



**N.B. All Minutes are deemed as draft until formally approved and signed.**

**ACTION**

agreement would be needed for funding. Cllr Mrs. Haywood felt that details of current and future users would be needed with a 5 or 10 year plan to ensure that revenue streams would be sustainable. The Clerk reminded members of previous visits to village halls in the past and commended visiting other sports pavilions as a valuable investment of time when researching a rebuilding project.

**6. Residents' Concerns.**

Members noted the tabled information.

**7. Training.**

Members noted training opportunities circulated. Following careful consideration, **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Mrs. Smith, **IT WAS UNANIMOUSLY RESOLVED** that the Clerk's application to attend the SLCC national conference in October be approved, at a cost of £365 + VAT.

**8. Licensing Matters.**

Members noted the additional information that had been clarified on local licensed establishments. Cllr Terry relayed information about improved conditions at one local pub, contrary to previous reports.

**9. Chairman's Badge and Chain of Office.**

Following consideration, , **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that quotation I048 (prices held from July 2010) be accepted and repairs and improvements of £746.19 be made to the Badge and Chain, utilising the income from the option fee already received.

Clerk  
Aug. 11

**10. Capital Projects.**

Members noted the project information proposed alterations and following discussion concerns were raised regarding road markings and signage of the new scheme. **IT WAS RESOLVED** that specifications be drawn up for new computer and telephone systems, in consultation with chairmen, that competitive quotes be sought and submitted to council. Costs would need to be split between Arden Hall and Council office capital projects. The Clerk highlighted that unspent monies from previous years had been transferred to earmarked reserves. [NB During this item, the Clerk briefly left the meeting to assess a security matter which was relayed to members. Appropriate action was endorsed by members to be actioned the following day.]

Clerk/TK  
Aug.11

Clerk  
14/7

**11. Recycling in Solihull.**

Members noted the information received from Solihull MBC and following discussion the Clerk was asked to invite the roadshow to include Castle Bromwich.

Asst.Clerk  
asap

**12. Civic Protocol.**

Following consideration, **IT WAS RESOLVED** that Christmas greetings from the parish council would remain as last year (via the council buildings, website and email addresses). **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Terry, **IT WAS UNANIMOUSLY RESOLVED** that the flag flying policy be updated to include appropriate civic events and that costs of a new union flag and council flag be investigated. **IT WAS FURTHER RESOLVED** that a policy of civic protocols would be helpful and members with appropriate experience were asked to consider volunteering a draft of specific sections (role of Chairman, vice-chairman, outline of civic events, past chairman's award, youth council badges, chairman's charity fund etc.).

Clerk  
Sept.11

Members  
Sept.11

**13. Grant Aid Application.**

Members noted that the grant form from Merstone School had been satisfactorily submitted to the Clerk.

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**14. Feedback from Appointment of Representatives.**

As there had been no confirmation for many years, the appointments to the Police Consultative Committee and the Crime Prevention Panel were deemed as ceased.

**15. Insurance Renewal – results of review.**

The Clerk was instructed to restore the loss of money cover to the previous level.

**16. Clerk's Report.**

Members noted the tabled report on the showcase opportunity offered at the Annual Parish meeting, the activities of the Youth Council, the update on recent action and activities. It was further noted that the Clerk had declined a request for the Youth Council to take part in a local survey; the verbal confirmation of expiry of a claim; the updated contact information for ward councillors, the details of the independent memorial inspection service and the request to meet with the Borough Council to discuss their preferred design for wheelie bin stickers to reduce speed of motorists.

Cllr Hayes requested that copies of an email be circulated to members not present at this meeting.

Clerk  
asap