

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 6THMAY 2015
AT 7.30 PM**

Those present:

- Chairman** Cllr I Hiley
- Councillors** Cllr Mrs. P Allen Cllr Mrs. A Haywood Cllr M Rashid
Cllr M Hayes Cllr E Hicks Cllr J Riordan
Cllr E Knibb Cllr Miss J Ward
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs.T Kite,Hall Manager[Items 1- 11only]
- Public:** No members of the public

1. Apologies.

Cllr A Terry was absent.

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Hayes, **SECONDED BY**Cllr Mrs. Haywood, **IT WASRESOLVED** that the Minutes of the Meeting held on Wednesday 1st April,2015, having been circulated, be signed as a true and correct record of the Meeting.

5. Questions from the Public.

Under Standing Order 3(d), the Chairman prepared to temporarily suspend standing orders for 15 minutes but there were no public in attendance.

6. Manager’s Report and Hire issues.

The Hall Manager presented her report and members noted the cancellation of a show week booking due to availability problems for the cast. A staff matter was noted and the consequences for staff to cover shifts understood. Advertisements had been placed again for current vacancies. Members noted the interim action by a hirer following a serious incident in the park and the Hall Manager would await notification of the outcome. The flytipping complaint had been personally investigated but found to be a litter issue that she promptly addressed. Wardens had also done extra litter picks at that location since the complaint was received. The report on the playground inspection course recently attended was also noted.

7. Bar Stock Report.

Members were pleased to note the bar stock report and the trading analysis, which was above target for this first period. The Hall Manager confirmed that May was expected to be busy also.

8. Marketing and Events at Arden Hall.

Cllr Hayes reported that the quizmaster was willing to do 3 quizzes per year for charity. Members discussed exploring race nights for 3 additional events which would generate bar income for the council. The Hall Manager had confirmed the booking enquiry from the previous meeting for autumn, with the desired layout.

9. Telephone Quote.

Further to the two quotations previously tabled, members noted that the third quote

ACTION

Hall Mgr
tbc

Clerk
15/5

Members
tbc

would not be provided. Following careful consideration, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Rashid, **IT WAS RESOLVED** that providing the Hall Manager could arrange for a new box to be installed to fix the rear door intercom (estimate £500) then staff would retain the existing phone system in the Hall/Pavilion; that a new system be installed in the council offices following re-assessment of options and sourcing of quotes; and that savings that had previously been outlined could be actioned (e.g. cessation of fax line, cancelling of phone book entries).

ACTION
Hall Mgr
30/6

Clerk
30/7

Asst. Clerk
30/7

10. Fire Inspection Book.

Members discussed procedures with the Hall Manager, gaining useful insight into the operational requirements and practical solutions in place to show diligent care. Since the national smoking ban was introduced, the risk factors had been lowered considerably and the fire officer had noted it was a purpose built building. Records were scrutinized, which included annual inspection certificates.

11. Garage – building of replacement and demolition of existing.

Following careful consideration of the facts, the finances and the implications, the delay since the earlier decision in December 2013 to extend the Theatre Workshop to give additional storage space for hirers was duly reviewed. In light of the current economic and financial constraints and the costs outlined, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that the council notify the hirer that the Theatre Workshop would not be available for their storage of equipment after 31st March, 2016 and it would need to be vacated. The reasons for this were the economic constraints of the agreement, the cost of the plans to extend being more than anticipated and the budgetary restrictions being faced by this council, and indeed by local councils, the impractical expense of trying to rebuild existing garages that had reached the end of their lifespan and were sinking. The council had demonstrated the need to better utilise the building space it had. The Clerk was asked to write and give the due notice that a new booking agreement could not be accommodated after that date. The Council would then undertake changes to adapt the Workshop internally to approximately replicate the existing garages, which should be de-commissioned as quickly as possible.

Clerk
asap

Wardens
tbc 2016

12. Wildflower Project.

Members noted the update from Cllr Mrs. Allen that the co-ordinator would be leaving the scheme but had arranged for a successor to oversee the planting. A local youth group wished to be involved and hoped that some plants could be put by St. Clements Church. Posters were arranged to go to local schools again. Cllr Mrs. Allen was thanked for agreeing to co-ordinate the arrangements.

PA
on-going

13. Village Green Notice Board.

Cllr Mrs. Allen had sought the missing information which was still not available and it was **AGREED** to defer the matter to the next meeting.

PA
3/6

14. Working Parties.

None.

15. Residents' Concerns.

Members noted recent concerns and the latest report of antisocial behaviour and drinking at the Village Green. Members also noted an escalation with antisocial behaviour in the parish which was discussed at length. Following careful consideration of the request and the implications, members **AGREED** to ask Sgt. Heathcote to attend a future Committee meeting to address deepening concerns of drinking in alleyways in more than one ward, drinking and antisocial behaviour at the Village Green (young and old), licensed trading of a local shop, drug/sexual activity in Birmingham Road, flytipping and vandalism, problems on other open spaces (e.g.

Clerk asap
LSC
3/6 or 1/7

bikes driven on open spaces).Members recalled the successful operation of the dispersal zone at the Village Green, the unsuccessful requests for an alcohol restriction zone at the Village Green (turned down by police as sufficient laws already in place to deal with problems), places being temporarily designated as a 'Hot Spot'.It was appreciated that reports were not always made directly to the police but in the light of residents approaching the parish council for help, the police would be invited to offer practical solutions on measures available to reduce these problems. Residents would be advised to report what was happening to help police gather accurate, timely and relevant information. The Clerk was asked to temporarily postpone plans for an installation by the Wardens and discuss alternatives.

ACTION

Council Office
asap

Clerk
asap

16. Clerk's Report.

The Clerk reported that a large branch had fallen at the Village Green during recent high winds, helpfully moved off the road and reported to her by a passing pedestrian; invitations had been sent to staff and organisations for defibrillator training; papers were tabled for members for information.

Hall Mgr
asap

DRAFT