

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 5TH DECEMBER 2012  
AT 8.35 PM**

**Those present:**

- Chairman** Cllr Mrs. P Allen
- Councillors** Cllr R Amos Cllr I Hiley Cllr J Riordan  
Cllr M Hayes Cllr E Knibb [except Item 5]  
Cllr Mrs. A Haywood Cllr M Rashid Cllr Terry  
Cllr Miss J Ward
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO  
Mrs. T Kite, Hall Manager [Items 1-6 only]
- Public:** None.

The Chairman apologized for the late start to the meeting which had been caused by the previous meeting of the Council overrunning.

**1. Apologies.**

The apologies from Cllr Mrs. Wilkins were noted for the reason given.

**2. Declarations of personal or conflict of interests.**

Cllr Riordan declared a conflict of interest in Item 5 as he was the Treasurer for the U3A organization that hired Arden Hall.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Hiley, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 7<sup>th</sup> November, 2012, having been circulated, be signed as a true and correct record of the Meeting.

**4. Manager's Report and Hire issues.**

Members noted and considered the tabled report, including the security improvements that had been undertaken. A letter from a hirer had been received by Cllr Hayes about stage equipment but procedures would require him to raise it at the Council meeting in December, for likely referral to this Committee at their January meeting, which would be too late to consider their suggestions. He had therefore passed this to the Clerk who had acknowledged the letter and already discussed this with the Hall Manager, who was endeavouring to arrange a meeting with the hirer and the author of the sound/lighting report. Councillors were welcome to attend this meeting. There had been a problem reported with the Theatre Workshop and Mrs. Kite was investigating whether it was a window or guttering problem.

**5. Review of Hire Charges from 1<sup>st</sup> April, 2013.**

Cllr Riordan left the meeting and took no part in this decision. The Clerk reminded members of the decision made last year and bearing this in mind, **ON THE PROPOSITION** of Cllr Hiley, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that the hire charges for the following year should generally be increased by 3% to the nearest £5 or £10 with the Hall Manager having discretion for rounding the figures.

**6. Bar Stock Report.**

Under confidential terms, members examined and noted the stock report and the software problem detected by the Hall Manager, which was being investigated.

**ACTION**

TK/Clerk  
Asap

TK/Cllrs  
asap

TK  
Dec.2012

**7. Budget Planning 2013/14.**

This matter was deferred and members noted that the new government guidelines issued to Solihull MBC would greatly reduce the number of Band D properties calculated to be in the parish.

**ACTION**  
LSC  
2/1/13

**8. Footloose Project.**

Members noted the expected quotations had not been received and the matter was therefore deferred to the next meeting. Cllr Hayes repeated his vote of thanks to Cllr Amos for his endeavours in obtaining Lottery funding.

LSC  
2/1/13

**9. Residents' Concerns.**

Members noted the tabled information and three members discussed the specific issues when they would carry out the exploratory digging they had previously committed to do.

AT/MH/  
IRH  
asap

**10. Working Party Reports.**

There were no reports but following discussion, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Miss Ward, **IT WAS UNANIMOUSLY RESOLVED** that the prize voucher from the Solihull in Bloom competition be spent on spring plants for the Garden of Rest.

PA  
4/13

**11. Clerk's Report/Open Spaces Report.**

There was no report from the Clerk. The Chairman asked that the bag for the Wardens outdoor machine be repaired or replaced to assist them in clearing leaves, which she believed had contributed to the recent blocked drain.

Warden  
1/13