

# AGENDA



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Copied to all councillors for information

Thursday, February 25, 2016

To: Councillors Mrs. P Allen, M Hayes, Mrs. A Haywood, I Hiley (Chairman), E. Knibb, M Rashid, J Riordan, K Shaw and Miss J Ward

You are hereby summoned to attend a Meeting of the Leisure Services Committee, to be held in the **SPENCER LOUNGE** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 2ND MARCH 2016** at 7.30 pm, for the transaction of the following business, viz:-

## **BUSINESS TO BE TRANSACTED**

### **1. Apologies for absence.**

Cllr K Shaw.

### **2. Declarations of pecuniary or conflict of interests.**

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

### **3. Dispensations.**

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

### **4. Minutes of the previous Meeting.**

To read and confirm the Minutes of the Meeting held on Wednesday, 3<sup>rd</sup> February, 2016 (papers circulated previously).

### **5. Guest Speaker: Pete Elmer, Solihull Community Housing.**

Members, and invited staff, to receive information about general health and safety matters, including management and handling of asbestos.

### **6. Questions from the Public.**

In accordance with Standing Orders the meeting is temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item.

### **7. Manager's Report.**

Members to receive and consider the Hall Manager's report (yellow papers to follow), together with updates requested on previous topics. Members to agree any necessary action.

### **8. Bar Stock Report.**

Under confidential terms, members to consider the Bar Stock Reports and Trading Analysis for last period (yellow papers enclosed). Members invited to scrutinize stocktake information before the meeting.

### **9. Roof Survey Report.**

Hall Manager to report on the above subject.

### **10. Renewal of Electricity Contracts**

Members to consider and agree renewal arrangements of electricity contracts which are overdue (for account 70788005) and due by 30/4/16 (for Account 70768332) - see enclosed.

### **11. Storage for Hirers.**

At the request of Council, members to confirm and progress the agreed action. (Report to follow).

**12. Hire Incident.**

Following an incident that occurred during a private event in November, the hirer undertook to investigate and report their findings and subsequent actions to council. Members to consider the report (previously circulated).

**13. Review of Hire Issues.**

Members to consider current hire regulations and in light of the above report, to review whether additional control measures are required to ensure staff and public safety.

NB and to agree date of any further working party meeting required.

**14. Working Parties.**

Members to consider any recommendations from Buildings/Open Spaces Working Party meetings.

**15. Residents' Concerns.**

Members to consider recent concerns raised by residents (previously circulated).

**15a Request by Resident to hire open space**

(see enclosed)

**16. Clerk's Report.**

The Clerk to report on any tree issues or byelaw 9 enforcements

Yours faithfully,

Cathy Tibbles (Mrs.)  
Clerk to the Council/RFO

**NOTE TO THE PUBLIC:**

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions. However, public participation must be confined to this section of the meeting only. Informal questions may be discussed individually with any Councillor prior to the start of the Committee meeting which may or may not be considered depending on the contents of the Agenda.

[Please note: Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature.] Council Standing Orders are available on request to the Clerk or Council Office and are subject to periodic review, taking advice of the National Association of Local Councils and following the Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 Ss 100A.