

Castle Bromwich Parish Council



The Accounts of Castle Bromwich Parish Council 2009- 2010

including
The Consolidated Balance Sheet,
Income & Expenditure Account,
and Supporting Statement.

Mrs. C. Tibbles,
Clerk to the Council & RFO.

Council Offices, Arden Hall, Water Orton Road
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5th May, 2010

Castle Bromwich Parish Council

NETT POSITION BY COST CENTRE & CODE

Cost Centre & Name

1 Precept

Code Title	Balance B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
180 Precept		214,988.00	214,988.00	0.00		0.00
	£0.00	214,988.00	£214,988.00	0.00	£0.00	0.00

2 F&GP

Code Title	Balance B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
210 Salaries/NIC/Pension		0.00	24.05	54,587.00	53,544.84	1,066.21
211 Travel		0.00		300.00	6.96	293.04
212 Printing & Stationery		100.00	148.71	2,530.00	2,795.60	-216.89
213 Telephone		0.00		1,612.00	1,239.88	372.12
214 Advertising		0.00		160.00	55.00	105.00
215 Subscriptions		0.00	39.60	3,240.00	2,877.90	401.70
216 Insurances		0.00		4,142.00	3,709.00	433.00
217 Audit Fee		0.00		2,472.00	2,400.00	72.00
218 Sundries		0.00		2,334.00	3,231.32	-897.32
219 Bank Charges		0.00		567.00	543.09	23.91
220 Staff/Cllr Training		0.00	30.00	872.00	745.00	157.00
222 Members Expenses		0.00		300.00		300.00
223 Members Allowances		0.00		1,442.00	103.00	1,339.00
224 Civic Events		0.00		1,030.00	1,283.56	-253.56
260 Chairmans Allowance		0.00		1,288.00	1,287.38	0.62
261 Repairs & Maintenance		0.00		1,165.00	2,387.00	-1,222.00
262 Grant Aid		0.00		2,000.00	250.00	1,750.00
268 Capital Projects		0.00		2,500.00	2,131.08	368.92
269 Youth Parish Council		0.00	205.00	525.00	545.54	184.46
280 Bank Interest		2,000.00	50.69	0.00		-1,949.31
281 Sundries		0.00	1,738.04	0.00		1,738.04
282 Book Sales		0.00	164.25	0.00	189.00	-24.75
299 Contingency Fund		0.00		25,000.00		25,000.00
	£0.00	2,100.00	£2,400.34	108,066.00	£79,325.15	29,041.19

3 Arden Hall

Code Title	Balance B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
310 Wages/NIC & Travel		0.00	74.69	59,740.00	60,914.23	-1,099.54
311 Heating & Lighting		0.00		15,000.00	20,138.64	-5,138.64
312 Cleaning materials		0.00		1,038.00	960.13	77.87
313 Repairs & Maintenance		0.00	4,420.58	12,553.00	17,969.35	-995.77
314 Rates		0.00		17,010.00	17,218.06	-208.06
315 Telephone		0.00		802.00	1,136.14	-334.14
316 Insurances		0.00		11,597.00	10,673.07	923.93
317 Miscellaneous		0.00		3,600.00	5,439.22	-1,839.22
319 Theatre Workshop		0.00		0.00	61.15	-61.15
320 Staff Training		0.00		618.00	318.00	300.00
321 Marketing&Promotions		0.00		1,545.00	357.39	1,187.61
350 Bar Goods		0.00		35,736.00	34,532.67	1,203.33
351 Bar Wages/NIC/Pension		0.00		16,216.00	10,261.78	5,954.22
352 Bar Other		0.00		2,500.00	4,683.57	-2,183.57
361 Capital Projects		0.00		10,000.00	9,539.15	460.85
364 Furniture		0.00		1,000.00	1,000.00	0.00
366 CCTV System/Security		0.00	89.95	1,500.00	1,413.64	176.31
371 Functions-AH		1,800.00	1,482.25	1,100.00	113.49	668.76
380 Letting - Canc/bond		49,451.00	65,477.69	2,060.00	218.91	17,867.78
381 Sundries		0.00		0.00		0.00
382 Bar Sales		77,000.00	75,243.25	0.00		-1,756.75
383 Theatre Workshop		480.00	480.00	0.00		0.00
	£0.00	128,731.00	£147,268.41	193,615.00	£196,948.59	15,203.82

4 Open Spaces

Code Title	Balance B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
410 Wages/NIC		0.00		29,870.00	32,485.64	-2,615.64
411 Heating & Lighting		0.00		5,757.00	5,599.32	157.68
412 Cleaning Materials		0.00		339.00	206.92	132.08
413 Ground Maintenance		0.00		16,392.00	13,669.92	2,722.08
414 Repairs & Maintenance		0.00		6,600.00	2,335.24	4,264.76
415 Sports Pitches		0.00		3,330.00	3,302.21	27.79
416 Telephone		0.00		509.00	410.68	98.32
417 Insurances		0.00		4,127.00	3,532.40	594.60
418 Miscellaneous		0.00	479.93	1,800.00	422.49	1,857.44

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Castle Bromwich Parish Council NETT POSITION BY COST CENTRE & CODE

Cost Centre & Name

420 Staff Training	0.00		206.00	60.00	146.00
460 Landscape Works	0.00		0.00		0.00
461 Tree Maintenance	0.00		5,000.00	3,205.00	1,795.00
462 Tree Planting	0.00		1,000.00		1,000.00
467 Bulb Planting	0.00	29.80	0.00	19.80	10.00
468 Tennis Court Maint.	0.00		424.00	543.38	-119.38
470 Playground Safety Wks	0.00		3,000.00	2,256.03	743.97
471 Bollards, Village Grn	0.00		0.00		0.00
472 Furniture	0.00		1,500.00	1,462.40	37.60
475 Capital Projects	0.00		3,000.00		3,000.00
476 Security Hob Farm	0.00		2,731.00	2,747.25	-16.25
480 Pavilion Lettings	9,716.00	10,468.97	0.00		752.97
481 Sundries	67.00	71.38	0.00		4.38
482 Pitches - Tennis	1,523.00	1,294.82	0.00		-228.18
483 Pitches - Football	5,192.00	3,659.92	0.00		-1,532.08
484 Pitches - Cricket	441.00	996.60	0.00		555.60
£0.00	16,939.00	£17,001.42	95,595.00	£72,268.68	13,388.74

5 Arden Mgt & Promotion

Code	Title	Balance B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	Actual
510	Advertising/Promotion		0.00		0.00		0.00	
511	Capital Expenditure		0.00		0.00		0.00	
512	Planning & Architects		0.00		0.00		0.00	
513	Events Subsidy		0.00		0.00		0.00	
514	Events Self funding		0.00		0.00		0.00	
515	Staff		0.00		0.00		0.00	
516	Stationery		0.00		0.00		0.00	
580	PWLB Loan		0.00		0.00		0.00	
581	Events Income		0.00		0.00		0.00	
£0.00		0.00	£0.00	0.00	£0.00	0.00	0.00	0.00

NETT TOTALS

£0.00 362,758.00 £381,658.17 387,266.00 £348,532.42 57,633.75

Castle Bromwich Parish Council						
Year End Working Document						
Year Ending 31/03/2010						
			A	B	C	A-B+C
last year			Last years		This years	
inc/Exp	Income		Receipts	Adjustments	Income	
204750.00	Precept		214988.00	0.00	0.00	214988.00
2608.74	F&GP		2400.34	0.00	0.00	2400.34
137157.86	Arden Hall		147268.41	-1704.28	-4618.27	144354.42
16144.26	Open Spaces		17001.42	326.96	832.95	17507.41
360860.86			381658.17	-1377.32	-3785.32	379250.17
last year			Last years		This years	
inc/Exp	Expenditure		Payments	Adjustments	Expenditure	
0.00	Precept		0.00	0.00	0.00	0.00
75191.10	F&GP		79325.15	0.00	1101.16	80426.31
193493.34	Arden Hall		196163.46	853.12	-3334.30	191976.04
72955.24	Open Spaces		72258.68	135.24	255.75	72379.19
3677.89	Prov for Dbtful Debts		0.00	0.00	0.00	0.00
345317.57			347747.29	988.36	-1977.39	344781.54

Castle Bromwich Parish Council
ADJUSTMENTS FOR THE YEAR ENDING 31/03/2010

<u>Outstanding bills received but NOT paid. (Creditors) - Increase Expenditure</u>		<u>Code</u>	
Stationery	Lyreco Uk Ltd	212	441.89
Subscription	Interdirect Ltd	215	150.00
Stamps	Royal Mail	218	292.00
Security	ACD Security	476	255.75
Repairs	JT Bayley	313	46.01
Supplies	Redcroft	269	217.27
			<u>£1,402.92</u>

<u>Outstanding payments DUE TO the Council. (Debtors) - Increase Income</u>		<u>Code</u>	
Hire Fee	Friends of Acorns	380	147.60
Hire Fee	Solihull Voluunteers Forum	380	35.96
Hire Fee	RLO	380	40.75
Hire Fee	Age Concern	380	48.60
Hire Fee	Friends in Retirement	380	464.14
Hire Fee	North Arden Local History Soc	380	38.19
Hire Fee	Parkfield Patient Part Group	380	97.20
Hire Fee	Thursday Whist	380	89.44
Hire Fee	CB Wine Circle	380	42.84
Hire Fee	CB Brownies	480	45.15
Hire Fee	CB Cricket & Sports Club	480	369.30
Hire Fee	CB Theatre Group	380	265.01
Hire Fee	Friends CB Hall Gardens	380	29.76
Hire Fee	CB Wine Club	380	29.76
Hire Fee	Friends of Acorns	380	147.60
Hire Fee	Age Concern	380	48.60
Hire Fee	National Blood Service	380	134.74
Hire Fee	CB Brownies	480	75.25
Hire Fee	CB Cricket & Sports Club	480	343.25
Hire Fee	CB Theatre Group	380	242.57
Hire Fee	CB Women's Institute	380	48.60
Hire fee	Friends CB Hall Gardens	380	29.76
Hire Fee	Friends in Retirement	380	519.12
Hire Fee	North Arden Local History Soc	380	38.19
Hire Fee	Parkfield Patient Partic Group	380	121.50
Hire Fee	Thursday Whist	380	89.44
Hire Fee	CB Wine Circle	380	42.84
Hire Fee	CB Wine Circle	380	29.76
Hire Fee	RLO	380	285.25
Hire Fee	National Blood Service	380	221.55
Hire Fee	National Blood Service	380	134.74
Hire Fee	National Blood Service	380	134.74
Hire Fee	CB Women's Institute	380	48.60
Hire Fee	National Blood Service	380	134.74
			<u>£4,614.54</u>

<u>Debts overpaid to the Council - Decrease Income</u>		<u>Code</u>	
Hire Fee	Customers	380	8,399.86
			<u>£8,399.86</u>

<u>Stocks and Stores (over £1,000 in value) - Decrease Expenditure</u>		<u>Code</u>	
Bar Stock	Various	350	3,380.31
			<u>£3,380.31</u>

Castle Bromwich Parish Council
Summary of Year End Adjustments 31/03/2010
 Incorporated in the Income & Expenditure Report

Cost Centre	Code	Code Description	Money Due (Debtors)	Money Owed (Creditors)
			Receipts	Payments
2	212	Printing & Stationery	0.00	441.89
	215	Subscriptions	0.00	150.00
	218	Sundries	0.00	292.00
	269	Youth Parish Council	0.00	217.27
Sub-Total for Cost Centre 2			£0.00	£1,101.16
3	313	Repairs & Maintenance	0.00	46.01
	350	Bar Goods	0.00	-3,380.31
	380	Letting - Canc/bond	-4,618.27	0.00
Sub-Total for Cost Centre 3			-£4,618.27	-£3,334.30
4	476	Security Hob Farm	0.00	255.75
	480	Pavilion Lettings	832.95	0.00
Sub-Total for Cost Centre 4			£832.95	£255.75
TOTALS			-£3,785.32	-£1,977.39

Castle Bromwich Parish Council
Income & Expenditure Account
 01/04/2009 / 31/03/2010

(Last) Year Ended 31.3.2009 £		(Current) Year Ended 31.3.2010 £
Income		
204,750.00	Precept	214,988.00
2,608.74	F&GP	2,400.34
138,972.33	Arden Hall	144,354.42
16,144.26	Open Spaces	17,507.41
<u>362,475.33</u>		<u>379,250.17</u>
Expenditure		
75,191.10	F&GP	80,426.31
202,133.98	Arden Hall	191,976.04
72,955.24	Open Spaces	72,379.19
-	Prov for doubtful Debts	-
<u>350,280.32</u>		<u>344,781.54</u>
General Fund		
50,157.66	Balance at 1st April 2009	65,229.94
<u>362,475.33</u>	Add total Income	<u>379,250.17</u>
412,632.99		444,480.11
<u>350,280.32</u>	Deduct Total Expenditure	<u>344,781.54</u>
62,352.67		99,698.57
2,877.27	Transfer to/from Reserves	(8,856.22)
<u>65,229.94</u>	Balance at 31st March 2010	<u>90,842.35</u>

Castle Bromwich Parish Council
BALANCE SHEET
31st March 2010

(Last) Year Ended 31.3.2009 £		(Current Year) Ended 31.3.2010 £
	CURRENT ASSETS	
3,110.76	Stocks and stores	3,380.31
6,908.98	Debtors (Net of provision for doubtful debts)	4,614.54
5,910.34	VAT Recoverable	5578.12
<u>111,713.60</u>	Cash in hand	<u>145,956.70</u>
<u>127,643.68</u>	TOTAL ASSETS	<u>159,529.67</u>
	CURRENT LIABILITIES	
12,385.42	Creditors	9,802.78
<u>-</u>	VAT Payable	<u>-</u>
<u>115,258.26</u>	NET ASSETS	<u>149,726.89</u>
	REPRESENTED BY	
65,229.94	General fund balance	90,842.35
	Reserves:	
9,691.00	Capital	9,691.00
<u>40,337.32</u>	Earmarked	<u>49,193.54</u>
<u>115,258.26</u>		<u>149,726.89</u>

The above statement represents fairly the financial position of the authority as at 31/03/2010 and reflects its income and expenditure during the year.

Approved by the Council on 19-5-2010
 Date

Signed C. Hill
 Responsible Finance Officer

Signed _____
 Chairman P.S. Oll

Supporting Notes to the Statement of Accounts for 2009/2010.

1. Fixed Assets.

At the end of the year, the assets held by the Council.

Buildings:	
Arden Hall	£2,373,438.92
Workshop	£113,039.79
Sports Pavilion	£547,564.77
Total	£3,034,043.48
Vehicles, Plant, Furniture & Equipment:	
Contents, Arden Hall	73,956.89
Contents, Sports Pavilion	8,561.80
Contents, Workshop	1,351.07
Contents, Council Offices	11,258.30
Civic Regalia	2,209.41
Centenary Rose Bowl	189.10
Total	97,526.57
Infrastructure Assets:	
Street Furniture	£3,303.21
Gates & Fences	£94,986.29
War Memorial	£51,985.92
Playground Equipment	£77,914.23
Total	£227,189.65
Community Assets:	
Bradford Gardens	0.00
Castle Bromwich Playing Fields	0.00
Hob Farm Recreation Ground	0.00
Small Green	0.00
Village Green	0.00
War Memorial Green	0.00
Whateley Green	0.00
Total	0.00
Total All Fixed Assets	£3,359,759.70

These valuations are based on recent valuation and current Insurance Values. Community Assets are valued at zero, in accordance with financial procedures. Investment in phased refurbishment of Arden Hall was made during 2009/10. Two outstanding insurance claims were settled direct to suppliers. Working Parties continue to pursue opportunities for funding application information to submit to the Council.

2. Leases:

At the end of the year, there were no leases in operation:

3. Borrowings:

At the end of the year, there were no loans to the Council outstanding.

4. Debts Outstanding:

At the end of the year debts of £4,614.54 were outstanding and due to the Council. The ages of these debts were:

Age	No.	Value
Less than three months old:	29	£4,033.94
Between 3 and 6 months old:	4	£544.64
Between 6 and 12 months old:	1	£35.96

5. Capital Reserve:

The Council does not operate with a separate Capital Reserve Bank Account.

6. Earmarked Reserves:

The Council operate a Repairs and Renewals Reserve Fund for Arden Hall, Open Spaces and the Council Offices. The movements during the year were:

Opening Balance:	£40,337.32
Contributions:	
Arden Hall	£22,553.00
Open Spaces	£9,600.00
Council Offices	£3,665.00
Tree Maintenance	£5,000.00
Tree Planting	£1,000.00
Youth Council-VG Project	£525.00
Less:	
Expenditure:	
Arden Hall	(£23,087.92)
Open Spaces	(£2,335.24)
Council Offices	(£4,518.08)
Tree Maintenance	(£3,205.00)
Tree Planting	(£0.00)
Youth Council-VG Project	(£340.54)
Balance at year end:	£49,193.54

7. Tenancies:

At the end of the year the following tenancies were held with Council as Landlord:

Tenant	Property	Rent p.a.	Terms
Castle Bromwich Cricket & Sports Club	Cricket Pitch	£420.00	Repairing
Mr M E Bythell	Club Room	hire rates	Non-repairing
	Access to Hob Farm	£10.00	Repairing
Mrs Marklew	Access to Hob Farm	£10.00	Repairing
Mr & Mrs Newson	Access to Hob Farm	£10.00	Repairing

8. Section 137 Payments:

During 2009/10 there was one payment of £250.00 under Section 137 of the Local Government Act 1972.

No. of electors was 9086 during 2008/2009 (last known data) and maximum spend in this year, calculated at £6.15 per person, could have been £55,878.90.

9. Agency Work:

During the year the Council did not undertake any Agency work on behalf of other Authorities.

10. Advertising & Publicity:

The following costs for advertising and publicity were incurred during the year:

Type	Amount
Public Notices/Recruitment	£55.00

11. Contingent Liabilities:

There are no known contingent liabilities. The Parish Council is responsible for many mature trees on open spaces which are affected by disease, requiring remedial action or felling in the next 15 years. Earmarked Reserves are being established.

12. Members' Allowances

During the year one allowance of £103.00 was claimed by a councillor and donated to the Chairmans' Charity Fund. At the end of the year, the remaining £1,150.90 balance of the Chairman's Allowance was unspent and was donated to the Chairmans' Charity Fund, as in previous years.

12. Pensions:

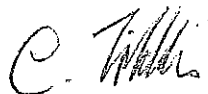
During the year contributions of £5,488.05 were made to employee's pension schemes.

13. Salaries:

There are no employee's in receipt of salaries of £50,000 p.a. or higher.

14. Bank Accounts.

During the year the Parish Council agreed to open a new higher interest account – application forms are still awaited. All funds currently remain with our main banker.



C. D. Tibbles (Mrs.)
Clerk to the Council and
Responsible Finance Officer.

5th May, 2010