should be adopted and submitted with supporting information to the West Midlands Pension Fund.

7. Review of Pension Discretions Policy.

Following consideration, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the revisions required to the previous policy (following additional national guidance issued in August 2014 and January 2015) be adopted. The Clerk thanked the Chairman for his help in evaluating the necessary revisions and undertook to circulate the new policy to council and staff.

ACTION

Clerk
asap

Clerk
asap