
**MINUTES OF THE MEETING OF THE CASTLE
BROMWICH PARISH COUNCIL
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 2ND JULY 2008
AT 7.30 PM**

Those present:

Chairman: Cllr Mrs. B. Wilkins

Councillors:

Cllr Mrs. P Allen
Cllr R Amos
Cllr Mrs. A Haywood
Cllr E Knibb
Cllr J Riordan
Cllr Mrs. J Smith
Cllr A Terry

Cllr Miss J Ward

[Items 4-end]

Officer: Mrs C Tibbles

Public: 6 members of the public [majority attending for Items 1-15]

1. Apologies.

The apologies from Cllr Mrs. T Knibb were accepted for the reason given. Cllr M Rashid was absent.

2. Declarations of pecuniary or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION OF Cllr Amos, **SECONDED** by Cllr Mrs. Haywood, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 28th May, 2008 be accepted as a true and correct record of the Meeting.

4. Questions from Councillors.

Cllr Mrs. Smith referred to the police newsletters that were produced for Castle Bromwich and asked who the PCSO's reported to and if a similar newsletter could be produced by them to relay information to local residents, as they had day-to-day contact with a lot of people. Cllr Mrs. Smith's offer to finalise the newsletter written by Mr. Feasey, when he was a parish councillor, was accepted.

5. Questions from the Public.

Standing Orders were suspended so that members of the public could ask questions. Following an explanation of procedures by the Chairman, members of the public were invited to state their name and address prior to asking their question. A summary of the questions asked is appended for members only as the final page and the meeting was resumed.

6. Report of the Leisure Services Committee.

ON THE PROPOSITION OF Cllr Mrs. Haywood, **SECONDED** by Cllr Mrs. Allen, **IT WAS RESOLVED** that the Minutes of the Meeting of the Leisure Services Committee held on Wednesday, 4th June 2008, having been circulated, be received, approved and the recommendations contained therein be adopted.

7. Report of the Finance & General Purposes Committee.

ON THE PROPOSITION OF Cllr Riordan, **SECONDED** by Cllr Mrs. Allen, **IT WAS RESOLVED** that the Minutes of the Meetings of the Finance and General Purposes Committee held on Wednesday, 28th May and 11th June 2008, having been circulated, be received, approved and the recommendations contained therein be adopted.

8. Report of the Staff Panel.

ON THE PROPOSITION OF Cllr Mrs. Haywood, **SECONDED** by Cllr Terry, **IT WAS RESOLVED** that the Minutes of the Meetings of the Finance and General Purposes Committee held on Thursday, 5th June 2008, having been circulated, be received, approved and the recommendations contained therein be adopted.

9. Final Minutes of the Arden Hall Management and Promotion Committee

Clerk
18/7

Clerk
11/7

ON THE PROPOSITION of the Chairman, **IT WAS RESOLVED** that the Minutes of the Meeting held on 4th March be approved as a true and correct record of the Meeting. After consideration, **IT WAS FURTHER RESOLVED** that ideas for a Young Musician of the Year, Career Event, Expert Talk, Halloween & Bonfire Night be cancelled; the Summer Music in the Park had been declined by the Borough Council; the Police Band concert, Summer Festival, consultation on Arden Hall hire facilities and review of future business be addressed by the Leisure Services Committee; the website and Blog be addressed by the Finance and General Purposes Committee; the Skittle night be addressed by the Youth Parish Council (date agreed 5th December). The Buildings Working Party would be considered under item 12.

LSC/FGP
July 08

Youth PC
On-going

10. Pension Policy.
ON THE PROPOSITION of the Chairman, **IT WAS RESOLVED** that the policy be adopted in line with advice received and that the Council would seek advice as and when needed on staff matters. The nominated person for this policy would be the Chairman of the Staff Panel and special meetings of the Panel arranged if pension matters under the policy were required.

Asst. Clerk
30/7

11. Macmillan Coffee Morning.
After consideration of arranging an event or the Chairman making a donation from her Charity Fund, **ON THE PROPOSITION** of Cllr Amos, **IT WAS RESOLVED** in principal that an event be held, possibly on a Saturday morning and to be considered by the Events Working Party.

Events
WP
Meeting
tba

12. Report and future meetings of Working Parties.
There were no meetings to report on. After discussion, members **RESOLVED** that membership of the following working parties be confirmed:

Buildings WP

Cllrs Mrs. Allen, Amos, Mrs. Haywood, Riordan, Miss Ward, Mrs. Wilkins.

Events and Promotions WP

Cllrs Mrs. Allen, Mrs. Haywood, Mrs. Smith, Mrs. Wilkins.

Village Green WP

Cllrs Mrs. Allen, Mrs. Knibb, Mrs. Smith, Miss Ward, Mrs. Wilkins.

(Any absent councillors should notify the Clerk if they wished to join any of the above.)

TK/MR
29/7

13. Representatives to Outside Bodies.

Cllr Knibb reported he had represented the Parish Council on 8 occasions since the last meeting and briefly summarized them as follows (more details available if required):

On 10th June he had attended Castle Bromwich Junior School for a Science visit/inspection when 4 governors attended 3 full and separate science lessons covering all 4 year groups. They were impressed with the content/delivery of lessons and quality of teaching. Notes were compared and a report made for the governing body. Also on 10th June he had attended a meeting of the scrutiny committee to establish terms of reference in accordance with guidance and instruction of the LEA and government legislation.

On Thursday 12th June he had attended a governor training session at the Civic Suite on special educational needs.

On Monday 16th June he had attended a teacher training exercise for all teachers at Castle Bromwich Junior School on recognizing and identifying Gifted and Talented pupils. He had been appointed as Governor to ensure school improvement in this area.

On Monday 23rd June, he attended a LEA training on the formation, installation and administration of a scrutiny board tailored to the specific needs of Castle Bromwich Junior School. Also on this date, he had attended a Finance and General Purposes meeting of governors of Castle Bromwich Junior School, the contents of which did not impact or affect the Parish Council.

On Monday 30th June he had attended a meeting of the Curriculum and Community of governors of Castle Bromwich Junior School, again the contents of which did not impact or affect the Parish Council.

On Tuesday 1st July, along with Cllr Mrs. Allen, he had attended the Castle Bromwich Youth Parish Council meeting and Youth Cllr Miss Ruth Jennings had been elected as Chairman. Members were continuing with their deliberations on spending the grant awarded to them for environmental and community improvement to benefit the youth of the area. With that final event he decided to be generous to everyone present and bring his report to a close.

14. Report of the Officer of the Council.

The Clerk reported that correspondence and opinions were being received about replacement of the Village Green benches, including the views of Mrs. Draycott which was tabled for members prior to future discussion; request on behalf of Sonic Communications to the Parish Council for a decision on their previous proposals; consultation invitation about the Lanchester Park proposed development; approaches to the Council for summer football pitches; request from Bromford Lions Youth FC for a charity fundraising event on 6th September. These matters would be referred to the next Leisure Services Committee meeting. After discussion, **IT WAS RESOLVED** that the Annual Inspection take place on Wednesday 23rd July at 6.30 p.m. for all members.

15. Report of the Chairman

The Chairman reported that on Wednesday 18th June, she had been invited to unveil the mosaic wall at Castle Bromwich Junior School, which had been partly funded by the donation from the Chairman's Charity Fund, which was shown on the school's website. Cllr Amos also went to help and fortunately the rain held off long enough to have a countdown to the unveiling. Mr. Backhouse, the Headteacher, explained that the children had designed it themselves and each tile had been put in place by different children. The mosaic reflected all aspects of the activities the school undertook and was beautiful. Both she and Cllr Amos had been made really welcome.

Having been away on holiday for the rest of the month, the Chairman had nothing further to report. On behalf of the Council, congratulations were extended to Cllr Ted Richards on being awarded an OBE and to the Clerk on the birth of her new grandson.

Under confidential terms, the Chairman outlined a matter for consideration.

16. Staff Matters.

LSC
9/7

A 1 1
members
to attend.

Under confidential terms, a staff matter was discussed. **IT WAS UNANIMOUSLY RESOLVED** that the Clerk be delegated authority to seek further professional advice and appropriate urgent action as necessary in response to any correspondence or approaches that may be received.