

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 2ND JANUARY 2013
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. P Allen
- Councillors** Cllr M Hayes Cllr I Hiley Cllr J Riordan
Cllr Mrs. A Haywood Cllr E Knibb Cllr A Terry
Cllr Mrs. Wilkins
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
- Public:** None.

1. Apologies.

The apologies from Cllr M Rashid and Cllr Miss J Ward were noted for the reasons given. Cllr R Amos was absent. The Clerk asked that apologies be noted from the Hall Manager.

2. Declarations of personal or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of the Chairman, **SECONDED BY** Cllr Mrs. Haywood, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 5th December, 2012, having been circulated, be signed as a true and correct record of the Meeting.

5. Manager’s Report and Hire issues.

Members noted and considered the tabled report from the Hall Manager. Members noted that the Christmas tree lights had not been working and the Clerk apologised and undertook to investigate further. Members discussed the New Year’s Eve function. The Clerk was asked for an update on some outstanding matters and members were informed that a meeting with two hire groups was being arranged but the electrician had not yet responded to the Hall Manager’s invitation. There would be no major changes to the stage lighting until after the January show had taken place and councillors would be welcome to attend this meeting so they could hear a more detailed explanation. Wardens had investigated the leak at the Theatre Workshop and replaced a section of the down pipe that had been completely blocked. A security matter was discussed and suggested improvements agreed, being delegated to the Hall Manager to conclude, subject to review in July 2013.

6. Bar Stock Report.

ON THE PROPOSITION of the Cllr Hayes, **SECONDED BY** the Chairman, **IT WAS RESOLVED** that this item be taken under confidential terms as it contained details of supply of services. Members examined and noted the stock report and the rectification of the software problem previously identified by the Hall Manager. Members asked if written instructions were in place, should it be necessary for other staff to operate the IT system. The Clerk was cautiously optimistic that the sales target would be met by year end, bearing in mind the current economic climate.

ACTION

TK
Tba

TK
02/13

TK to clarify
30/1

7. Fields in Trust.

Members noted the information and at the suggestion of the Chairman, this was referred to the Grants Working Party to see if funding could be obtained to support the Footloose Project with pathways or additional equipment.

ACTION
Grants WP
tba

8. Budget Planning 2013/14.

Members accepted the revised year end forecasts and budget recommendations made by the Clerk and were pleased that substantial savings in excess of £17,000 had been possible. Implications of the changes brought in by the Localism Act were going to seriously affect the precept this year and most likely in future years. Concerns were expressed on several counts on how explanations would be found. The Clerk would supply revised printouts for the Budget Working Party meeting.

Members
16/1
Pavilion

9. Footloose Project.

Following careful consideration of the options, **ON THE PROPOSITION** of the Cllr Hayes, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the lowest quotation received should be accepted in principle and Streetscape Products and Services Ltd were chosen as the preferred supplier. The quote to supply, deliver and install five items of Steel Fitness equipment would cost £9697 plus VAT. Members were pleased to note that the price had been held since May 2012 and that a quantity of spare parts would be offered free of charge. Members requested a further site survey, prior to the final public consultation and realized that should additional ground works be required, the financial constraints and budgetary considerations may require this to be done by members.

Clerk/RA
01/13

10. Residents' Concerns.

Members noted the tabled information and Cllr Hiley reported that when meeting on site, he and Cllr Hayes and Cllr Terry felt the original plan was flawed and would not solve the problem. They outlined an alternative suggestion and the Clerk was asked to investigate this and seek appropriate legal advice.

Clerk
urgent

11. Working Party Reports.

Following a discussion by Open Spaces working party members present, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Mrs. Wilkins, **IT WAS UNANIMOUSLY RESOLVED** that the design of the new village green noticeboard would be a 3 panel wooden board, centre panel fixed and outer sections lockable doors. A wooden header would be required on each side (Castle Bromwich Parish Council and Youth Council Sensory Peace Garden) and printed information boards would be mounted on the reverse of the panels explaining the project.

Asst Clerk
asap

12. Clerk's Report/Open Spaces Report.

The Clerk reported that she had instructed for the replacement litter bag to be ordered by the Wardens. She was awaiting results of the application to Solihull MBC for Solihull in Bloom match funding of £250. New trees had been planted at Bradford Gardens. Much of the open space land was still saturated from the summer/autumn heavy rainfall which was a cause for concern and it was suggested that planting a willow tree could help reduce standing water. A survey request had been received from Solihull MBC for local information on flooding during 2012 but members had no information to offer. The tennis courts were badly affected by moss and the Clerk was asked to get urgent quotations to resolve the problem as they could not be left out of action indefinitely. The Clerk advised that an alternative budget may need to be vired to offset the cost. Only one incident had been reported during the Christmas holiday when several adults had been escorted out of the park by the Warden on duty for breaching the byelaws. Members **AGREED** that thanks should be sent to the Warden commending his action.

Asst. Clerk
01/13

Clerk
01/13

Admin Asst
01/13