

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 1ST DECEMBER 2010  
AT 7.30 PM**

**Those present:**

- Chairman** Cllr Mrs. A Haywood
- Councillors** Cllr Mrs. P Allen Cllr Hiley Cllr J Riordan  
Cllr M Hayes Cllr Rashid Cllr Miss J Ward
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO [Items 1-10 only]  
Mrs. T. Kite, Hall Manager [Items 1-5, 8 only]
- Public:** None.

**1. Apologies.**

The apologies from Cllr Mrs. B Wilkins were noted for the reasons given. Cllr R Amos was absent.

**2. Declarations of pecuniary or other interests.**

None declared.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Mrs. Allen, **SECONDED BY** Cllr Hayes, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 3<sup>rd</sup> November, 2010, having been circulated, be signed as a true and correct record of the Meeting.

**4. Manager’s Report and Arden Hall issues.**

Members considered the report previously circulated and discussed at length the issues highlighted. Clarification was given by Mrs. Kite and the Clerk regarding the hire/licence operations in the Pavilion. **ON THE PROPOSITION** of Cllr Mrs. Haywood, **SECONDED BY** Cllr Miss Ward, **IT WAS RESOLVED** that the problems with Castle Bromwich Cricket & Sports Club holding private functions and allowing public admission to their hire bookings should cease forthwith, clarifying that hours of bookings had to be strictly adhered to, annual bookings made should be subject to very few amendments and any new bookings should give 6 weeks notice, there should be no sub-letting as had previously happened, that members only and guests should attend events (in accordance with their constitution and Licence) with no public admission to their hire events. Members agreed that as owners of the Pavilion and the park, the parish council had a requirement to maintain adequate control measures, to establish clear parameters of all licensed events. A further joint meeting would be held with the Club, as before, with a future meeting with the licensing authority and the police to confirm and clarify licence, premises licence, duties and responsibilities of all parties. The Clerk made members aware of two incidents of abuse from customers and commended Mrs. Kite for her patient forbearance, undertaking to update members if anything further developed. Members discussed the cumulative bar takings which were lower than forecast targets and the Manager confirmed that although the Hall was very busy, many functions were not requiring bars.

**5. Bar Stock Reports.**

Under confidential terms, members noted the report and bar trading analysis (that had been circulated to all members) and the impending price adjustments required by VAT

**ACTION**

Clerk  
10/12

Cllrs &  
Club  
Jan.11

tba

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and duty on alcohol. Following discussion, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Hiley, **IT WAS RESOLVED** that the Hall Manager introduce special offers for drivers on draught coke/lemonade for a trial period.

**8. Review of Hire Charges from 1<sup>st</sup> April 2011.**

Following consideration of the effects on the budget of the rising costs of running Arden Hall and open space facilities, **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** to defer the final decision on any change to the full Council with the matter being considered jointly with the Precept.

Council  
15/12

**6. Residents' Concerns.**

Members noted the circulated information and a member confirmed he had witnessed continued parking of vehicles on the Small Green. The Clerk undertook to arrange for all homes to have a letter explaining the byelaws regarding parking on the grass.

Asst  
Clerk  
23/12

**7. Playground Inspection Report.**

Members noted the ROSPA report and delegated the Clerk/Wardens to undertake the minor safety repairs in-house and to seek quotations for the repair to safety surfacing for the Space Net, according to recommendations she had received.

Clerk  
Jan11

**9. Budget Planning 2011/2012.**

Following full and careful consideration, members amended the suggested forecasts and projected increases where necessary, as shown at Appendix 1. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** to commend these figures to the Council. Earmarked reserves and procedures for setting aside the Hob Farm income for Arden Hall refurbishment were discussed, the Clerk undertaking to seek advice on software procedures. Price increases for the sale of electricity tokens were recommended to £5.

Clerk  
Dec.10

**10. Grounds Maintenance - Award of Tender.**

Following consideration, under confidential terms, **ON THE PROPOSITION** of Cllr Rashid, **SECONDED BY** Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** the Clerk should request additional information required, with the matter being deferred to the January meeting.

Clerk  
15/12

**11. Business Annexe Contract.**

Members noted that the Planning Consent and Building Regulations applications had been approved and the Clerk had met with the tenant. Details were being finalized for the agreement to be signed in the New Year with a start date agreeable by mutual consent.

**12. Consultation – Proposed Review of Dog Byelaws.**

The Clerk made copies available of all submitted views and the petition that had been handed in. Members undertook to study each one carefully and therefore the matter was **DEFERRED**, with Cllr Hayes undertaking to circulate the papers before the January Leisure Services Committee meeting. **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Miss Ward, **IT WAS UNANIMOUSLY RESOLVED** that the final decision be referred to the full Council.

Members  
5/1/11

**13. Payments.**

**ON THE PROPOSITION** of Cllr Mrs. Allen, **SECONDED BY** Cllr Hiley, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated by approved.

**14. Clerk's Report/Open Spaces Report.**

Members noted the suggestion of a local resident to relocate the white wheelie bin on the village green and the Clerk would endeavour to reach agreement with Sita, the contractors who emptied the bins. On 30<sup>th</sup> November, the Parish Council had been consulted by Solihull MBC on their need to reduce their budget costs by 10%. The

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document had been available to residents via their website until 26<sup>th</sup> November but the council had now been given 2 weeks to respond so any views could be forwarded to any member of FGP Committee for their due consideration on 8<sup>th</sup> December. Under confidential terms, the Clerk updated members with details of her discussions with the solicitors and owners of Sonic Communications regarding the Village Green access road and she would endeavour to seek a meeting on 15<sup>th</sup> December, possibly with a guest speaker as previously suggested. The Staff Panel meeting scheduled for the following evening had been postponed, due to the weather conditions and lack of urgent business.