

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 1ST FEBRUARY 2012
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. P Allen
- Councillors** Cllr R Amos Cllr I Hiley Cllr J Riordan
 Cllr M Hayes Cllr E Knibb Cllr Miss J Ward
 Cllr Mrs. A Haywood Cllr M Rashid Cllr Mrs. B Wilkins
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
 Mrs. T Kite, Hall Manager [Items 1-5 only]
- Public:** None.

1. Apologies.

The apologies from Cllr A Terry were noted for the reason given.

2. Declarations of personal or other interests.

None declared.

3. Minutes of the previous Meeting.

Following a correction to page 2, Item 9, last word of first line to "of", **ON THE PROPOSITION** of Cllr Amos, **SECONDED BY** Cllr Knibb, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 4th January, 2012, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager's Report and Hire issues.

Members considered the report and noted the periodic review of membership records of local groups to check qualification for B rate discounts had been undertaken. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that groups who had been audited be notified of the results and that as from April the A rate charge would apply to those groups who no longer met the required 51% residential status. Members noted the stage rollers had been removed for storage, until the next production by their sole user. Arrears from one hirer had finally been paid in full and settlement arrangements committed to by the second hirer.

5. Bar Stock Report.

Under confidential terms, members noted the reported sales figures retained by the tills since the previous successful download, which confirmed sales seemed to be on target.

6. Arden Hall Refurbishment.

Members noted the opportunity for wider use of Property Services at Solihull MBC. In the absence of the paint colour charts yet being supplied, it was **AGREED** that members submit their colour preferences for the wall, woodwork and stage frontage either at or before the next Committee meeting on 8th February. The information supplied previously by Property Services to the Buildings working party regarding refurbishment of the Spencer Hall and Windsor Room was discussed and the Clerk was asked to respond accordingly that further action would remain pending until financial provision was made, hopefully via successful

ACTION

TK
Feb 12

Members
3+8/2

Clerk
Asap

All Minutes are deemed as draft until formally approved and signed.

grant applications. Members also noted the Clerk's suggestion that the Council could publicise the re-decoration of the Spencer Hall by hosting a social event for regular hirers, which would be investigated further.

Clerk/TK
Feb.12

7. Charity Football Match and Fundraising.

As requested by Council, members considered the arrangements for the fundraising event in September for the Stillbirth And Neonatal Death Society, which was endorsed with full support using Arden Hall for a post match reception.

IT WAS RESOLVED to delegate authority to the Hall Manager and Clerk to make detailed arrangements. The Hall Manager could utilize part of the marketing budget to advertise Arden Hall in suitable brochures/programmes, giving additional support to the charitable causes. **IT WAS FURTHER RESOLVED** that any further applications for free use of Council facilities for charitable causes be considered on an annual basis each October, with the possibility that a January date may be offered by the council based on the merits of the application.

TK/CT
asap

TK/LSC
Oct

8. Residents' Concerns.

Members noted the information circulated. The Clerk hoped to have additional information at the next meeting relating to a Village Green matter.

Clerk
7/3

9. Working Party Reports.

Cllr Amos reported figures that he had received on behalf of the Buildings and Open Spaces Working Party that would give supporting evidence for funding applications for Windsor Room refurbishment, kitchen, replacement windows and disabled parking. Members viewed the kitchen plans that were on display. This information would also be reported in more depth to the next Finance and General Purposes Committee meeting. Following delivery of the free trees from the Woodland Trust, members of the Open Spaces working party were invited to meet at the Pavilion on Saturday 4th February at 10.30 am to check the boxes.

FGP
8/2

Open Spaces
WP
4/2

10. Clerk's Report/Open Spaces Report.

Members noted the Clerk's verbal report that many action points from the previous meeting remained outstanding as the plans for repairs, refurbishment and new equipment had taken priority, being combined with reduced staffing which had reduced the capacity for undertaking new tasks. A revised schedule was being set for maintenance tasks by Wardens. The meeting to discuss the Dog Fouling Campaign for Castle Bromwich by Solihull MBC was being hosted by the Parish Council in the Lounge on 8th February at 10.30 am. A brochure for outdoor signs was available to see but as the Chairman was already aware, there were endless varieties on the market. The Clerk tabled the final accepted budget and precept, the calendar for 2012/13 civic year and copies of an invitation to the Mayor's Charity Ball on Saturday 31st March 2012.

11. Hirer Complaint and Issues.

Under confidential terms, members noted the hirer's unfortunate delay in responding to invitations to meet with the Council since 18th January. As the Clerk had not been provided with a postal address, she had been unable to forward the information previously promised. **IT WAS RESOLVED** that a postal address should again be requested within 7 days and the council's original outline for 2 meetings before the 29th February be repeated as it would be mutually beneficial to begin addressing and resolving the matters discussed on 11th January.

Clerk
Asap

Hirers'
Liaison
Officer
urgent