

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 3RD JUNE 2015
AT 7.30 PM**

Those present:

- Chairman** Cllr I Hiley
- Councillors** Cllr Mrs. P Allen Cllr Mrs. A Haywood Cllr J Riordan
Cllr M Hayes Cllr M Rashid Cllr K Shaw
[Items 1- part 14 only] Cllr Miss J Ward
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs. T Kite, Hall Manager [Items 1- 10 only]
- Public:** No members of the public

1. Apologies.

The apologies from Cllr E Hicks and Cllr E Knibb were accepted for the reasons given. Cllr B Upton was absent.

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Election of Vice-Chairman.

ON THE PROPOSITION of Cllr Mrs. Allen, **SECONDED BY** Cllr Rashid, **IT WAS RESOLVED** that Cllr Mrs. Haywood be elected as Vice-Chairman for this civic year.

5. Terms of Reference.

Following consideration, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** the Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the single order threshold should be increased from £10,000 to £25,000 gross, in line with the new financial regulations. The document would be amended and put to full council for approval and signing.

6. Minutes of the previous Meeting.

Following a query by a member, **ON THE PROPOSITION** of the Chairman, Hayes, **SECONDED BY** Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 6th May, 2015, having been circulated, be signed as a true and correct record of the Meeting.

7. Questions from the Public.

Under Standing Order 3(d), the Chairman prepared to temporarily suspend standing orders for 15 minutes but there were no public in attendance.

8. Manager's Report and Hire issues.

The Hall Manager presented her report and members noted the new enquiry for a regular event, following the unexpected slot available in the Windsor Room. Members were thanked for the recent charity event that had been extremely well attended, with £1750 being raised in one night towards the staggering total of £7000 with other events held. Members **AGREED** without hesitation to approve in principle the provisional enquiry about another event at some future date for the same charity, potentially with special arrangements put in place, e.g a temporary event notice. Following personal inspection by members of Arden Hall footpaths and consideration of options, members **AGREED** that slabs should be replaced by

ACTION

Council
24/6

Hall Mgr
30/6

Hall Mgr
24/6

brushed concrete to reduce damage by vehicles mounting the pavement and to reinstate the correct levels with the damp proof course. Three quotes were required, with the initial focus being on the rear and side footpaths. Members reviewed the quote to repair or replace the rear door entry system and following assistance offered by Cllr Shaw, it was **AGREED** that two additional quotes should be obtained for a replacement system, with guarantee. The information provided for the smarter working group was noted and the group agreed to meet and more clearly establish what information they required. A staff matter was updated by the Hall Manager and there were no park issues to report.

ACTION

Smarter WG
18/6 & 15/7
at 7 pm

9. Bar Stock Report.

Members were pleased to note the bar stock report and the trading analysis, which was again above target. Members congratulated staff on their hard work at the busy functions.

10. Hire Bookings/Events.

Members were informed that some customers were asking when their bookings for 2016/17 would be confirmed. As the Smarter Working Group had been tasked to examine this, it was agreed that recommendations should be put to Council at the next meeting. Quiz dates were still to be set and the Chairman would continue to pursue his enquiry about a race night.

Smarter WG
URGENT
MH/IRH
asap

11. Wildflower Project.

Members noted the tabled report from Cllr Mrs. Allen on the 3 planting events that had taken place, which thanked members of the local community for taking part. A further session was planned for Whateley Green.

12. Village Green Noticeboard.

Cllr Mrs. Allen notified members that the local company approved by the council previously, had confirmed they would honour the price offered and include all lettering on the two header boards requested. Members considered the cost but deferred a decision whilst a member investigated a further quote for the same specification. The Clerk confirmed the budget provision remained.

IRH
asap

13. Working Parties.

Following the earlier inspections of slabbed footpath, members **AGREED** that uneven areas should be spray painted to alert pedestrians and that when the required quotes were received, that a delegated decision by officers should be taken, due to the urgency of the work.

Hall Mgr/
Clerk –urgent

14. Information regarding access issues over parish land.

Under confidential terms, members noted the verbal report and photographs given by Cllr Mrs. Allen and Cllr Hayes. The Clerk reminded members on the historical decisions and actions previously taken, including quotations for groundworks. Members **AGREED** that professional advice was necessary to explain existing legal documents which members needed to understand and then the council could consider future options for those with access rights.

Clerk
asap

15. Residents' Concerns.

Members noted the apology from Sgt. Heathcote, whose shift pattern prevented his attendance at a future meeting, and **AGREED** his tabled response should be an agenda item for consideration at next full Council meeting. The clerk was asked to clarify who 'the partners' were that the police were working with. Members established that although residents may report ASB matters to the parish council, there was not a similar number of reports reaching the Castle Bromwich police team, thereby creating an anomaly, which perhaps could be explained to residents. Members reviewed the matter of last month's deferment and having recalled the previous requests of residents to have single benches only, rather than in groups, agreed a revised location for the newly donated memorial bench.

Council
24/6
Clerk asap

Clerk/
Warden
asap

16. Clerk's Report.

The Clerk reported that an emailed response had been received by the Chairman on a hire issue and tabled for information, prior to consideration at the next Leisure Services Committee meeting. Members noted the reply from Solihull MBC to the Clerk on the tree issue (hawthorn hedge?) at the boundary of the park. A police alert was passed on regarding a serious incident in Chelmsley Wood. An opportunity for grants had been passed on by the clerk to local hire organisations.

ACTION

LSC
1/7

DRAFT