

| Application No | Applicant | Location | Type |
|--|-----------------|-------------------|-----------------|
| Recommendation to the Borough Council | | | |
| 2013/1098 | Mr Adrian Miles | 6 Farnworth Grove | Minor Full Appl |
| Could be approved subject to any neighbours comments. | | | |
| 2013/1254 | Mr Umar Mahboob | 2 Elmfield Road | Minor Full Appl |
| Should be REFUSED as scale of huge extension is inappropriate for this neighbourhood; over extensive use of the site; insufficient parking for the occupants; corner location may create unacceptable traffic hazard to pedestrians and motorists. | | | |

7. Working Parties and Steering Group.

Cllr Mrs. Haywood reported that plans for the Carol Concert and Lighting of Christmas Tree on 26th November 2013 were progressing, as previously approved by Committee, and updated members as follows: she had spoken to both schools i.e. St Mary & St Margaret School and Castle Bromwich Junior School regarding the event. That day an email had been sent to both schools, confirming arrangements and to highlight some of the changes being made, including: doors to open at 6 pm; Lighting of Christmas Tree at 6.30 pm from within Hall;(choirs and audience will already be in Hall); ticket prices would be £2 with raffle number on reverse giving entry into raffle; VIP visitor to light Christmas Tree; proceeds to be divided in three between both schools and Chairman’s Charity Fund; refreshments would be sold at end of event. Phil White, Castle Bromwich Lions had attended the meeting and agreed to provide security on both the car park and back door of Arden Hall and would also undertake the refreshments (tea/coffee /mince pies etc) at the end of the concert.The Lions would also ‘look after’ our VIP guest.The Events Working party had a further meeting arranged for the 29thOctober at 10 am to finalise arrangements. Schools had been invited to have their run-through on Monday 25 November.Forms will be available for Cllrs/Guests etc to complete at the beginning of November so that the working party were aware of who would be attending.

Cllr Mrs. Haywood also said the working party had recommended that the Breakfast Briefings be cancelled. It had been a struggle to find speakers and the last 3 events had been poorly attended. However, it was not all “doom and gloom” - on a very positive note Daniel Bliss, who knew of the Parish Council but would not have thought to ask the Council for guidance, did have a valuable meeting with Cllr Hiley on how to get started in business.Also, slightly different from the original aims,the Council now had links with the Children Centre(s) run by the Children Society and Cllr Whelan and she now attended their meetings. It was at one such meeting that Cllr Whelan expressed his concern that the forms which parents were asked to complete (supplied by Solihull Council) were much too complicated and long-winded. This had been pursued by Cllr Whelan with the Borough Council and she was pleased to report that new forms were now available in a more easier format that was not so off-putting. At their last planning meeting, members felt it might be feasible to hold a Jobs Fayre at Arden Hall and invite employers to get involved. This again had been extremely difficult and although there had been some initial support, this had not turned into a reality.As the Clerk had personal contact with several other Networking Groups it was possible to work towards maybe inviting them to meet at Arden Hall in future. In summary, you win some you lose some - but we must never stop trying.

Cllr Whelan reported that the Parish Plan was virtually ready to be published and in line with the template being followed, the next step was to present to council and put on the website. Comments would be invited and parishioners asked to submit what they felt the priorities should be for action and implementation where possible.

8. Relocation of Council Office.

Members noted the Clerk’s report on the successful move of the council furniture and equipment, although some assistance would be helpful with boxes and boxes of remaining

Clerk
10/13

archives. Outstanding work she had prioritised was the disabled ramp, security grilles, conflict with fire cabling route. She was pleased that the leaking toilet and basin had been repaired at no cost. Some extra furniture was needed but no plans would be made until budgets assessed and the priority work undertaken.

ACTION

9. A452 Collector Road – Proposed Vehicle Actuated Sign

Members noted the proposed new sign but felt there was an additional problem with the angle of the approach road for traffic trying to join the island. There were frequent minor accidents at this junction, which were most likely not reported to the police or authorities, caused by drivers having to look so far back over their shoulder that they failed to notice the vehicle in front had come to a halt. The Clerk undertook for the Committee's concerns to be passed to the Borough Council.

Asst. Clerk
23/9

10. Residents' Concerns.

Members noted the information previously circulated and the Clerk reported that staff were still compiling the August summary.

11. Financial Budget Training.

Members noted the latest income/expenditure account and particularly studied the budget allocations compared with income/expenditure for Democratic Services. The Clerk had not received any questions prior to the meeting but showed members how the software tracked details of all transactions. Scrutiny was given to each of the largest budget headings in the cost centres that the committee was responsible for. She reminded members that they could ask for more financial information at any time by contacting the office. Following discussion of the original aims to hold a Financial Workshop, **IT WAS RESOLVED** that this now be arranged for all members on Saturday, 23rd November from 9.30 am until 4.00 pm. The objectives would be to aid understanding of local government finance, legal requirements to be met, review current budgets and earmarked reserves and then look at best practice/ways of producing budget sheets. It was essential that all members endeavoured to attend, prioritizing the morning session if the whole day proved to be impossible.

Admin Asst
asap
Members
23/11

12. Training.

There was one request for training by Cllr Knibb to attend a Budget Setting course on 15th October. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that this application be approved and in light of the above workshop now taking place for all members, Cllr Knibb would be asked to share his findings/information from this course.

Asst Clerk
asapEK/Clerk
13/11

13. Clerk's Report.

The Clerk was grateful to the Chairman for agreeing to help with drafting the joint letter to residents regarding parking problems – information had been provided by the police and this would be sent on behalf of the parish council and borough council. During August, the email/internet connection had failed briefly but was restored after the bank holiday. The first interest payment had been received from the council's new investment account which was just over £70. The road closure application had been submitted for the Remembrance Parade and revised notes compiled for the new route. All maps would have to be amended and a new rehearsal agreed at the Memorial for key participants. An appeal for more safety marshals would be made to help ensure adequate numbers. The council's representation of views on the Community Infrastructure Levy had been acknowledged and the Borough Council would consider a report on 12th September. Members noted with sadness that a condolence card had been sent to the Chairman of the Royal British Legion and two parish councillors had become ill during the summer recess.

MH
asap