

**MINUTES OF THE MEETING OF THE
FINANCE & GENERAL PURPOSES COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 11TH NOVEMBER 2009
AT 19.30 HRS**

Those present:

Chairman: Cllr M Hayes

Councillors: Cllr Mrs. P Allen Cllr J Riordan Cllr A Terry

Officers: Mrs. C Tibbles, Clerk to the Council

Public: None.

1. Apologies.

The apologies from Cllr Mrs. A Haywood and Cllr E Knibb were accepted for the reason given. Cllr N Harris and Cllr Mrs. J Smith were absent

2. Declarations of pecuniary or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Riordan, **SECONDED** by Cllr Terry, with 4 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday, 30th September and on Wednesday, 14th October 2009 having been circulated, be signed as a true and correct record of the Meeting.

4. Planning Applications.

The Planning Applications received since the last meeting were considered by the Committee and the recommendations thereon are set out in the appendix.

5. Residents' Concerns.

Members noted the circulated information and asked that the query with planning application for telephone mast opposite Park Hall School be clarified with the Borough Council planning department.

6. Youth Council recommendation for Village Green Project.

The project from the Youth Council was tabled for members. After consideration, **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Mrs. Allen, with 4 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the project outline be approved, that the £1000 grant previously received be released for purchase of the discounted circular bench, that the Grants working party research possible funding opportunities and that the project be outlined and notified to residents at the village green.

7. NALC – Local Councils and Cheque Signatories.

Members noted with interest the information tabled.

8. Policy on Memorials and Public Recognition.

The Clerk asked this be deferred as information was still being researched by the Asst. Clerk.

9. Financial Scrutiny.

Members scrutinized the financial payroll records and safe checks and asked both general and specific questions which were answered by the Clerk.

ACTION

Clerk
14/10

Asst. Clerk
30/11

Clerk
12/11
Grants WP
Nov/Dec
Youth
Council
Jan 10

Asst. Clerk
11/12

10. Training.

No requests had been received. Members noted the Clerk's report on the SLCC Conference. As a result of attending the conference, the council had received a considerable discount on one single purchase, which was well in excess of the cost of the conference.

11. Payments.

ON THE PROPOSITION of Cllr Riordan, **SECONDED** by the Chairman, with 4 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the payments, as tabled, be approved.

12. Clerk's Report.

The clerk reported that the book keeper had secured a new position out of the region and would be unavailable to work in Castle Bromwich for some months and a review of staff provision would be required. Printouts of suggested layout improvements for budget preparation were tabled for consideration of the layout only at this stage, and would be supplied to members of the Leisure Services Committee. Arrangements for civic events were progressing and routine matters were being followed up. The server seemed to be working satisfactorily after repair and the website being brought back up to date after recent delays. Provisional installation and training dates has been arranged for new software. Some archive material was available at the meeting for members to see and a local group was intending to donate their archives to the Parish Council for safekeeping for future generations. A summary printout of councillors attendance was available for inspection.