

---

---

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 4TH JUNE 2008  
AT 7.30 PM**

---

---

**Those present:**

**Chairman**      Cllr Mrs. A Haywood

**Councillors**

Cllr Mrs. P Allen

Cllr R Amos

Cllr M Rashid

[Items 1- 12 only]

Cllr J Riordan

Cllr Mrs. B Wilkins [

**Officers:**      Mrs. C Tibbles, Clerk to the Council

**1. Apologies.**

The apologies from Cllr E Knibb and Cllr A Terry were accepted for the reasons given. Cllr Miss J Ward had been delayed at work. Cllr Mrs. T Knibb was absent.

**2. Declarations of pecuniary or other interests.**

None declared.

**3. Election of Vice-Chairman.**

**ON THE PROPOSITION** of Cllr Mrs. Wilkins, **SECONDED** by Cllr Mrs. Allen, **IT WAS RESOLVED** that Cllr Riordan be elected as Vice-Chairman for the Civic Year 2008-09.

**4. Terms of Reference.**

Following the annual meeting, members reviewed the terms of reference which were unchanged except for typed format. **IT WAS RESOLVED** that they be accepted and were duly signed by the Chairman, Cllr Riordan and Cllr Rashid and would be retained in the Minute Book.

**5. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Riordan, **SECONDED** by Cllr Mrs. Wilkins, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 7<sup>th</sup> May, 2008, having been circulated, be signed as a true and correct record of the Meeting.

**6. Guest Speakers: Paul Messenger/Graham Cook, Castle Bromwich Cricket & Sports Club.**

At the invitation of the Chairman, the Club outlined their future ideas for the Club and Pavilion facilities and papers were circulated. Councillors were invited to an Open Day on Sunday 6<sup>th</sup> July with junior activities in the morning, cricket and tennis in the afternoon and a music event from 4 pm in the Clubroom. Work to secure fittings had been finished and next plans were to finish the ceiling. After a break the next phase would be the kitchen (sample design shown) and toilets but the Clerk requested further meetings would need to be held before commitments made by the Club. There were 150 registered members (mostly family membership) and funding opportunities would continue to be explored. The Clerk asked members to outline local charities that they were involved with through the Parish Council and contact information was taken by Mr. Messenger. Cllr Riordan referred to the previous lease discussions and felt this should be completed at some stage. The Chairman was pleased with the new lighter tables for hirers as the club tables had been too heavy to move. A minor problem with the new curtains was mentioned. The Club had increased their bookings, with 12 more Tuesday cricket sessions needed, which was to the benefit of the Parish Council. On behalf of their Committee Mr. Messenger requested a 10% discount in return for all due hire charges being calculated annually and paid in 12 equal monthly instalments. He also estimated that by taking responsibility for locking the Pavilion recently, the Club had saved the Council £475.80 from employing Wardens and again requested a second set of keys to enable Brian Kavanagh to become an additional keyholder. The Chairman said this would need to be considered further and the cost implications also discussed by the Finance and General Purposes Committee. The Chairman, on behalf of the Council, again thanked the Club for the work they had undertaken, was pleased to support the tennis promotion and temporary promotion banner. Mr. Messenger asked about youth pitches for Castle Bromwich United team but the Clerk confirmed that all pitches had been allocated this year, with 4 adult teams playing on 2 top pitches, pitch 3 being converted to 2 small sided pitches and pitch 4 (by Hungerfield Gate) being converted to a junior pitch. These would be in full use on Sunday mornings.

Clerk  
07/08

FGP  
07/08

#### **7. Manager's Report and Arden Hall issues.**

Members noted that there was no report available this month.

#### **8. Bar Stock Reports.**

Under confidential terms, members noted the stock report prepared by Ms. Ratcliffe and detailed in the confidential appendix for members only.

#### **9. Residents' Concerns.**

Members noted the circulated information. Support for residents suffering from ASB was discussed at length, with investigation to be made on how to fund either barrier planting or secondary fencing at the entrance of Hob Farm with an overall assessment by all agencies on possible solutions to the many faceted problems.

Asst.Clerk  
20/6

**IT WAS UNANIMOUSLY RESOLVED** to recommend to Council that the prime solution would be a high fence but in the meantime Cllr Mrs. Allen volunteered to visit Mr. Ring, speak to the Youth Parish Council to ask for their help and seek advice from Alison Lush, Solihull MBC. Members noted the concerns from a resident regarding his boundary fence and **IT WAS RESOLVED** that a letter be sent to confirm the Council felt that measures to fell one nearby tree, as advised by the arboriculturist after his inspection, were felt to be sufficient.

Asst Clerk  
20/6

#### **10. Communications.**

Routine communications as listed on agenda were noted and **IT WAS RESOLVED** that a letter should confirm to Mr. Roe that the situation continued to be monitored and that there was no ditch in place to excavate at the rear of his property. A survey had been undertaken on 29<sup>th</sup> May after the recent heavy rain and no flooding was evident at that location with the ground remaining firm. After consideration, **IT WAS FURTHER RESOLVED** that the request from a hirer for a discount should not be granted as the B or C rate criteria was not met. The A rate was therefore applicable and short notice bookings could not be accommodated. Another hirer offering similar activities was paying the A rate charge for the Pavilion Clubroom and both booked and paid several weeks in advance.

Asst Clerk  
20/6

#### **11. Village Green/Small Green.**

After consideration, **IT WAS RESOLVED** that litter collections be increased to 3 per week, subject to staff availability. Residents were commended for the daily work they did collecting litter. It was hoped that police assistance would continue in encouraging youngsters to clear up their own mess. Due to the number of concerns and increasing anti-social behaviour, **IT WAS UNANIMOUSLY RESOLVED** to invite Insp. Rischmiller, Alison Lush (Solihull MBC) and Gavin Morrice (Licensing Officer, Solihull MBC) to the Council meeting on 30<sup>th</sup> July to seek a multi-agency approach for the benefit and support of local residents, who had requested re-instatement of the dispersal order and establishment of an alcohol free zone.

Asst Clerk  
20/6

Clerk  
5/6

Clerk/  
A s s t .  
Clerk  
16/6

**IT WAS FURTHER RESOLVED** that a reply be sent to a business near the Small Green answering the questions posed and confirming the no parking sign would remain.

Asst Clerk  
20/6

#### **12. Hall Hirer.**

Following discussion by members, **IT WAS UNANIMOUSLY RESOLVED** in the interest of fairness that further contract information was required before a review could be undertaken. Cllr Mrs. Wilkins reported that she had received an offer of voluntary assistance by the hirer for a forthcoming event, which was considered. **IT WAS RESOLVED** that this offer was appreciated but alternative steps were being taken by Ms Ratcliffe in the meantime and Cllr Mrs. Wilkins agreed to relay this to the customer. The matter was deferred to the next meeting of the Leisure Services Committee.

LSC  
11/7

#### **13. Payments.**

Following resolution of several queries, **IT WAS UNANIMOUSLY RESOLVED** that the payments as set out in the enclosure, be approved.

#### **14. Clerk's Report/Open Spaces Report.**

In addition to the updated football information given by the Clerk under Item 6, members noted the Clerk's apology for the finance training prior to the last meeting which she felt had been curtailed by the early arrival of several members of the public. The Clerk thanked Cllr Mrs. Allen for the provision of refreshments for a recent hire function and her patience in being reimbursed. The plants for the Village Green scheme had been ordered and planting arrangements awaited. Meeting dates would be delayed by 1 week as follows: June Full Council – Wednesday 2<sup>nd</sup> July; Leisure Services Committee -9<sup>th</sup> July; Finance and General Purposes Committee – 16<sup>th</sup> July. July Full Council would meet on 30<sup>th</sup> July as originally scheduled.

#### **15. Staffing Matters.**

Following discussion under confidential terms, members noted information from the Clerk and endorsed appropriate measures being considered. Details in the confidential appendix for members only.

