

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 1ST SEPTEMBER 2010  
AT 7.30 PM**

**Those present:**

**Vice-Chairman** Cllr Mrs. B Wilkins

**Councillors** Cllr Mrs. P Allen Cllr M Hayes Cllr J Riordan

**Officers:** Mrs. C Tibbles, Clerk to the Council/RFO  
Mrs. T. Kite, Hall Manager [Items 1-5 only]

**Public:** None.

**1. Apologies.**

The apologies from Cllr R Amos and Cllr Mrs. A Haywood were noted for the reasons given. Cllr Hiley had been delayed at work. Cllr Rashid and Cllr Miss J Ward were absent.

**2. Declarations of pecuniary or other interests.**

None declared.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 7<sup>th</sup> July,2010, having been circulated, be signed as a true and correct record of the Meeting.

**4. Manager’s Report and Arden Hall issues.**

Members noted the circulated reports which was discussed at length and staff were commended for their conduct during a difficult function. The repairs, insurance claim and staff support measures put in place were retrospectively approved and members fully endorsed the official advice that had been received. **IT WAS UNANIMOUSLY RESOLVED** that the Hall Manager pursue the quotations for CCTV upgrade and submit to Finance and General Purposes Committee if received; prepare the application for the variation to the licence that was required; that new bookings for 18<sup>th</sup>/21<sup>st</sup> birthdays be suspended until the licence conditions had been notified; that admission to these events in future be controlled by numbered tickets; that restrictions currently in place for 18<sup>th</sup> parties be extended to 21<sup>st</sup> parties in future. These actions were to be prepared, subject to approval by full Council, in readiness for swift implementation. The request of the Theatre Group for the council to pay for the upkeep of the stage rollers was declined as the council had limited funding which would need to be utilised for the prioritised areas. **IT WAS UNANIMOUSLY RESOLVED** that as the exclusive users of this item, it should be their responsibility. but there was no objection to quotations being sought if the Theatre Group wished to replace them. .

**5. Bar Stock Reports.**

Under confidential terms, members noted the report and bar trading analysis (that had been circulated to all members).

**6. Solihull MBC – Walks Leaflet (Festival Way, Castle Bromwich).**

Members noted the draft publication that had been revised. Suggestions were made for the inclusion of the Parish Council under Parks and Open Spaces (points, 2,4,5,6) and for inclusion of the Parish Council at the Green with a recommendation to view the location

**ACTION**

Hall Mgr/  
FGP 8/9

Hall Mgr  
to notify  
CBTG.

N.B. All Minutes are deemed as draft until formally approved and signed. (point 10). Also the reference to Park Hall School could be amended to Park Hall Academy (before point 6 on the walk route narrative).

Clerk  
30/9

**7. Castle Bromwich Cricket & Sports Club.**

Following consideration, **IT WAS UNANIMOUSLY RESOLVED** that the request to install a freezer behind the bar be refused and that the item should be taken off site, as before and not returned; **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the references for the new keyholder be accepted and the keyholder was duly approved; that the apology from the Chairman for the inappropriate personal comments on their website be noted but that the surrounding issues be discussed further in private so that the matter could be concluded. The Council remained firm in the view that it would not tolerate discourtesy or impolite treatment as had clearly occurred. **IT WAS FURTHER RESOLVED** that the request to re-consider the lease be deferred due to existing time constraints; that the meeting of the Hall Manager/Clerk with the Social Secretary be noted, which had resulted in prompt completion of several matters; that the Clerk endeavour to resolve the new hire issues reported. The Club's drawings for possible redevelopment of the pavilion were available for members. Following consideration, **IT WAS RESOLVED** to accept the quote for removal of the unauthorized placement of the glasswasher and plumbing/electrics to be undertaken and charged to the Club costing £45 and for the invoice to remove rubbish (organised by the Council in the absence of hirer action) should be passed to the hirer for payment (£120 + VAT). The Council would fund the following works which the Clerk was also instructed to arrange: the camera survey to the drains in the pavilion ladies toilets costing £125; the white kitchen tiles be replaced to match others, the sink be secured and re-sealed; the old worktops be replaced with black ones and end strips fitted where missing (£255).

Clerk to  
notify Club  
Oct.10

C.Strong  
29/9

Clerk  
on-going

Clerk  
asap

Clerk  
asap

**8. Residents' Concerns.**

Members noted the circulated information and agreed that a leaflet detailing responsibilities could help reduce the continued misunderstanding of roles between the parish council and the borough council. The matter could be considered further and the Clerk would re-circulate the draft leaflet.

FGP  
13/10

**9. Dog Matters.**

This matter was deferred to a future meeting.

**10. Payments.**

**ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated by approved.

**11. Clerk's Report/Open Spaces Report.**

Members noted the request for a mini junior soccer league had been followed up, a correspondence address confirmed and a meeting held at Hob Farm. The applicants were interested in this location and had been provided with maps, byelaws, sports policy and dates of council meetings to submit a more detailed and formal request. Issues to be addressed by them would involve avoidance of duplication of other provision in the playing field (including Fusion); liability insurance, league details, references, CRB and FA coaching confirmation, toilets, shelter, security, parking, public safety, and byelaw issues relating to trading, noise, climbing, damage to grass, erection of structures, car parking). Due to lack of time before October half-term the Clerk had suggested that Easter 2011 may be a more feasible target date. The Clerk had requested an update from Solihull MBC regarding use of the Birmingham Council's Tameside Drive refuse centre following the 3 month trial which had concluded on 31<sup>st</sup> August. The Clerk reported the revised licence drafted by the solicitor for the business tenancy had been received but planning application for this and the new fencing was still not finalized. Under delegated powers

LSC  
tbc

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the Clerk had needed to respond to urgent matters during August and orders had been placed for replacement glazing to the Windsor Room (cheapest quote accepted), ordering of plants and a tree for the Village Green youth project hopefully for planting to commence on Sunday 12<sup>th</sup> September, repairs to printers and both photocopiers; notification of meeting dates and fundraising events were in the community file including police events. An enquiry had been received about possibly utilizing Arden Hall for the University of the Third Age in North Solihull. Playground repairs were in hand but proving costly at times. New play equipment not formally handed over so the agreement had not yet been completed. Several urgent matters required her attention and with staff holidays and other absences affecting normal planning of work there were concerns about meeting deadlines and original plans.

**12. Land Matters.**

The Clerk informed members that she had received a letter from a housing developer who had heard that Hob Farm open space was being considered for sale. She had quickly telephoned to deny this rumour, explaining that only 3 former entrances (approx 4' wide) were being disposed of and sought to clarify where his information had come from. Under confidential terms, **IT WAS UNANIMOUSLY RESOLVED** that the land matter be deferred to full Council and for the Clerk to clarify a suggestion with the solicitor prior to the meeting.

Council  
29/9  
Clerk  
13/9