

**MINUTES OF THE MEETING OF THE STAFF
 PANEL HELD IN ARDEN HALL, CASTLE
 BROMWICH, ON WEDNESDAY 6TH FEBRUARY 2013
 AT 6.30 PM**

Those present:

- Chairman:** Cllr Mrs. Haywood
- Councillors:** Cllr E Knibb Cllr J Riordan
- Officer:** Mrs. C Tibbles
- Public:** None

1. Apologies.

None.

2. Declarations of personal or other interests.

None.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Riordan, **SECONDED** by Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 9th January, 2013 having been circulated, be signed as a true and correct record of the Meeting.

5. Staff Matters.

Following careful consideration, **ON THE PROPOSITION** of Cllr Knibb, **SECONDED** by Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the Clerk's suggestion to include short-wave radio into the revisions of the Information Technology policy (still in draft format) should be endorsed. Members noted that since the last meeting, the Clerk had met with some staff to clarify information and explain about the new Open Spaces Supervisor vacancy. She reported that numerous enquiries had been received and as a result, a very suitably experienced applicant had been appointed.

Members noted that some staff were currently working additional shifts to cover an absence. The Clerk reported that the independent investigation into hire issues was still in progress and staff interviews had not yet been concluded.

ACTION