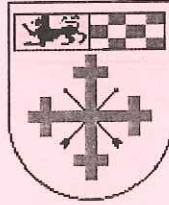


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Castle Bromwich Parish Council



The Accounts of Castle Bromwich Parish Council 2010- 2011

including
**The Consolidated Balance Sheet,
Income & Expenditure Account,
and Supporting Statement.**

Mrs. C. Tibbles,
Clerk to the Council & RFO.

Council Offices, Arden Hall, Water Orton Road
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5th May, 2011

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>101</u>	<u>Arden Hall</u>							
4000	Wages & NI	4,497	52,519	53,821	1,302		1,302	97.6 %
4030	Staff Training	0	439	638	199		199	68.8 %
4070	Staff Uniforms	0	55	250	195		195	22.0 %
4110	Rates-General	-3,525	9,446	8,527	-919		-919	110.8 %
4115	Rates-Water	0	4,449	6,500	2,051		2,051	68.4 %
4120	Heating and Lighting	0	20,290	19,055	-1,235		-1,235	106.5 %
4130	Insurance	0	1,629	11,789	10,160		10,160	13.8 %
4155	Cleaning Materials	0	1,546	1,069	-477		-477	144.6 %
4157	Waste Collection	-116	1,176	1,326	150		150	88.7 %
4170	Repairs and Maintenance	138	12,174	12,289	115		115	99.1 %
4175	CCTV System/Security	0	1,650	1,500	-150		-150	110.0 %
4185	Furniture	0	1,053	1,000	-53		-53	105.3 %
4400	Communication-Stationery	0	403	477	74		74	84.5 %
4405	Communication-Copying	0	421	450	29		29	93.6 %
4415	Communication-Postage	0	42	50	8		8	83.6 %
4417	Communication-Telephone	0	525	1,000	475		475	52.5 %
4421	Communication-Website	0	70	150	80		80	46.8 %
4422	Communication-IT	825	1,129	350	-779		-779	322.6 %
4435	Marketing/Promotions	0	53	600	547		547	8.8 %
4550	Bank Charges	0	-1	0	1		1	0.0 %
4710	Music (PRS/PPL)	0	1,654	1,678	24		24	98.5 %
4750	Functions AH	0	162	800	638		638	20.3 %
4751	Hire Cancellations/Bonds	0	140	500	360		360	28.0 %
4899	Miscellaneous	0	10	3,300	3,290		3,290	0.3 %
4940	Capital Projects	0	896	10,000	9,104		9,104	9.0 %
	Arden Hall :- Expenditure	1,819	111,932	137,119	25,187	0	25,187	81.6 %
4700	Bar Purchases	0	664	0	-664		-664	0.0 %
	Arden Hall :- Direct Expenditure	0	664	0	-664	0	-664	
1000	Hall Hire Income	-5,384	52,078	49,451	2,627			105.3 %
1010	Functions	-383	1,308	1,000	308			130.8 %
1050	Hall Hire Sundry Income	134	579	0	579			0.0 %
1800	Sundry Income	0	84	0	84			0.0 %
	Arden Hall :- Income	-5,634	54,049	50,451	3,598			107.1 %
	Net Expenditure over Income	7,453	58,547	86,668	28,121			
<u>103</u>	<u>Bar</u>							
4000	Wages & NI	644	8,924	12,360	3,436		3,436	72.2 %
4170	Repairs and Maintenance	0	76	200	124		124	38.0 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4585	Professional Fees	0	120	250	130		130	48.0 %
4705	Bar Other	14	1,945	3,499	1,554		1,554	55.6 %
	Bar :- Expenditure	658	11,065	16,309	5,244	0	5,244	67.8 %
4700	Bar Purchases	196	29,574	36,808	7,234		7,234	80.3 %
	Bar :- Direct Expenditure	196	29,574	36,808	7,234	0	7,234	80.3 %
1420	Bar Sales	-778	78,835	73,942	4,893			106.6 %
	Bar :- Income	-778	78,835	73,942	4,893			106.6 %
	Net Expenditure over Income	1,632	-38,195	-20,825	17,370			
105	Theatre Workshops							
4110	Rates-General	0	200	200	0		0	99.8 %
4115	Rates-Water	0	50	50	0		0	100.0 %
4130	Insurance	0	140	450	310		310	31.1 %
	Theatre Workshops :- Expenditure	0	390	700	310	0	310	55.7 %
	Net Expenditure over Income	0	390	700	310			
110	Pavilion							
4000	Wages & NI	2,947	29,035	28,912	-123		-123	100.4 %
4030	Staff Training	0	0	212	212		212	0.0 %
4070	Staff Uniforms	0	120	300	180		180	40.0 %
4110	Rates-General	0	2,000	2,000	0		0	100.0 %
4115	Rates-Water	0	750	750	0		0	100.0 %
4120	Heating and Lighting	0	4,436	8,653	4,217		4,217	51.3 %
4130	Insurance	0	1,399	4,062	2,663		2,663	34.4 %
4155	Cleaning Materials	0	165	339	174		174	48.7 %
4157	Waste Collection	-65	358	442	84		84	81.1 %
4170	Repairs and Maintenance	1,648	4,409	3,400	-1,009		-1,009	129.7 %
4175	CCTV System/Security	80	1,783	600	-1,183		-1,183	297.1 %
4185	Furniture	0	90	300	210		210	30.0 %
4417	Communication-Telephone	20	281	552	271		271	50.8 %
4460	Subscriptions	0	21	0	-21		-21	0.0 %
4899	Miscellaneous	0	122	1,500	1,378		1,378	8.1 %
4940	Capital Projects	0	0	5,000	5,000		5,000	0.0 %
	Pavilion :- Expenditure	4,630	44,969	57,022	12,053	0	12,053	78.9 %
1060	Pavilion Hire	-3,789	8,075	10,500	-2,425			76.9 %
1061	Pavilion Income Other	90	120	0	120			0.0 %
	Pavilion :- Income	-3,699	8,195	10,500	-2,305			78.0 %
	Net Expenditure over Income	8,329	36,775	46,522	9,747			

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>120</u>	<u>Open Spaces</u>							
4000	Wages & NI	301	2,113	1,560	-553		-553	135.4 %
4070	Staff Uniforms	0	-55	0	55		55	0.0 %
4157	Waste Collection	-96	988	1,144	156		156	86.3 %
4175	CCTV System/Security	0	-256	0	256		256	0.0 %
4185	Furniture	0	639	1,200	561		561	53.3 %
4200	Bradford Gardens-Maintenance	0	1,906	2,074	168		168	91.9 %
4201	Bradford Gardens-Grounds Other	0	49	0	-49		-49	0.0 %
4205	Village Green-Maintenance	0	2,743	5,439	2,696		2,696	50.4 %
4207	VG Sensory Peace Garden	6	1,991	985	-1,006		-1,006	202.1 %
4210	Whateley Green-Maintenance	0	2,394	2,298	-96		-96	104.2 %
4215	Hob Farm-Maintenance	0	3,076	3,008	-68		-68	102.3 %
4216	Hob Farm-Grounds Other	0	25	0	-25		-25	0.0 %
4217	Hob Farm-Security	0	2,739	3,177	438		438	86.2 %
4220	Playing Field-Grounds Maint.	165	5,861	4,065	-1,796		-1,796	144.2 %
4222	Sports Pitches	0	1,404	3,430	2,026		2,026	40.9 %
4224	Tennis Court- Maintenance	0	71	600	529		529	11.8 %
4230	Playground Safety Works	0	125	3,486	3,361		3,361	3.6 %
4250	Tree Maintenance	0	1,502	5,000	3,499		3,499	30.0 %
4251	Tree Planting	0	0	1,000	1,000		1,000	0.0 %
4899	Miscellaneous	0	193	0	-193		-193	0.0 %
	Open Spaces :- Expenditure	376	27,506	38,466	10,960	0	10,960	71.5 %
1065	Pitches-Tennis	14	653	1,339	-686			48.7 %
1066	Pitches-Football	0	4,720	3,741	979			126.2 %
1067	Pitches-Cricket	0	750	1,027	-277			73.0 %
	Open Spaces :- Income	14	6,123	6,107	16			100.3 %
	Net Expenditure over Income	362	21,384	32,359	10,975			
<u>201</u>	<u>Democratic Services</u>							
4000	Wages & NI	5,964	65,852	60,582	-5,270		-5,270	108.7 %
4030	Staff Training	0	573	800	227		227	71.6 %
4040	Staff Travel	0	0	300	300		300	0.0 %
4110	Rates-General	0	-1,069	0	1,069		1,069	0.0 %
4130	Insurance	0	1,470	4,265	2,795		2,795	34.5 %
4170	Repairs and Maintenance	0	40	103	63		63	39.1 %
4185	Furniture	0	80	150	70		70	53.3 %
4400	Communication-Stationery	0	1,201	1,497	296		296	80.2 %
4405	Communication-Copying	0	990	700	-290		-290	141.4 %
4415	Communication-Postage	0	394	400	6		6	98.6 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4417	Communication-Telephone	0	741	1,260	519		519	58.8 %
4421	Communication-Website	0	215	400	185		185	53.7 %
4422	Communication-IT	0	2,027	650	-1,377		-1,377	311.9 %
4436	Advertising-Statutory	0	0	57	57		57	0.0 %
4460	Subscriptions	0	2,170	3,499	1,329		1,329	62.0 %
4500	Chairmans Allowance	1,223	1,288	1,288	0		0	100.0 %
4510	Councillor Allowances	103	103	618	515		515	16.7 %
4520	Councillor Expenses	22	22	300	278		278	7.3 %
4525	Councillor Training	0	100	400	300		300	25.0 %
4550	Bank Charges	86	608	531	-77		-77	114.5 %
4580	Audit Fees	0	2,275	2,472	197		197	92.0 %
4585	Professional Fees	0	3,810	1,400	-2,410		-2,410	272.1 %
4600	Events-Civic Service	7	694	800	106		106	86.7 %
4601	Events-Remembrance Parade	0	753	800	47		47	94.1 %
4610	Events-Special Events	12	12	0	-12		-12	0.0 %
4630	Events-Christmas Tree Concert	0	350	400	50		50	87.6 %
4720	Section 137 Spend	0	500	500	0		0	100.0 %
4800	Grant Aid	0	500	1,500	1,000		1,000	33.3 %
4810	Youth Parish Council	0	-500	15	515		515	-3334.3 %
4899	Miscellaneous	117	188	680	492		492	27.7 %
4940	Capital Projects	0	426	2,500	2,074		2,074	17.0 %
4999	Contingency	0	0	25,000	25,000		25,000	0.0 %
	Democratic Services :- Expenditure	7,534	85,814	113,867	28,053	0	28,053	75.4 %
1500	Copying and Services	3	115	100	15			115.1 %
1800	Sundry Income	0	14,003	0	14,003			0.0 %
1805	Youth Council Income	0	1,600	0	1,600			0.0 %
1870	Interest	7	93	50	43			185.9 %
1900	Precept	0	219,288	219,288	0			100.0 %
	Democratic Services :- Income	10	235,099	219,438	15,661			107.1 %
	Net Expenditure over Income	7,524	-149,284	-105,571	43,713			

Outstanding Balances by Due Date as at : 31/03/2011

A/C Code	Customer Name	Balance	Current	Up To 30 Days	Up To 60 Days	Up To 90 Days	On A/c Pymnts
		192.50	142.50	50.00	0.00	0.00	0.00
		45.00	45.00	0.00	0.00	0.00	0.00
		85.00	0.00	0.00	0.00	85.00	0.00
		61.46	0.00	0.00	0.00	61.46	0.00
		60.00	60.00	0.00	0.00	0.00	0.00
		240.00	0.00	0.00	0.00	240.00	0.00
		30.00	0.00	0.00	0.00	30.00	0.00
		2,307.84	497.94	579.90	390.00	840.00	0.00
		540.00	300.00	240.00	0.00	0.00	0.00
		45.00	45.00	0.00	0.00	0.00	0.00
		125.00	125.00	0.00	0.00	0.00	0.00
		588.37	588.37	0.00	0.00	0.00	0.00
		465.00	450.00	0.00	0.00	15.00	0.00
		65.00	0.00	0.00	0.00	65.00	0.00
		105.00	0.00	0.00	0.00	105.00	0.00
		54.65	0.00	0.00	0.00	54.65	0.00
		55.00	0.00	0.00	0.00	55.00	0.00
		58.08	0.00	0.00	0.00	58.08	0.00
		37.50	37.50	0.00	0.00	0.00	0.00
		60.00	0.00	0.00	0.00	60.00	0.00
		112.50	112.50	0.00	0.00	0.00	0.00
		360.00	360.00	0.00	0.00	0.00	0.00
		38.00	0.00	0.00	0.00	38.00	0.00
		35.96	0.00	0.00	0.00	35.96	0.00
		54.65	0.00	0.00	0.00	54.65	0.00
		105.00	0.00	0.00	0.00	105.00	0.00
		166.16	0.00	0.00	0.00	166.16	0.00
		170.00	170.00	0.00	0.00	0.00	0.00
		130.00	130.00	0.00	0.00	0.00	0.00
		26.25	26.25	0.00	0.00	0.00	0.00
		3,016.00	0.00	0.00	0.00	3,016.00	0.00
		113.75	113.75	0.00	0.00	0.00	0.00
		49.50	0.00	0.00	0.00	49.50	0.00
		30.00	0.00	30.00	0.00	0.00	0.00
		110.00	70.00	0.00	30.00	10.00	0.00
		100.00	0.00	0.00	0.00	100.00	0.00
Total Sales Ledger No 1		9,838.17	3,273.81	899.90	420.00	5,244.46	0.00
TOTAL SALES LEDGER BALANCES		9,838.17	3,273.81	899.90	420.00	5,244.46	0.00

Castle Bromwich Parish Council
Income & Expenditure Account
01/04/2010 / 31/03/2011

(Last) Year Ended 31.3.2010 £		(Current) Year Ended 31.3.2011 £
	Income	
214,988	Precept	219,288
	Sub Total	<u>219,288</u>
	Operating Income	
144,354	Bar + Arden Hall	54,049
	Bar	78,835
	Pavilion	8,195
17,507	Pav + Open Spaces	6,123
2,400	F&GP/Democratic Services	15,811
<u>379,250</u>		<u>382,301</u>
	Running Costs	
191,976	{ Arden Hall	112,598
	{ Bar	40,639
	{ Theatre Workshop	390
	Pavilion	44,969
72,379	Pav + Open Spaces	27,506
80,426	F&GP/Democratic Services	85,814
	Council Reserves	-
-	Prov for doubtful Debts	-
<u>344,782</u>		<u>311,916</u>
	General Fund	
65,230	Balance at 1st April 2010	90,842
<u>379,250</u>	Add total Income	<u>382,301</u>
444,480		473,143
<u>344,782</u>	Deduct Total Expenditure	<u>311,916</u>
99,699		161,227
-	Transfer to/from Reserves	-
<u>8,856</u>		<u>33,951</u>
<u>90,842</u>	Balance at 31st March 2011	<u>127,276</u>

NB Figures are rounded to the nearest pound

Castle Bromwich Parish Council
BALANCE SHEET
31st March 2011

(Last) Year Ended 31.3.2010		CURRENT ASSETS	(Current Year) Ended 31.3.2011
£			£
4,614.54		Debtors Control	9,838.00
5,578.12		VAT Control	3,010.00
3,380.31		Stock	3,184.00
145,956.70	All	30 Day Notice A/c	184,432.00
		Disbursement A/c	12,419.00
		Imprest A/c	20,541.00
		Petty cash	1,130.00
<u>159,529.67</u>		TOTAL ASSETS	234,554.00
CURRENT LIABILITIES			
		Net Wages Control	3,239.00
		PAYE Control	3,931.00
9,802.78	}	Accruals	2,834.00
	}	Receipt in Advance	4,438.00
			-
<u>149,726.89</u>		TOTAL ASSETS LESS CURRENT LIABILITIES	220,112.00
REPRESENTED BY			
90,842.35		General fund balance	127,276.00
		Reserves:	
49,193.54		Earmarked Reserves	69,634.00
9,691.00		Capital Projects Reserve	9,691.00
-		Capital Receipts Reserve	13,511.00
<u>149,726.89</u>			<u>220,112.00</u>

NB Figures are rounded to the nearest pound

The above statement represents fairly the financial position of the authority as at 31/03/2011 and reflects its income and expenditure during the year.

Approved by the Council on

Date

Signed

Responsible Finance Officer

C Tibbles

Signed

Chairman

Supporting Notes to the Statement of Accounts for 2010/2011.

1. Fixed Assets.

At the end of the year, the assets held by the Council.

Buildings:		
Arden Hall	£2,373,438.92	
Workshop	£113,039.79	
Sports Pavilion	£547,564.77	
Total		£3,034,043.48
Vehicles, Plant, Furniture & Equipment:		
Contents, Arden Hall	73,956.89	
Contents, Sports Pavilion	8,561.80	
Contents, Workshop	1,351.07	
Contents, Council Offices	11,258.30	
Civic Regalia	2,209.41	
Centenary Rose Bowl	189.10	
Total		97,526.57
Infrastructure Assets:		
Street Furniture	£3,303.21	
Gates & Fences	£94,986.29	
War Memorial	£51,985.92	
Playground Equipment	£102,914.23	
Total		£253,189.65
Community Assets:		
Bradford Gardens	0.00	
Castle Bromwich Playing Fields	0.00	
Hob Farm Recreation Ground	0.00	
Small Green	0.00	
Village Green	0.00	
War Memorial Green	0.00	
Whateley Green	0.00	
Total		0.00
Total All Fixed Assets		£3,384,759.70

These valuations are based on recent valuation and reflect latest changes. Community Assets are valued at zero, in accordance with financial procedures. Arden Hall continues to undergo refurbishment and décor improvements. Working Parties continue to pursue opportunities for funding application information to submit to the Council.

2. Leases:

At the end of the year, there were no leases in operation:

3. Borrowings:

At the end of the year, there were no loans to the Council outstanding.

4. Debts Outstanding:

At the end of the year debts of £9,838.17 were outstanding and due to the Council. The ages of these debts were:

<u>Age</u>	<u>No.</u>	<u>Value</u>
Less than 30 days old:	18	£4,173.71
Between 30 and 60 days old:	2	£420.00
Over 60 days old:	21	£5,244.46

5. Capital Reserve:

The Council does not operate with a separate Capital Reserve Bank Account.

6. Earmarked Reserves:

The Council operate a Repairs and Renewals Reserve Fund for Arden Hall, Open Spaces and the Council Offices. The movements during the year were:

	Notes	(Last)	Movements during year		(Current)
		Year Ended 31.3.2010	Contribution £	Expenditure £	Year Ended 31.3.2011
Arden Hall		10,734.20	22,289.00	-13,070.00	19,953.20
Open Spaces		19,367.68	8,400.00	-4,409.00	23,358.68
Council Offices		16,112.20	2,603.00	-466	18,249.20
Tree Maintenance		1,795.00	5,000.00	-1,502.00	5,293.00
Tree Planting		1,000.00	1,000.00	-	2,000.00
Youth Council Village Green	1	184.46	2,585.00	-1,991.00	778.46
Capital Reserves	2	-	13,510.75	-	13510.75
		49,193.54	55,387.75	-21438	83143.29

1 Grant Funding successfully obtained of £1,600
2 From sale of land (licences terminated)

7. Tenancies:

At the end of the year the following tenancies were held with Council as Landlord:

Tenant	Property	Rent p.a.	Terms
Castle Bromwich Cricket & Sports Club	Cricket Pitch Club Room	£450.00 hire rates	Repairing Non-repairing

8. Section 137 Payments:

During 2010/11 there were three payments totalling £500.00 made under Section 137 of the Local Government Act 1972.

No. of electors was 9317 during 2010/2011 (last known data) and maximum spend in this year, calculated at £6.15 per person, could have been £57,299.55.

9. Agency Work:

During the year the Council did not undertake any Agency work on behalf of other Authorities.

10. Public Notices and Recruitment:

There were no costs for public notices and recruitment during the year.

11. Contingent Liabilities:

There are no known contingent liabilities. The Parish Council is responsible for many mature trees on open spaces which are affected by disease, requiring remedial action or felling in the next 10-15 years. Earmarked Reserves are established.

12. Members' Allowances

During the year one allowance of £103.00 was claimed by a councillor and donated to the Chairmans' Charity Fund. At the end of the year, the remaining £1,203.00 balance of the Chairman's Allowance was unspent and was donated to the Chairmans' Charity Fund, as in previous years.

13. Pensions and Salaries:

During the year contributions of £6,425.04 were made to employee's pension schemes.

There are no employee's in receipt of salaries of £50,000 p.a. or higher.

14. Bank Accounts.

During the year the Parish Council agreed to open a new higher interest account – research is required before application forms are completed. All funds currently remain with our main banker.

C. D. Tibbles

C. D. Tibbles (Mrs.)

Clerk to the Council and Responsible Finance Officer.