

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 4TH APRIL 2012
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. P Allen
- Councillors** Cllr M Hayes Cllr E Knibb Cllr A Terry
Cllr Mrs. A Haywood Cllr M Rashid Cllr Miss J Ward
Cllr I Hiley Cllr J Riordan Cllr Mrs. B Wilkins
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs. T Kite, Hall Manager [Items 1-7 only]
- Public:** None.

1. Apologies.

The apologies from Cllr R Amos were noted for the reasons given.

2. Declarations of personal or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Hayes, **SECONDED BY** Cllr Mrs. Wilkins, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 7th March, 2012, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager's Report and Hire issues.

Members considered the report and the agreed social event on Friday, 20th April at 7 pm. **IT WAS AGREED** that the offer by Cllr Hayes to prepare a presentation of the work undertaken and refurbishment thus far be accepted; that the bar be open to sell refreshments; that anyone be invited to the event; that the presentation be used at future council events; that the Events working party undertake a marketing review.

5. Bar Stock Report.

Under confidential terms, members noted the satisfactory stock report and the year end trading figures. The end of year stock take had been verified by Cllr Mrs. Allen and Cllr Riordan, who had undertaken line checks.

6. Community & Hirer Noticeboards.

Following previous discussion of the varied and different requests by hirers, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that there should be a community noticeboard in the corridor of the Pavilion to display similar and relevant information as in Arden Hall foyer, and that only noticeboards would be used to display hirer information. All items on display would be by permission of the Hall Management team. Members also **AGREED** that all groups might want equal access to display information of their activities in the approved areas.

7. Garage Replacement and Storage Issues.

Following consideration of Cllr Hiley's report on current issues and options, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that the £960 missed rental charge be waived,

ACTION

MH
Asap
TK 20/4
Clerk asap

Event WP
asap

TK May 12

TK +
Duty Mgrs
May 12

N.B. All Minutes are deemed as draft until formally approved and signed.

that the hirer be invited to book use of the Theatre Workshop until 31/3/13, shared with the Council as previously, for a new monthly rent of £50 on the condition that council could still undertake construction and repair work in the workshop; that the Council would store goalposts in the workshop but investigate disposal of some of those no longer in use; that the hirer undertake construction and decoration of sets and scenery in the workshop and that no painting take place in the Spencer Hall; that the Clerk investigate temporary storage container(s) to enable demolition of the garages. The hirer would be invited to a site meeting in the Workshop and the future management of this booking would be overseen by the Hall Manager. The Committee would also in due course consider the long term future of the Pavilion.

TK
April '12

Clerk
April 12
Hirer –
Asap

Clerk
May 12

TK May 12

LSC
June 12

8. Village Green Access.

ON THE PROPOSITION of Cllr Mrs. Wilkins, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that a site meeting be arranged to view the parking problems that had distressed residents and then to meet at Arden Hall to discuss the issues and solutions previously investigated. Other access arrangements could be investigated. The Clerk was endeavouring to address the unauthorized skip on parish land. A further land issue would be followed up by seeking a response from a resident.

Clerk
Asap

Clerk
Asap

Asst Clerk
20/4

9. Sports Facilities and Operations/Maintenance.

Following consideration and full discussion, **ON THE PROPOSITION** of Cllr Rashid, **SECONDED BY** Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that a) if a cricket match was still in progress at 8 pm, then (on the proviso that it had commenced at 2 pm) the Warden would keep the park open to allow the end of the match if it was no later than 9 pm; b) the environmental and safety issues of extensive use of watering by hoses were discussed and the recent problems experienced should be prevented from occurring again, with the Clerk instructing the hirer concerned; c) **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** the Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the moss removal be undertaken at the quoted cost of £485 and that other repairs costing £6,110 be deferred for the Grants working party to apply to Awards For All; and d) the rolling, marking, soccer pitch locations and sizes be delegated to the Clerk to assess with the contractor and liaise with the hirer.

Clerk/
Wardens
Asap

Clerk/hirer
Asap

Clerk
Asap

Grants WP
asap

Clerk
April 12

10. Residents' Concerns.

Members noted the information circulated. Following discussion, **ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED BY** Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that an additional bin be installed at the Village Green to hopefully reduce the litter problem in one location. **ON THE PROPOSITION** of Cllr Mrs. Wilkins, **SECONDED BY** the Chairman, **IT WAS FURTHER RESOLVED** that, having seen sample designs, installation of a traditional wooden noticeboard be investigated and possible sponsors be sought.

Asst. Clerk
20/4

Asst. Clerk
20/4

11. Working Party Reports.

Cllr Mrs. Allen reported that some members of the Open Spaces working party, with some young assistance, had cut back the hedge in the War Memorial Garden, on Sunday 25th March, with all clippings being removed. On Friday, 30th March Cllr Mrs. Haywood, Cllr Mrs. Allen and the Clerk had discussed adding a small path from the centre circle to the shrine across the grass and prices for these slabs would be sought, saving labour charges if this could be completed by members. Members noted the Macmillan Coffee Morning had been booked for Saturday, 29th September.

Open Spaces
WP
May 12

12. Clerk's Report/Open Spaces Report.

ON THE PROPOSITION of Cllr Knibb, **IT WAS RESOLVED** that Standing Order 1 (a) be suspended for a period of ten minutes to allow the business to be concluded. The Clerk reported that antisocial behavior had continued to cause serious problems for staff, with the park being temporarily closed early on three occasions, with extra staff working at times and with visits to/from the police also taking place. Some rubbish had been dumped in front of Arden Hall gates and had to be cleared by the Warden to gain entry. Several matters required priority attention of staff, with many being placed on forthcoming agendas for members to consider. However, as this was an unavoidably busy time of the year in the council calendar, it was an additional burden and frustration to deal with the unnecessary conflict. A new hole had appeared in the swing safety surfacing and a temporary repair was being arranged. Two cricket pitch enquiries had been received and informed that there was no availability, however the annual schools cricket tournament had been booked by the Warwickshire County Cricket Board. The next meeting with a hirer's Liaison Officer would take place on Monday 23rd April at 7 pm, which the Hall Manager and Clerk would prepare for. Members noted the extension of the nPower contract to all electricity accounts with savings anticipated. Solihull MBC had requested a sports survey be completed by the Clerk by but with a very short deadline for response (Easter Monday, 9th April).

ACTION

Clerk
Asap

Hall Mgr/
Clerk
20/4

Clerk
09/04

13. Supplier Dispute.

ON THE PROPOSITION of the Chairman, **SECONDED BY** Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that this item be considered under confidential terms. Following consideration of the supplier's offer to the council, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that the offer to substantially reduce the charges to the Council be accepted and the invoice for £276.09 be duly authorised when received.

Clerk
04/12