N.B. All Minutes are deemed as draft until formally approved and signed.

MINUTES OF THE MEETING OF CASTLE BROMWICH PARISH COUNCIL HELD IN ARDEN HALL, CASTLE BROMWICH ON WEDNESDAY 2ND SEPTEMBER 2015 AT 7.30 PM

Those present:

Vice-Chairman: Cllr Mrs. P Allen

Councillors:	Cllr E Hicks	Cllr E Knibb	Cllr J Riordan
	Cllr G High	Cllr J MacDonald	Cllr B Upton
	Cllr J Horne-MacDonald	Cllr K Shaw	Cllr Miss J Ward

Guest Speaker Mr. L. Garbine, HR Company

Officer: Mrs. C Tibbles, Clerk to the Council and RFO

Public: None.

ACTION

1. Apologies.

The apologies fromCllr M Hayes, Cllr Mrs. A Haywood and Cllr I Hiley were noted for the reasons given. Cllr M Rashid andCllr A Terry were absent.

2. Declarations of pecuniary or conflict of interests.

None.

3. Dispensations.

None requested.

4. Report of the Officer of the Council.

Members noted and discussed the confidential report of the Clerk. Following consideration, **ON THE PROPOSITION** of Cllr Upton, **SECONDED** by Cllr MacDonald, **IT WAS RESOLVED** that the request in item 1 was not appropriate and support was not forthcoming. The Clerk would write and confirm the response of the Council. Serious concerns were raised and items 2,3,4,5 and 9 could not be addressed. Members advised the Clerk to seek a response from the Chairman. Items 6 and 8 were clarified in part. Items 7 may require further discussion. Items 10 and 11 would be actioned by the Clerk in the absence of instruction.

Clerk asap

Clerk/MH asap

5. Report of the Staff Panel.

In the absence of the report of the Staff Panel being circulated, Cllr Mrs. Allen and Cllr Knibb referred to the recommendation being made. Members sought clarification and due to time constraints a full discussion was difficult to conclude. The Minutes of the Meeting of the Staff Panel (held during the Clerk's holiday) were still to be produced and the required information should be made available.

PA/JM Clerk asap

6. Guest Speaker – HR Company.

6.1. The Vice-Chairman apologised to the guest speaker for the delay and invited him to present information about the varying service level agreements provided by his company. Members noted the structure and nature of agreements, particularly regarding additional premium service and insurance cover. Questions were clarified and the Vice-Chairman thanked the guest speaker for attending the meeting.

6.2.Cllr Knibb explained to members reasons for the actions he had taken. Before members could consider a quotation, the Clerk requested a copy but in the absence of complying with council financial regulations and due to the presentation being contrary to the service expected,members **AGREED** that no contract could be entered into at this stage. Further investigation at a future time may be possible.

DRAFT