

# Castle Bromwich Parish Council



## The Accounts of Castle Bromwich Parish Council 2012- 2013

including  
The Consolidated Balance Sheet,  
Income & Expenditure Account,  
and Supporting Statement.

Mrs. C. Tibbles,  
Clerk to the Council & RFO.

Council Offices, Arden Hall, Water Orton Road  
Castle Bromwich, **SOLIHULL**, West Midlands. B36 9PB

☎ Tel: 0121-747 6503. 📠 Fax: 0121-747 2187

✉ email: [counciloffice@castlebromwichpc.gov.uk](mailto:counciloffice@castlebromwichpc.gov.uk)

🌐 website: [www.castlebromwichpc.gov.uk](http://www.castlebromwichpc.gov.uk)

18<sup>th</sup> April, 2013

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b><u>Leisure Services</u></b>								
<u>101</u>	<u>Arden Hall</u>							
4000	Wages & NI	55,619	49,912	59,347	9,435		9,435	84.1 %
4030	Staff Training	600	185	638	453		453	28.9 %
4070	Staff Uniforms	194	191	250	59		59	76.4 %
4110	Rates-General	9,086	8,826	9,892	1,066		1,066	89.2 %
4115	Rates-Water	1,514	3,170	3,150	-20		-20	100.6 %
4120	Heating and Lighting	16,289	15,683	23,100	7,417		7,417	67.9 %
4130	Insurance	3,767	3,916	3,703	-213		-213	105.8 %
4155	Cleaning Materials	1,287	1,072	1,683	611		611	63.7 %
4157	Waste Collection	1,608	1,749	1,434	-315		-315	122.0 %
4170	Repairs and Maintenance	12,323	14,436	12,903	-1,533		-1,533	111.9 %
4175	CCTV System/Security	2,417	1,641	1,575	-66		-66	104.2 %
4185	Furniture	0	50	2,000	1,950		1,950	2.5 %
4400	Communication-Stationery	475	223	500	277		277	44.6 %
4405	Communication-Copying	283	64	365	301		301	17.5 %
4415	Communication-Postage	113	63	63	0		0	100.0 %
4417	Communication-Telephone	427	20	1,019	999		999	1.9 %
4421	Communication-Website	165	269	250	-19		-19	107.8 %
4422	Communication-IT	413	1,439	456	-983		-983	315.6 %
4435	Marketing/Promotions	0	334	600	266		266	55.6 %
4710	Music (PRS/PPL)	1,915	1,645	1,522	-123		-123	108.1 %
4750	Functions AH	557	395	800	405		405	49.4 %
4751	Hire Cancellations/Bonds	194	125	300	175		175	41.7 %
4899	Miscellaneous	863	725	3,598	2,873		2,873	20.2 %
4940	Capital Projects	41,672	2,590	20,000	17,410		17,410	12.9 %
	Arden Hall :- Expenditure	<b>151,782</b>	<b>108,723</b>	<b>149,148</b>	<b>40,425</b>	<b>0</b>	<b>40,425</b>	<b>72.9 %</b>
1000	Hall Hire Income	57,390	58,127	51,924	6,203			111.9 %
1010	Functions	1,527	1,248	1,300	-52			96.0 %
1050	Hall Hire Sundry Income	515	459	0	459			0.0 %
1800	Sundry Income	2,864	1,664	0	1,664			0.0 %
	Arden Hall :- Income	<b>62,296</b>	<b>61,498</b>	<b>53,224</b>	<b>8,274</b>			<b>115.5 %</b>
	<b>Net Expenditure over Income</b>	<b>89,486</b>	<b>47,225</b>	<b>95,924</b>	<b>48,699</b>			
<u>103</u>	<u>Bar</u>							
4000	Wages & NI	6,172	6,582	7,725	1,143		1,143	85.2 %
4155	Cleaning Materials	0	19	0	-19		-19	0.0 %
4170	Repairs and Maintenance	62	683	210	-473		-473	325.1 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4585	Professional Fees	0	0	200	200		200	0.0 %
4705	Bar Other	386	556	0	-556		-556	0.0 %
	Bar :- Expenditure	<b>6,619</b>	<b>7,840</b>	<b>8,135</b>	<b>295</b>	<b>0</b>	<b>295</b>	<b>96.4 %</b>
4700	Bar Purchases	27,549	27,558	26,000	-1,558		-1,558	106.0 %
	Bar :- Direct Expenditure	<b>27,549</b>	<b>27,558</b>	<b>26,000</b>	<b>-1,558</b>	<b>0</b>	<b>-1,558</b>	<b>106.0 %</b>
1420	Bar Sales	60,443	60,101	50,000	10,101			120.2 %
	Bar :- Income	<b>60,443</b>	<b>60,101</b>	<b>50,000</b>	<b>10,101</b>			<b>120.2 %</b>
	<b>Net Expenditure over Income</b>	<b>-26,275</b>	<b>-24,702</b>	<b>-15,865</b>	<b>8,837</b>			
<u>105</u>	<u>Theatre Workshops</u>							
4110	Rates-General	209	215	221	5		5	97.6 %
4115	Rates-Water	50	40	56	16		16	71.7 %
4130	Insurance	126	137	128	-9		-9	107.1 %
	Theatre Workshops :- Expenditure	<b>384</b>	<b>393</b>	<b>405</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>97.0 %</b>
1063	Theatre Workshop	0	600	0	600			0.0 %
	Theatre Workshops :- Income	<b>0</b>	<b>600</b>	<b>0</b>	<b>600</b>			
	<b>Net Expenditure over Income</b>	<b>384</b>	<b>-207</b>	<b>405</b>	<b>612</b>			
<u>110</u>	<u>Pavilion</u>							
4000	Wages & NI	32,215	30,964	32,085	1,121		1,121	96.5 %
4030	Staff Training	200	79	212	133		133	37.3 %
4070	Staff Uniforms	179	137	300	163		163	45.7 %
4110	Rates-General	2,000	1,722	1,973	251		251	87.3 %
4115	Rates-Water	750	802	788	-14		-14	101.8 %
4120	Heating and Lighting	6,610	4,499	6,983	2,484		2,484	64.4 %
4130	Insurance	1,350	1,374	1,276	-98		-98	107.7 %
4155	Cleaning Materials	815	977	1,250	273		273	78.2 %
4157	Waste Collection	511	575	442	-133		-133	130.0 %
4170	Repairs and Maintenance	6,311	2,080	3,400	1,320		1,320	61.2 %
4175	CCTV System/Security	1,881	745	1,000	255		255	74.5 %
4185	Furniture	65	0	300	300		300	0.0 %
4417	Communication-Telephone	367	317	580	263		263	54.7 %
4899	Miscellaneous	696	846	1,500	654		654	56.4 %
4940	Capital Projects	7,296	0	5,000	5,000		5,000	0.0 %
	Pavilion :- Expenditure	<b>61,246</b>	<b>45,117</b>	<b>57,088</b>	<b>11,972</b>	<b>0</b>	<b>11,972</b>	<b>79.0 %</b>
1060	Pavilion Hire	11,422	9,840	11,025	-1,185			89.3 %
1061	Pavilion Income Other	2,358	3	0	3			0.0 %
	Pavilion :- Income	<b>13,780</b>	<b>9,843</b>	<b>11,025</b>	<b>-1,182</b>			<b>89.3 %</b>
	<b>Net Expenditure over Income</b>	<b>47,465</b>	<b>35,274</b>	<b>46,063</b>	<b>10,789</b>			

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>120</u>	<u>Open Spaces</u>							
4000	Wages & NI	1,453	1,635	2,132	497		497	76.7 %
4070	Staff Uniforms	21	0	50	50		50	0.0 %
4157	Waste Collection	1,342	1,413	1,237	-176		-176	114.2 %
4175	CCTV System/Security	239	0	0	0		0	0.0 %
4185	Furniture	1,423	467	1,200	733		733	38.9 %
4200	Bradford Gardens-Maintenance	1,866	2,464	2,074	-390		-390	118.8 %
4205	Village Green-Maintenance	1,670	2,743	2,743	0		0	100.0 %
4207	VG Sensory Peace Garden	510	596	750	154		154	79.4 %
4210	Whateley Green-Maintenance	2,068	2,322	2,298	-24		-24	101.0 %
4215	Hob Farm-Maintenance	2,918	2,931	3,008	77		77	97.4 %
4217	Hob Farm-Security	2,748	2,995	3,436	441		441	87.2 %
4220	Playing Field-Grounds Maint.	4,076	5,032	4,065	-967		-967	123.8 %
4222	Sports Pitches	3,430	3,430	3,430	0		0	100.0 %
4224	Tennis Court- Maintenance	0	0	600	600		600	0.0 %
4230	Playground Safety Works	5,660	552	14,000	13,448		13,448	3.9 %
4250	Tree Maintenance	5,000	1,902	6,000	4,098		4,098	31.7 %
4251	Tree Planting	0	2,188	3,000	812		812	72.9 %
4899	Miscellaneous	154	1,895	315	-1,580		-1,580	601.6 %
	Open Spaces :- Expenditure	<b>34,576</b>	<b>32,562</b>	<b>50,338</b>	<b>17,776</b>	<b>0</b>	<b>17,776</b>	<b>64.7 %</b>
1065	Pitches-Tennis	1,013	775	800	-25			96.8 %
1066	Pitches-Football	1,700	1,945	2,000	-55			97.3 %
1067	Pitches-Cricket	1,736	1,535	1,075	460			142.8 %
1068	Footloose Project-Lottery	0	9,170	0	9,170			0.0 %
1800	Sundry Income	29,664	788	0	788			0.0 %
	Open Spaces :- Income	<b>34,112</b>	<b>14,213</b>	<b>3,875</b>	<b>10,338</b>			<b>366.8 %</b>
	<b>Net Expenditure over Income</b>	<b>464</b>	<b>18,350</b>	<b>46,463</b>	<b>28,114</b>			
	Leisure Services :- Expenditure	<b>282,156</b>	<b>222,194</b>	<b>291,114</b>	<b>68,921</b>	<b>0</b>	<b>68,921</b>	<b>76.3 %</b>
	Income	<b>170,631</b>	<b>146,254</b>	<b>118,124</b>	<b>28,130</b>			<b>123.8 %</b>
	<b>Net Expenditure over Income</b>	<b>111,525</b>	<b>75,940</b>	<b>172,990</b>	<b>97,050</b>			

**Finance & General Purposes**

<u>201</u>	<u>Democratic Services</u>							
4000	Wages & NI	61,678	64,285	66,792	2,506		2,506	96.2 %
4030	Staff Training	500	500	500	0		0	100.0 %
4040	Staff Travel	0	29	300	271		271	9.7 %
4130	Insurance	1,413	1,443	1,358	-85		-85	106.2 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4170	Repairs and Maintenance	103	10	103	93		93	9.7 %
4185	Furniture	0	0	150	150		150	0.0 %
4400	Communication-Stationery	1,921	1,667	2,306	639		639	72.3 %
4405	Communication-Copying	1,240	622	1,573	951		951	39.5 %
4415	Communication-Postage	397	434	450	16		16	96.5 %
4417	Communication-Telephone	876	1,027	1,260	233		233	81.5 %
4421	Communication-Website	337	323	400	77		77	80.8 %
4422	Communication-IT	1,172	872	2,000	1,128		1,128	43.6 %
4436	Advertising-Statutory	0	0	57	57		57	0.0 %
4460	Subscriptions	2,764	3,413	3,674	261		261	92.9 %
4500	Chairmans Allowance	1,288	60	1,288	1,228		1,228	4.7 %
4510	Councillor Allowances	0	309	1,339	1,030		1,030	23.1 %
4520	Councillor Expenses	0	8	300	292		292	2.7 %
4525	Councillor Training	248	163	500	337		337	32.6 %
4550	Bank Charges	487	428	531	103		103	80.6 %
4580	Audit Fees	2,325	2,275	2,500	225		225	91.0 %
4585	Professional Fees	550	508	2,000	1,492		1,492	25.4 %
4600	Events-Civic Service	357	365	550	185		185	66.3 %
4601	Events-Remembrance Parade	791	620	800	180		180	77.5 %
4610	Events-Special Events	776	877	750	-127		-127	117.0 %
4630	Events-Christmas Tree Concert	250	362	650	288		288	55.7 %
4720	Section 137 Spend	320	0	500	500		500	0.0 %
4800	Grant Aid	-320	790	500	-290		-290	158.0 %
4810	Youth Parish Council	722	1,243	750	-493		-493	165.8 %
4899	Miscellaneous	203	179	500	321		321	35.8 %
4940	Capital Projects	6,521	3,801	3,500	-301		-301	108.6 %
4999	Contingency	0	0	25,000	25,000		25,000	0.0 %
	Democratic Services :- Expenditure	<b>86,920</b>	<b>86,613</b>	<b>122,881</b>	<b>36,268</b>	<b>0</b>	<b>36,268</b>	<b>70.5 %</b>
1500	Copying and Services	132	87	105	-18			82.8 %
1800	Sundry Income	1,211	274	0	274			0.0 %
1805	Youth Council Income	500	1,359	0	1,359			0.0 %
1870	Interest	136	170	55	115			308.3 %
1900	Precept	219,288	225,867	225,867	0			100.0 %
	Democratic Services :- Income	<b>221,266</b>	<b>227,757</b>	<b>226,027</b>	<b>1,730</b>			<b>100.8 %</b>
	<b>Net Expenditure over Income</b>	<b>-134,346</b>	<b>-141,144</b>	<b>-103,146</b>	<b>37,997</b>			
	Finance & General Purposes :- Expenditure	<b>86,920</b>	<b>86,613</b>	<b>122,881</b>	<b>36,268</b>	<b>0</b>	<b>36,268</b>	<b>70.5 %</b>
	Income	<b>221,266</b>	<b>227,757</b>	<b>226,027</b>	<b>1,730</b>			<b>100.8 %</b>
	<b>Net Expenditure over Income</b>	<b>-134,346</b>	<b>-141,144</b>	<b>-103,146</b>	<b>37,997</b>			

## Outstanding Balances by Month as at : 31/03/2013

A/C Code	Customer Name	Balance	Mar 2013	Feb 2013	Jan 2013	Prior Months	On A/c Pymnts
		100.00	50.00	50.00	0.00	0.00	0.00
		180.00	180.00	0.00	0.00	0.00	0.00
		444.15	296.10	0.00	148.05	0.00	0.00
		72.00	72.00	0.00	0.00	0.00	0.00
		44.00	44.00	0.00	0.00	0.00	0.00
		99.99	0.00	0.00	0.00	99.99	0.00
		374.50	231.25	143.25	0.00	0.00	0.00
		100.00	100.00	0.00	0.00	0.00	0.00
		24.07	50.00	50.00	0.00	-75.93	0.00
		50.00	50.00	0.00	0.00	0.00	0.00
		72.99	72.99	0.00	0.00	0.00	0.00
		388.60	373.60	0.00	0.00	15.00	0.00
		65.00	0.00	0.00	0.00	65.00	0.00
		65.00	0.00	0.00	0.00	65.00	0.00
		105.00	0.00	0.00	0.00	105.00	0.00
		250.00	250.00	0.00	0.00	0.00	0.00
		54.65	0.00	0.00	0.00	54.65	0.00
		52.00	52.00	0.00	0.00	0.00	0.00
		55.00	0.00	0.00	0.00	55.00	0.00
		58.08	0.00	0.00	0.00	58.08	0.00
		171.36	171.36	0.00	0.00	0.00	0.00
		175.00	0.00	0.00	0.00	175.00	0.00
		-20.50	0.00	0.00	0.00	-20.50	0.00
		82.50	41.25	41.25	0.00	0.00	0.00
		10.00	0.00	0.00	0.00	10.00	0.00
		60.00	0.00	0.00	0.00	60.00	0.00
		200.00	100.00	100.00	0.00	0.00	0.00
		205.00	0.00	0.00	0.00	205.00	0.00
		85.00	0.00	0.00	0.00	85.00	0.00
		35.96	0.00	0.00	0.00	35.96	0.00
		54.65	0.00	0.00	0.00	54.65	0.00
		105.00	0.00	0.00	0.00	105.00	0.00
		57.50	57.50	0.00	0.00	0.00	0.00
		170.00	0.00	0.00	0.00	170.00	0.00
		0.80	0.00	0.00	0.00	0.80	0.00
		160.00	0.00	0.00	0.00	160.00	0.00
		61.95	35.70	0.00	0.00	26.25	0.00
		2,688.00	2,688.00	0.00	0.00	0.00	0.00
		77.98	77.98	0.00	0.00	0.00	0.00
		94.00	44.00	0.00	0.00	50.00	0.00
		43.00	33.00	0.00	0.00	10.00	0.00
		100.00	0.00	0.00	0.00	100.00	0.00

<b>Total Sales Ledger No 1</b>	<b>7,272.23</b>	<b>5,070.73</b>	<b>384.50</b>	<b>148.05</b>	<b>1,668.95</b>	<b>0.00</b>
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<b>Sub Total C/Fwd</b>	<b>7,272.23</b>	<b>5,070.73</b>	<b>384.50</b>	<b>148.05</b>	<b>1,668.95</b>	<b>0.00</b>
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**Castle Bromwich Parish Council**  
**Income and Expenditure Account for Year Ended 31 March 2013**

31st March 2012		31 March 2013
	<b>Operating Income</b>	
62,296	Arden Hall	61,498
60,443	Bar	60,101
0	Theatre Workshops	600
13,780	Pavilion	9,843
34,112	Open Spaces	14,212
221,266	Democratic Services	227,757
<b>391,897</b>	<b>Total Income</b>	<b>374,011</b>
	<b>Running Costs</b>	
151,782	Arden Hall	108,723
34,168	Bar	35,399
384	Theatre Workshops	393
61,246	Pavilion	45,117
34,576	Open Spaces	32,562
86,920	Democratic Services	86,613
0	Council Reserves	0
<b>369,076</b>	<b>Total Expenditure</b>	<b>308,807</b>
	<b>General Fund Analysis</b>	
127,276	Opening Balance	135,270
391,897	Plus : Income for Year	374,011
<b>519,173</b>		<b>509,281</b>
369,076	Less : Expenditure for Year	308,807
<b>150,097</b>		<b>200,474</b>
14,827	Transfers TO / FROM Reserves	52,772
<b>135,270</b>	<b>Closing Balance</b>	<b>147,702</b>

31st March 2012

31 March 2013

31st March 2012		31 March 2013	
<b>Current Assets</b>			
4,746	Debtors Control	7,272	
11,574	Vat Control	1,540	
2,251	Stock	2,692	
156,005	30 Day Notice A/c	223,580	
12,392	Disbursement A/c	12,649	
17,198	Imprest A/c	13,424	
1,011	UT General Funds Account	1,012	
30,001	UT Disbursement Account	30,053	
20,001	UT Salaries Account	20,036	
1,130	Petty Cash	1,130	
<u>256,309</u>			<u>313,388</u>
256,309	<b>Total Assets</b>		<u>313,388</u>
<b>Current Liabilities</b>			
3,828	PAYE Control	0	
4,616	Accruals	1,323	
4,933	Receipts in Advance	3,929	
<u>13,377</u>			<u>5,252</u>
242,932	<b>Total Assets Less Current Liabilities</b>		<u>308,136</u>
<b>Represented By</b>			
135,270	General Fund		147,702
85,382	Earmarked Reserves		128,984
22,280	Capital Receipts Reserve		22,280
0	Lottery Footloose Proj Reserve		9,170
<u>242,932</u>			<u>308,136</u>

The above statement represents fairly the financial position of the authority as at 31 March 2013 and reflects its Income and Expenditure during the year.

Signed :  
Chairman

 **COPY**

Date : 15.5.13

Signed :  
Responsible  
Financial  
Officer

 **COPY**

Date : 15.5.13



## Supporting Notes to the Statement of Accounts for 2012/2013.

### 1. Fixed Assets.

At the end of the year, the assets held by the Council.

Buildings:		
Arden Hall	£2,373,438.92	
Workshop	£113,039.79	
Sports Pavilion	£547,564.77	
<b>Total</b>		<b>£3,034,043.48</b>
Vehicles, Plant, Furniture & Equipment:		
Contents, Arden Hall	79,956.89	
Contents, Sports Pavilion	8,561.80	
Contents, Workshop	1,351.07	
Contents, Council Offices	17,258.30	
Civic Regalia	2,209.41	
Centenary Rose Bowl	189.10	
<b>Total</b>		<b>109,526.57</b>
Infrastructure Assets:		
Street Furniture	£3,303.21	
Gates & Fences	£94,986.29	
War Memorial	£51,985.92	
Playground Equipment	£102,914.23	
<b>Total</b>		<b>£253,189.65</b>
Community Assets:		
Bradford Gardens	0.00	
Castle Bromwich Playing Fields	0.00	
Hob Farm Recreation Ground	0.00	
Small Green	0.00	
Village Green	0.00	
War Memorial Green	0.00	
Whateley Green	0.00	
<b>Total</b>		<b>0.00</b>
<b>Total All Fixed Assets</b>		<b>£3,396,759.70</b>

These valuations are based on recent valuation and reflect latest changes. Community Assets are valued at zero, in accordance with financial procedures. Arden Hall continues to undergo refurbishment and décor improvements. Working Parties continue to pursue opportunities for funding application information to submit to the Council.

### 2. Leases:

At the end of the year, there were no leases in operation:

### 3. Borrowings:

At the end of the year, there were no loans to the Council outstanding.

### 4. Debts Outstanding:

At the end of the year debts of £7272.23 were outstanding and due to the Council. The ages of these debts were:

<u>Age</u>	<u>No.</u>	<u>Value</u>
Less than 30 days old:	22	£5,070.73
Between 30 and 60 days old:	5	£384.50
Over 60 days old:	3	£1817.00

### 5. Capital Reserve:

The Council does not operate with a separate Capital Reserve Bank Account.

## 6. Earmarked Reserves:

The Council operate a Repairs and Renewals Reserve Fund for Arden Hall, Open Spaces and the Council Offices. The movements during the year were:

Earmarked Reserves	Notes	(Last)	Movements during year		(Current)
		Year Ended	Contribution	Expenditure	Year Ended
		31.3.2012	£	£	31.03.2013
Arden Hall Rep& Renewals		32,032.46	34,903.00	-16,861.00	50,074.46
Open Spaces/Pavilion R&R		24,746.68	8,700.00	-2,040.00	31,406.68
Council Offices Rep & Ren'l		18,691.40	3,753.00	-3,811.00	18,633.40
Tree Maintenance		5,293.00	6,000.00	-1,902.00	9,391.00
Tree Planting		3,000.00	3,000.00	-2,188.00	3,812.00
Tennis Court Maint.		600.00	600.00	0.00	1,200.00
Playground Safety Works		0.00	14,000.00	-552.00	13,448.00
Youth Council Village Green		1018.46	0.00	0.00	1,018.46
Capital Receipts Reserve	<sup>1</sup>	22,280.00	0.00	0.00	22,280.00
Lottery Footloose Project Grant		0.00	9,170.00	0.00	9,170.00
		<b>107,662.00</b>	<b>80,126.00</b>	<b>-27,354.00</b>	<b>160,434.00</b>
	<sup>1</sup>	<i>Income from sale of land (Village Green former access road)</i>			

## 7. Tenancies:

At the end of the year there were no tenancies held with Council as Landlord:

## 8. Section 137 Payments:

During 2012/13 there were no payments made under Section 137 of the Local Government Act 1972. No. of electors was 9516 during 2012/2013 (last known data) and maximum spend in this year, calculated at £6.80 per person, could have been £64,708.80.

## 9. Agency Work:

During the year the Council did not undertake any Agency work on behalf of other Authorities.

## 10. Public Notices and Recruitment:

There were no costs for public notices and recruitment during the year.

## 11. Contingent Liabilities:

There are no known contingent liabilities. The Parish Council is responsible for many mature trees on open spaces which are affected by disease, requiring remedial action or felling in the next 8-10 years. Earmarked Reserves are being set aside.

## 12. Members' Allowances

During the year 3 members donated their allowance of £309.00 to the Chairmans' Charity Fund, as in previous years.

## 13. Pensions and Salaries:

During the year contributions of £9099.91 were made to employee's pension schemes. There are no employee's in receipt of salaries of £58,200 p.a. or higher.

## 14. Bank Accounts.

At the end of the year the Parish Council agreed to open 2 new bank accounts and will invest the reserves and contingency funds in these accounts. Other funds will remain with our main banker.

C. D. Tibbles (Mrs.)

Clerk to the Council and Responsible Finance Officer.