# MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD IN ARDEN HALL, CASTLE BROMWICHON WEDNESDAY 10TH JULY 2013 AT 18.15 HRS

#### Those present:

**Chairman:** Cllr M Hayes

Councillors: Cllr Mrs. P Allen Cllr I Hiley Cllr Mrs. L Smith

Cllr Mrs. A Haywood [Item 5 - end] Cllr A Terry

Cllr E Hicks Cllr J Riordan [Item 11 only]

Cllr J Whelan

ACTION

**Officers:** Mrs. C Tibbles, Clerk to the Council/RFQ

**Public:** None.

# 1. Apologies.

The apologies received fromCllr Mrs. B Wilkins were noted forthe reasons given.Cllr J Horne-MacDonald was absent.

2. Declarations of pecuniary or conflict of interests.

None declared.

### 3. Dispensations.

None requested.

# 4. Minutes of the previous Meeting.

**ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED** by Cllr Hicks, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday, 12<sup>th</sup> June, 2013, having been circulated, be signed as a true and correct record of the meeting.

5. Planning Applications.

Application No Applicant Location Type

**Recommendation to the Borough Council** 

2013/995 BAM FM LTD Lanchester Way Minor Full Appl

Could be approved.

2013/1036 Mr C Husselbee 130 Blandford Avenue Minor Full Appl

Could be approved subject to any neighbours comments.

2013/1044 Mr Andrew Crossland 53 Chestnut Drive Minor Full Appl

Could be approved subject to any neighbours comments.

#### 6. Carol Concert and Christmas Tree Lighting.

Following considerationand explanation of the recommendations of the recent Events Working Party meeting, ON THE PROPOSITION of Cllr Mrs. Haywood, SECONDED by Cllr Mrs. Allen, IT WAS UNANIMOUSLY RESOLVED that the Carol Concert on 26th November be 'refreshed', with proceeds split three ways between the Chairman's Charity Fund and both participating schools, ticket prices increased to £2 but including a door raffle as well as refreshments, taped Christmas music, Christmas Tree delivery the week before with Cllr Hiley overseeing the installation and lights, VIP guest for the children, no bar provided as it would be a more child centred event, publicity via Gazette, Echo and Radio WM in October, requests for help to go to Castle Bromwich Lions, Councillors and Youth Councillors, earlier start time to allow parents to get home afterwards. Cllr Mrs. Haywood thanked Cllr Whelan for his helpful ideas and valuable contribution at the working party. Members suggested that the new format be reviewed again for the following year, with possible expansion considered.

# 7. Working Parties and Steering Group.

ACTION

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The Clerk confirmed that the following Tuesday dates were available for the Business Breakfast meetings in 2014 – 11<sup>th</sup> February, 10<sup>th</sup> June and 14<sup>th</sup> October, which members noted for their diary. The Clerk reported that the Remembrance Parade Planning Group had met and were following 2012 feedback recommendations previously agreed, which included a slightly shorter route.

## 8. Relocation of Council Office.

Members noted the updated information from the Clerk and the unfortunate need to re-schedule the Building Inspectors visit. An appeal was made for anyone available during week commencing 22<sup>nd</sup> July to help with moving boxes, etc. If members could let the Clerk know their availability she would plan accordingly.

#### 9. Residents' Concerns.

Members noted and discussed details of recent concerns raised by residents.

# 10. Training.

There were no requests for training. Members noted the training by Omega had been valuable and confirmed the systems and practices were well on track. Once the office move was completed the Clerk would prioritise the banking alterations for Unity Trust.

#### 11. Clerk's Report.

The Clerk reported that progress was being made with the local police team to follow up on the actions agreed with parking problems. Solihull MBC and the police were hoping to issue joint letters to distribute to residents in identified places and the Clerk would ask if the Parish Council could be included as they may be asked to help distribute letters. The Annual Return had been submitted to Grant Thornton by therequired deadline. The draft Hob Farm consultation had been circulated and suggestions were made for minor adaption and circulation plans. Councillors were reminded to review and return their contact information.

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