

9. Training.

The Clerk reported no new requests for training had been received. Cllr Mrs. Allen reported that she had attended a meeting to explain e-planning and the new technology to help the Parish Council participate in the pilot scheme had now been supplied to the Clerk. The Clerk reported she had attended the ACAS training on the new Code of Practice and the training papers were available for members. The Clerk also reported that she had contacted Cllr Knibb and Cllr Mrs. Knibb regarding the Stepping Stones conference and read an extract of his reply, which members noted. The Clerk was asked if she had received the training papers from the Visionary Leadership event attended on 21st February. As several members wished to see these, **IT WAS RESOLVED** the Clerk be requested to write to Cllr Knibb and Cllr Mrs. Knibb and request the papers be supplied, in accordance with the agreed training policy.

Clerk
15/5

10. Youth Parish Council.

After discussion, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Mrs. Smith, with 6 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the request to change the constitution to encourage wider membership be approved and the quorum be amended to 3 members as opposed to 4. In line with the parish council regulations, new members would be required to “live, go to school or work within a 3 mile radius of the parish”.

Clerk
15/6

11. Richard Knight Charity.

Members noted the cessation of this charity, as previously informed and the Clerk undertook to send a letter of thanks on behalf of the Council for the valuable work undertaken.

Asst Clerk
29/5

12. Payments.

Following scrutiny by members, **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Hayes, with 6 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the payment, be approved. Members also received copies of the year end analysis of variations to budget, final year end printout and the new year printout that had been delayed due to software problems.

13. Clerk’s Report.

Since the last meeting, the main focus of the Clerk’s work (apart from staffing) has been the annual events, payroll and year end procedures and preparation for the imminent audit. Changes of membership on the Council continued to be time consuming with lists and the website still not fully reflecting current membership, although Solihull MBC has been notified of latest membership alterations. Major problems had occurred with the software system not being able to create the new financial year, which thankfully was resolved after new installations/updates done on all workstations, together with co-ordinated visit by IT support. She asked the Council to seriously consider changing software before the next financial year (previously agreed but deferred), with preparations suggested for the autumn with budget planning perhaps utilizing the new software.

FGP
Agenda
July 09

The extended booking office and downstairs re-location of the Administrative Assistant had taken place, been reviewed and received very positively thus far. Cllr Mrs. Smith raised the problem of public access and opening hours and after discussion, it was suggested that a new sign be displayed on the office window that showed it was open. The Clerk had been accepted on a Planning Portal seminar at Birmingham Council House in June, so hopefully progress could be made on that during the summer (subject to technology being understood). The Clerk had offered 3 potential contacts to Park Hall School following Dr. Browne’s mention of Remembrance Assemblies and was

N.B. All Minutes are deemed as draft until formally approved and signed.

hopeful of receiving the co-option forms for the Youth Council soon. Cllr Mrs. Knibb had emailed to say she also continued to pursue this matter.

The police were using the base at Arden Hall again, with several visits in recent days. The clerk had been pleased to meet with Sgt. O'Reilly 2 weeks ago to follow up several matters. They had discussed some residents concerns, together with plans for the Fusion project, which were progressing. The police requested a suggestion box be placed in Arden Hall (and other places of public interest locally) to improve communications with the public and members felt a shared box for parishioners concerns would be most valuable, with information assessed by the police and council in partnership. New publicity/contact cards were being produced by the police and 'Spotlight' posters to help publicise their meetings. Two new officers had been appointed to the team and a PACT meeting should take place sometime in June. She looked forward to meeting the new police officers and hoped support would be available for new Wardens and other staff.

The Clerk had sent information on the Festival Walk to a member of the Solihull Leisure team for the Strollers Group, following an approach in connection with 'Volunteers Week'. A walk was being planned for Thursday 4th June and permission would need to be sought at the next Council meeting for an opportunity to view the Pavilion Clubroom. The Clerk was grateful to Jerry Dutton who had kindly agreed to give a short talk on the history of local buildings and places that walkers would pass. The Clerk had apologized to Sustain for not being able to release addresses for voluntary groups and they quite understood the problem, as they had to abide by the same data protection regulations. At the recent Joint Liaison Group meeting, CBC&S Club had requested permission to use the Parish Council crest on their Club ties. This was discussed by members and the Clerk requested to investigate from WALC and other sources what the regulations may be on this matter.