

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 6TH FEBRUARY 2013
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. P Allen
- Councillors** Cllr R Amos Cllr E Hicks Cllr J Riordan
Cllr M Hayes Cllr I Hiley Cllr Miss J Ward
Cllr Mrs. A Haywood Cllr E Knibb Cllr Mrs. Wilkins
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs. T Kite, Hall Manager/Licensee
- Guests:** Beebee Productions [Items 1-part 5 only]
- Public:** None.

1. Apologies.

The apologies from Cllr M Rashid and Cllr A Terry were noted for the reasons given.

2. Declarations of personal or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

The Clerk asked for Cllr Hicks to be added to the list of members present. **ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED BY** Cllr Hicks, **IT WAS RESOLVED** that the amended Minutes of the Meeting held on Wednesday 2nd January, 2013, having been circulated, be signed as a true and correct record of the Meeting.

5. Manager’s Report and Hire issues.

Members noted and considered the report from the Hall Manager and also discussed the report that reviewed the New Year’s Eve function, with suggestions to consider for 2013. Under confidential terms, guests were invited to outline the possibilities which were discussed and clarified. The Chairman thanked them for attending and explained that members would give the ideas careful consideration. A decision would be notified to them as soon as possible, appreciating the urgency needed when making arrangements for this prime date. After the guests had left, options were discussed and members supported the idea that a new approach with live entertainment would give parishioners an improvement to the previous format. **ON THE PROPOSITION** of Cllr. Amos, **SECONDED BY** Cllr Hayes, **IT WAS RESOLVED** that the parish council should work in conjunction with Beebee Productions to arrange an all-inclusive entertainment , with details being fully delegated to the Hall Manager to conclude matters, in line with the discussions that had taken place.

The Chairman informed members that she had attended the evening meeting on Monday 4th February arranged by the Hall Manager with the council’s electrician to explain the changes to the stage electrics. Unfortunately this had not been attended by the two hire groups or other councillors. The Hall Manager then asked members to adjourn to the stage to aid their understanding. The Committee had previously made a decision to change the stage electrical system following the specialist inspection report and the second opinion from the council’s electrical contractor.

ACTION

TK
7/2

One hirer had requested a delay to the changes until after their planned show and this had been granted. During the delay, a separate third opinion had been sought which had verified the problems and agreed the practicality of the Hall Manager’s earlier suggestions to the Committee. Councillors noted for themselves the unauthorised alterations that had been left by a hirer and agreed that they gained a greater understanding of the practical issues by seeing the lights, the majority of which would be retained as shown in the graphics of the lighting rig sent to hirer’s who used the stage. **ON THE PROPOSITION** of Cllr Mrs. Wilkins, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS RESOLVED** that the Hall Manager should proceed to implement the Leisure Services Committee’s decision previously made and remove the outdated wiring to make the stage electrical installations compliant with health and safety requirements. It was further **NOTED** that any specialised equipment could be hired and brought in by customers if they wished. The Council had to abide by changing regulations and could not afford or justify spending £500 to test the patch panel every time an unqualified person accessed the system. The Hall Manager was also asked to instruct the council’s electrician to remove the unauthorised light on the stage that had been left by a hirer. The Hall Manager’s solutions would give the council the necessary control measure to prevent tampering by customers so that quality of service to hirers could be delivered.

ACTION

TK
urgent

6. Bar Stock Report.

Members noted the stock report and the Clerk would arrange for circulation to members of the trading analysis.

Admin Asst

7. Footloose Project.

Cllr Amos was asked to explore the possibility of saving money by doing groundwork for the installations. Members were asked to help with the mini-consultation being carried out by Cllr Amos and Cllr Mrs. Allen, specifically attending the Windsor Room on 1st/2nd March.

8. Residents’ Concerns.

Members noted the information and also discussed the public questions posed at the last council meeting. **IT WAS RESOLVED** to pass on the two locations where dog bins were requested to the Borough Council, to seek a quotation for additional bollards at the Village Green (to prevent vehicles driving on it) which could be discussed when the cost was known. The upgrade of dog bins and review of parish council signage was passed to the Clerk.

Asst. Clerk
22/2

Clerk
1/3

9. Working Party Reports.

None received.

10. Clerk’s Report/Open Spaces Report.

The Clerk reported that a quote for replacing footpaths had been received, although not itemized into locations which made planning difficult. Security changes had been made at the Pavilion and gratitude expressed to Zurich Municipal for their assistance as the council’s insurers. The suggestion by a member for a willow tree to be planted at Whateley Green to alleviate the problem of standing water had been rejected by the arboriculturist as not feasible. The repairs to the safety surfacing by the swing had been delayed due to the snow and rain and a new date was yet to be confirmed