

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 2ND OCTOBER 2013
AT 7.30 PM**

Those present:

Vice-Chairman Cllr I Hiley

Councillors	Cllr Mrs. P Allen	Cllr E Knibb	Cllr Miss J Ward
	Cllr M Hayes	Cllr M Rashid	Cllr J Whelan
	[Item 1-9 only]		

Guests: Mr W. Brownhill, Bromford Lions Youth Football Club

Officers: Mrs. C Tibbles, Clerk to the Council/RFO

Mrs.T. Kite, Hall Manager [Items 6-9 only]

Public: None.

1. Apologies.

The apologies from Cllr Mrs. A Haywood and Cllr E Hicks and were noted for the reasons given. Cllr R Amos was absent.

2. Declarations of personal or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Knibb, **SECONDED BY** Cllr Rashid, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday, 4th September, 2013, having been circulated, be signed as a true and correct record of the Meeting.

5. Questions from the Public.

Under Standing Order 70, the Vice-Chairman prepared to adjourn the meeting to invite questions from members of the public but there were none in attendance.

6. Guests: Bromford Lions Youth Football Club.

In the absence of the guest, this item was deferred. However, before commencing the next item, Mr. Brownhill arrived, apologizing for his late arrival due to running football practice in the park. At the invitation of the Vice-Chairman, Mr. Brownhill explained the successful tournaments organised by Bromford Lions in the summer and distributed copies of the Castle Bromwich Gazette that had reported the inaugural North Solihull Cup. Members heard how the Club had expanded since moving to the playing fields and the substantial growth to 16 teams. He outlined the request of the Club for summer tournaments that they would like to hold in the Playing Fields in 2014 and their hopes that the parish council would work in partnership to allow them to host this Cup on an annual basis. Questions from members were clarified and future possibilities to support charities and local organisations were outlined. Cllr Whelan endorsed the tournament he had been privileged to attend as Chairman, which had been well organised, with an impressive display of young talented footballers. He particularly recalled the end of the tournament when it was highlighted that playing sport together meant the youngsters were growing up together and could be friends in future years. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED** by Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** that the Committee accept in principle their request to hold summer youth football tournaments in partnership with the parish

ACTION

council. Mr. Brownhill was asked to request the Bromford Lions Committee get firm details agreed and outline dates to submit to the next meeting. The Clerk reminded members that renovation work had to be undertaken on all pitches during the summer and it would be necessary to ensure that players and visitors could be accommodated in conjunction with other hirers.

ACTION

LSC
6/11

7. Manager's Report and Hire issues.

Members noted the Hall Manager's report and the conclusion of the Windsor Room refurbishment at a cost of £15,123 and furniture costing £2070. Finishing touches were nearly concluded and she had negotiated with the brewery to replace the beer pipes and outdated cellar equipment. This would allow the bar surfaces to be replaced and complete the initial plans. Mrs. Kite reported the anticipated assistance with using the old stage lights had not been forthcoming, so in the meantime she had purchased two T bars and new LED lights, costing £560. One hirer had confirmed the new equipment would fully meet their needs, being better than their own equipment. She hoped that another two bars could be set up with the old lights and Cllr Hayes undertook to request help from a former colleague by the end of the month.

MH
30/10

8. Bar Stock Report.

The report and trading analysis was noted and level of functions discussed.

9. Licensing Issues.

Members noted the outcome of the joint meeting that had taken place between representatives of Castle Bromwich Cricket and Sports Club, Solihull MBC as the licensing authority and the parish council. The notes had been presented to each party and minor alterations made. Members considered afresh the issues, in light of the clarification agreed at the special meeting and noted the views of the Hall Manager/Licensee and the Clerk. Following extensive discussion, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that the matter be referred to the Council for a decision, with the following specific items to be addressed on 30th October and instructed to the solicitor accordingly:

Council
30/10

1. a) Council could extend the park opening hours on summer Saturdays until 9.15 pm, daylight permitting;
b) Council should instruct that two Wardens should be on duty on those Saturdays when cricket matches were played, from 4 pm until locking time;
2. a) Council could establish an area outside the Clubroom to allow matches in progress to be viewed by members and guests who may consume alcohol under the jurisdiction of the Club Steward;
b) Council should instruct no glass allowed in outside areas;
c) Council could instruct any room capacity for Club functions remains at maximum of 70 persons;
3. Council to review the cost of measures put in place;
4. Any additional suggestions from members.

10. Storage of Equipment/Demolition of Garage.

Members noted the second opinion on the demolition or repair of the garage and asked that the Club be thanked for the information. However, following consideration, **ON THE PROPOSITION** of the Vice-Chairman, **SECONDED BY** Cllr Whelan, **IT WAS UNANIMOUSLY RESOLVED** that the decision to demolish the garage was correct and the logical cost-effective solution was to extend the Workshop building. The Clerk was asked to pursue possible designs and drawings, with a view to submitting a planning application and costs.

Clerk
16/10

Clerk
tba

11. Grounds Maintenance Contract.

The Clerk reported that following problems with pitch marking, the Open Spaces

Supervisor and herself had met with the contractor. Other issues had also been discussed and the contractor would be sending his written response. An apology had been received for the faint line marking that had caused a match to be called off. Two members had also met to discuss the specification of the contract with the Open Spaces Supervisor and had undertaken to put confirmation of those points in writing for staff. This would then be raised with the contractor. Members noted the new system being instigated for job sheets to be signed on completion of work undertaken on each grounds maintenance visit.

Asst. Clerk
16/10

EH/PA
asap
OSS
tbc

12. Signage on Buildings and Open Spaces.

ON THE PROPOSITION of Cllr Whelan, **SECONDED BY** the Vice-Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the parish council should review all signage which was outdated and insufficient. The Clerk was asked to pursue quotes for large blue letters, with a white border for 'Arden Hall' accompanied by a wall mounted parish crest, and other signs to have blue lettering on white background.

Clerk
asap

13. Residents' Concerns.

Members noted the information previously circulated. A member reported with concern the number of small fires taking place.

14. Report of the Footloose Sub-Committee.

There was no report as the next meeting had been postponed to 9th October.

15. Review of replies – Hob Farm Consultation.

Following discussion, **IT WAS AGREED** that all councillors should endeavour to call at the council offices from 16th October onwards to read the replies submitted. If members needed access outside the opening hours of 9 am – 1 pm, Monday to Friday, they were asked to make an appointment.

All members
by 5/11

16. Working Party Reports.

Cllr Mrs. Allen reported that, as agreed at the council meeting, she had waited at the Village Green prior to the meeting to assess possible locations for the new noticeboard. Unfortunately no-one else attended but on a previous occasion, it had been suggested to have it set back about four feet from the path. After consideration, **ON THE PROPOSITION** of Cllr Knibb, **SECONDED** by Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** to accept the suggestion. The Clerk would supply a map for it to be marked on. Following the resignation of Cllr Mrs. Wilkins, the Clerk sought assistance with responsibility for putting notices on the new board and Cllr Knibb volunteered to do this.

Clerk/PA
asap

The report of the Pavilion Working Party was noted with interest and **IT WAS AGREED** that the group should meet again after the agreed Licences had been issued and were in place.

17. Clerk's Report/Open Spaces Report.

The Clerk reported that the toilet trial in the pavilion had not met with any problems for staff but she advised that a safeguarding policy should be put in place prior to changing any public signage or announcements. A resignation had been received so a vacancy would be advertised. A local store had declined the request to sponsor the new noticeboard at the Village Green. A CCTV problem had been reported to engineers for rectification. There were ASB problems being witnessed on the new adult keep fit equipment and young children using it without adequate parental supervision so temporary signs had been put out. New dates had been set for Cuppa with a Copper and copies tabled for members. A complaint had been received regarding usage of the tennis courts and this was still being investigated.

OSS
asap