



**N.B. All Minutes are deemed as draft until formally approved and signed.**

### **9. Website Disclaimer Policy.**

In the absence of more information, this item was deferred.

### **10. Marketing and Promotion.**

Members noted that Solihull MBC could not accommodate the leaflet in the existing format, which would need to be have a completely revised layout to meet the single fold criteria (A5 equivalent).

### **11. Training.**

In line with the training policy, members suggested a revision of the budget allocations. Following consideration of the usefulness of the programme, **IT WAS UNANIMOUSLY RESOLVED** the Clerk attend the SLCC Practitioners Course (partly in her own time), with a contribution towards part of the cost.

### **12. Payments.**

Following clarification of details by the Clerk, **ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated by approved. Members scrutinised and ask questions to the Clerk about the bank statements, salary records and budget virement printouts which were duly signed by the Chairman. Members were invited to make arrangements for audit visits to the Council Office.

### **13. Clerk's Report.**

Members noted the communications between the solicitor and owners of the former Sonic Communications. Following consideration, members confirmed agreement to supply 2 speakers at the WALC Pre-Election promotional event on Wednesday 16<sup>th</sup> February (7.30 – 9.30 pm) to speak about the work of this council for the community and a specific interest that a member was involved with, volunteers to be confirmed at the next Council meeting. Feedback from the Carol Concert was provided and the Clerk suggested the Events working party consider any changes to arrangements next year before the summer recess. Members noted the repair to the faulty fuse on the roof socket which meant the tree lights were working the day after the 'lighting' ceremony. The council office had been closed for short periods due to staffing situation or priority budget workload. As there were no planning or licence applications awaiting consideration, the Finance & General Purposes (Plans) meeting scheduled for 15<sup>th</sup> December would be cancelled.

Clerk/MH  
asap

Council  
15/12