

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 1ST JULY 2009  
AT 7.30 PM**

**Those present:**

**Chairman** Cllr Mrs. A Haywood  
**Councillors** Cllr Mrs. P Allen Cllr I Hiley Cllr M Hayes  
Cllr Mrs. B Wilkins  
**Officers:** Mrs. C Tibbles, Clerk to the Council  
Mrs. T. Kite, Hall Manager [Items 1-6]  
**Public:** None.

**1. Apologies.**

The apologies from Cllr Mrs. T Knibb, Cllr Rashid, Cllr J Riordan and Cllr Miss J Ward were accepted for the reasons given. Cllr R Amos was absent.

**2. Declarations of pecuniary or other interests.**

Cllr Hiley declared a personal and prejudicial interest in Item 6 and had a brought a sample product from his window company.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Mrs. Wilkins, **SECONDED BY** Cllr Mrs. Allen and with 5 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 1<sup>st</sup> July, 2009, having been circulated, be signed as a true and correct record of the Meeting.

**4. Manager’s Report and Arden Hall issues.**

Members noted the Manager’s Report and discussed hire issues. Members agreed that the hirer’s comments to Duty Managers on improvements to the building and better cleaning were noticed by visitors. The Hall Manager felt that if there been a more detailed maintenance programme looking to the longer-term future in the past, then the current state would have been avoided. However, following the investment in the new frontage, it would be possible to build further on this success if long-term benefits were prioritised.

Due to the nature of the timescale and after consideration of the options, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Amos, and with 7 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the approval of this matter be delegated to the Clerk, under Standing Order 51, and for the Hall Manager to conclude

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N.B. All Minutes are deemed as draft until formally approved and signed

Cllr Mrs. Allen reported at the latest Joint Liaison Group there had been updates on previous issues but large-scale ideas raised when the replacement or rebuilding of garages was mentioned. Members agreed that it would be important to explore ideas together

ACTION

and work in partnership and **IT WAS RESOLVED** that a letter be sent to the Club to arrange a meeting before proposals were put together. Members considered the request of the Sports Club to display the parish council crest on the pavilion railings, which was **APPROVED** in principal. The Clerk was asked to arrange a design with the words "Castle Bromwich Parish Council" in black lettering on gold background, appearing under the crest and following the line. Control of the crest would remain with the Parish Council. There would be opportunities for this same design to appear on other external sites in future. The Clerk reported that the written assurances from the Sports Club required by Council for the marquee approval would take a couple of months to be completed. The Club would not be proceeding with rain covers for this season due to change of availability..

#### **5. Bar Stock Reports.**

Under confidential terms, members noted the bar stock report and trading analysis, as detailed in the confidential appendix for members only.

#### **6. Quotations and future work.**

Members noted the.

[TINA@S](#) Birthday.

#### **7. Residents' Concerns.**

Members noted the circulated information

and Cllr Hiley had witnessed a car being parked on the Village Green. Cllr Riordan recalled the recent PACT meeting when police said there was a dedicated ASB car and he hoped when residents knew about it they would urge for it to respond to incidents. The Clerk was asked to facilitate a meeting between Sgt. O'Reilly and the latest resident raising strong concerns about ASB at the Village Green.

#### **8. Working Parties and reports.**

Cllr Mrs. Allen

was pleased that progress had been made with voluntary help (via Pertemps) and that someone would start on gardening improvements the following week. Following previous requests to hold a charity Macmillan Coffee Morning, this year there was sufficient support to arrange one. The suggested date was Friday September 25<sup>th</sup> and combined with an 'Open Morning' to publicise both Arden Hall facilities and the groups and activities that took place here. The Hall Manager was in support of these plans and helpers would be arranged. Members raised no objections.

#### **9. Provision of Bins.**

#### **10. Terms of Reference.**

**ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Mrs. Allen, with 7 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED**

Clerk  
asap

Clerk  
17/7

Clerk  
3/7

### **11. Payments.**

Following discussion, **ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Amos, with 7 votes in favour, none against and no abstentions, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated by approved. Cllr Mrs Allen requested the removal of spoil by the contractor be monitored and an adjustment be arranged if not satisfactory.

### **12. Clerk's Report/Open Spaces Report.**

Having just returned from holiday, she was endeavouring to catch up with events which occurred during her absence. Most members would have seen the email correspondence from Cllr Knibb, Cllr Harris and Cllr Mrs Knibb with regard to the future of Arden Hall and were asked to note that the Assistant Clerk had sought advice from WALC on the statements made. The emails querying the Clerk's response to Members Questions at the last meeting had also been actioned by the Assistant Clerk, with advice since received from WALC and tabled for all members to see the helpful clarification received. Members noted the response. Travellers – they came, they went but sincere thanks to everyone who helped resolve this incident. Problem with overfilling of bins at Arden Hall by disposal of surplus building supplies by a hirer. Dog Fouling Byelaws – information tabled for members to note in preparation for discussion at October Leisure Services Committee, to include email request from Cllr Harris for improved signage about dog fouling. Accidents – awaiting response from Rospa regarding the clerks' modification to the gate mechanism. A further accident occurred recently requiring an ambulance to a youth who fell off the zipwire, reports available for members to view. Castle Bromwich Cricket Club Fun day - The Club had been asked to provide it's risk assessment for the fun day, but this was not made available until Saturday, 22<sup>nd</sup> August 2009. A meeting to discuss the risk assessment for the event was held on Saturday, 22<sup>nd</sup> August with the Assistant Clerk, Cllrs Hiley and Allen, Richard Cupples and Terry. The Club had queried the £52.50 charge for the extended hours but this was the same as the council charged for any bar extension and was paid by the club in December 2008. Grounds Maintenance /football – Following concerns raised by residents, I have spoken to the young lads who had cut the grass and marked out a cricket wicket at Hob Farm and explained that it is not allowed and for them to play in the centre of the field and not by their back garden gate. Also confirmed football arrangements with teams and Wardens, with pitches being marked today and goal posts going up before the seasons starts at the weekend. Incident occurred inside pavilion with witnesses giving helpful support. Litter collections have been increased on the Village Green and a letter sent to residents (delivered by hand). Complaints regarding playing fields have been actioned by wardens.

Final inspection approval for frontage has been confirmed by the Borough Council (belatedly).

### **11. Land Matters.**

Under confidential terms, members noted that the Clerk had sought advice from the Parish Council's solicitor on the licence issues.