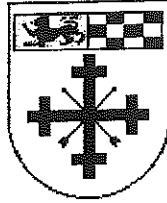


Castle Bromwich Parish Council



The Accounts of Castle Bromwich Parish Council 2007- 2008

including
The Consolidated Balance Sheet,
Income & Expenditure Account,
and Supporting Statement.

Mrs. C. Tibbles,
Clerk to the Council & RFO.

Council Offices, Arden Hall, Water Orton Road
Castle Bromwich, SOLIHULL, West Midlands. B36 9PB
☎ Tel: 0121-747 6503. 📠 Fax: 0121-747 2187
✉ [email: counciloffice@castlebromwichpc.gov.uk](mailto:counciloffice@castlebromwichpc.gov.uk)
🌐 website: www.castlebromwichpc.gov.uk

6th May, 2008

Castle Bromwich Parish Council
NETT POSITION BY COST CENTRE & CODE

Cost Centre & Name

1 Precept

<u>Code Title</u>		<u>Balance B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
180 Precept			195,000.00	195,000.00	0.00		0.00
		£0.00	195,000.00	£195,000.00	0.00	£0.00	0.00

2 F&GP

<u>Code Title</u>		<u>Balance B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
210 Salaries/NIC/Pension			0.00		50,666.00	53,747.45	-3,081.45
211 Travel			0.00		300.00		300.00
212 Printing & Stationery			206.00	106.70	2,384.00	3,385.62	-1,100.92
213 Telephone			0.00		1,591.00	1,319.55	271.45
214 Advertising			0.00		204.00	85.00	119.00
215 Subscriptions			0.00	12.00	2,658.00	3,045.30	-375.30
216 Insurances			0.00		3,802.00	3,515.43	286.57
217 Audit Fee			0.00		1,958.00	2,200.00	-242.00
218 Sundries			0.00	1,000.00	1,545.00	2,203.43	341.57
219 Bank Charges			0.00		649.00	529.06	119.94
220 Staff/Cllr Training			0.00	30.00	721.00	594.50	156.50
221 Refuse Sacks			100.00	2.72	100.00		2.72
222 Members Expenses			0.00		300.00		300.00
223 Members Allowances			0.00		1,442.00		1,442.00
224 Civic Events			0.00		1,030.00	778.00	252.00
260 Chairmans Allowance			0.00		1,288.00	1,333.00	-45.00
261 Repairs & Maintenance			0.00		670.00	765.50	-95.50
262 Grant Aid			0.00		2,060.00	1,450.00	610.00
268 Capital Projects			0.00		2,575.00		2,575.00
269 Youth Parish Council			0.00	100.00	525.00	219.63	405.37
280 Bank Interest			2,800.00	5,341.17	0.00	30.79	2,510.38
281 Sundries			0.00		0.00		0.00
282 Book Sales			0.00		0.00		0.00
299 Contingency Fund			0.00		25,000.00		25,000.00
		£0.00	3,106.00	£6,592.59	101,468.00	£75,202.26	29,752.33

3 Arden Hall

<u>Code Title</u>		<u>Balance B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
310 Wages/NIC/Pension			0.00		59,740.00	63,554.77	-3,814.77
311 Heating & Lighting			0.00		14,805.00	14,755.31	49.69
312 Cleaning materials			0.00		981.00	1,062.90	-81.90
313 Repairs & Maintenance			0.00		9,270.00	15,007.46	-5,737.46
314 Rates			0.00		14,280.00	15,611.34	-1,331.34
315 Telephone			0.00		552.00	826.76	-274.76
316 Insurances			0.00		10,061.00	9,260.00	801.00
317 Miscellaneous			0.00	23.85	3,442.00	6,704.10	-3,238.25
319 Theatre Workshop			0.00		0.00		0.00
320 Staff Training			0.00		585.00	177.50	407.50
321 Marketing&Promotions			0.00		1,545.00	1,624.64	-79.64
350 Bar Goods			0.00		37,513.00	46,726.77	-9,213.77
351 Bar Wages/NIC/Pension			0.00		17,737.00	16,633.91	1,103.09
352 Bar Other			0.00		2,977.00	2,745.97	231.03
361 Capital Projects			0.00		10,300.00	2,290.00	8,010.00
364 Furniture			0.00		3,000.00	660.25	2,339.75
366 CCTV System			0.00		541.00		541.00
371 Functions-AH			800.00	2,558.75	600.00	1,368.05	990.70
380 Hall Lettings			47,096.00	63,909.82	183.00	1,158.91	15,837.91
381 Sundries			28.00	1.88	0.00		-26.12
382 Bar Sales			90,000.00	101,747.18	0.00		11,747.18
383 Theatre Workshop			0.00		0.00		0.00
		£0.00	137,924.00	£168,241.48	188,112.00	£200,168.64	18,260.84

4 Open Spaces

<u>Code Title</u>		<u>Balance B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
410 Wages/NIC/Pension			0.00		29,540.00	29,342.04	197.96
411 Heating & Lighting			0.00		3,850.00	4,012.07	-162.07
412 Cleaning Materials			0.00		329.00	252.05	76.95
413 Ground Maintenance			0.00		15,243.00	11,963.50	3,279.50
414 Repairs & Maintenance			0.00		3,090.00	2,413.33	676.67
415 Sports Pitches			0.00		2,983.00	2,695.95	287.05
416 Telephone			0.00		547.00	423.01	123.99
417 Insurances			0.00		3,141.00	2,950.48	190.52

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Castle Bromwich Parish Council
NETT POSITION BY COST CENTRE & CODE

<u>Cost Centre & Name</u>					
418 Miscellaneous	0.00		2,150.00	404.48	1,745.52
420 Staff Training	0.00		206.00		206.00
460 Landscape Works	0.00		0.00		0.00
461 Tree Maintenance	0.00		8,000.00	3,870.00	4,130.00
462 Tree Planting	0.00		1,030.00		1,030.00
467 Bulb Planting	0.00		0.00		0.00
468 Tennis Court Maint.	0.00		165.00	217.87	-52.87
470 Playground Safety Wks	0.00		2,329.00	1,648.38	680.62
471 Bollards, Village Grn	0.00		0.00		0.00
472 Furniture	0.00		900.00		900.00
475 Capital Projects	0.00		2,660.00		2,660.00
476 Security Hob Farm	0.00		1,800.00	1,820.00	-20.00
480 Pavilion Lettings	6,031.00	8,058.58	0.00		2,027.58
481 Sundries	30.00	96.12	0.00		66.12
482 Pitches - Tennis	1,339.00	1,748.52	0.00		409.52
483 Pitches - Football	4,378.00	4,278.56	0.00		-99.44
484 Pitches - Cricket	400.00	37.00	0.00		-363.00
	£0.00	12,178.00	£14,218.78	77,963.00	£62,013.16
					17,990.62
N. TOTALS	£0.00	348,208.00	£384,052.85	367,543.00	£337,384.06
					66,003.79

Castle Bromwich Parish Council
Year End Working Document
Year ending 31/03/2008

Last Year <u>Incl/Exp</u>	<u>Income</u>	A <u>Receipts</u>	B <u>Adjustments</u>		C <u>Income</u>	A - B + C
			Last Years	This Years		
130,000.00	Precept	195,000.00	0.00	0.00	195,000.00	
3,635.02	F&GP	6,592.59	-600.00	0.00	7,192.59	
163,302.40	Arden Hall	168,241.48	-8,922.54	-6,539.24	170,624.78	
14,554.59	Open Spaces	14,218.78	285.00	1,362.43	15,296.21	
		384,052.85	-9,237.54	-5,176.81	388,113.58	
Last Year <u>Incl/Exp</u>	<u>Expenditure</u>	A <u>Payments</u>	B <u>Adjustments</u>		C <u>Expenditure</u>	A - B + C
			Last Years	This Years		
0.00	Precept	0.00	0.00	0.00	0.00	
69,340.44	F&GP	75,202.26	0.00	126.19	75,328.45	
193,863.81	Arden Hall	200,168.64	-2,195.28	-976.30	201,387.62	
71,081.15	Open Spaces	62,013.16	510.00	1,118.25	62,621.41	
0.00	Prov for Dbtful Debts	0.00	0.00	0.00	0.00	
		337,384.06	-1,685.28	268.14	339,337.48	

Castle Bromwich Parish Council
ADJUSTMENTS FOR THE YEAR ENDING 31/03/2008

<u>Outstanding bills received but NOT paid. (Creditors) - Increase Expenditure</u>		<u>Code</u>	
Locking of park	ACD Security	418	155.00
Bar Goods	Baby Bottles	350	99.60
Security Services	Care Property Maintenance	313	115.50
Security Services	Direct Security Systems	317	74.95
Audit	Tracy Egan	352	120.00
Bar Goods	Horizon	350	37.76
Bar Goods	Horizon	350	645.63
Security Services	Island Fire Protection	313	210.00
Security Services	Island Fire Protection	313	347.61
Sundries	Lyreco	317	110.24
Grounds Maintenance	Midland Landscape Gardeners	413	963.25
Advertising	Midlands Newspapers Ltd	371	412.00
Sundries	SMBC LDC	312	4.40
Sundries	SMBC LDC	312	19.80
Property Maintenance	Water Orton Roofing	313	175.00
Sundries	Petty Cash	218	58.57
Sundries	Petty Cash	218	67.62
Sundries	Veolia	313	214.52
Advertising	Westpoint	371	275.00
			<u>£4,106.45</u>

<u>Outstanding payments DUE TO the Council. (Debtors) - Increase Income</u>		<u>Code</u>	
Hire Fee - 6/12/07	St Mary & St Margaret	380	121.79
Hire Fee - Dec. 07	CBC & SC	480	481.63
Hire Fee	NBS	480	128.36
Hire Fee	CB Wine Club	480	19.43
Hire Fee	Friends of Acorns	480	89.24
Hire Fee	Brownies	480	68.25
Hire Fee	FIR	380	421.06
Hire Fee	PPG	380	66.15
Hire Fee	Age Concern	380	22.05
Hire Fee	CBC & SC	480	287.76
Hire Fee	CB Wine Club	380	19.43
Hire Fee	CB Wine Club	380	28.35
Hire Fee	FCBHG	380	54.88
Hire Fee	CB Wine Club	380	88.20
Hire Fee	NALHS	380	34.65
Hire Fee	Warks Rural Comm Council	380	150.41
Hire Fee	NBS	380	128.36
Hire Fee	Age Concern	380	44.10
Hire Fee	CBC & SC	480	287.76
Hire Fee	FIR	380	390.61
Hire Fee	CBTG	380	149.59
Hire Fee	PPG	380	88.20
Hire Fee	CB Wine Club	380	28.35
Hire Fee	FCBHG	380	28.35
Hire Fee	Ecolab	380	77.45
Hire Fee	CBTG	380	171.66
Hire Fee	Thursday Whist	380	85.26
			<u>£3,561.33</u>

<u>Debts overpaid to the Council - Decrease Income</u>		<u>Code</u>	
Hire Charges	Arden Hall	380	8,738.14
			<u>£8,738.14</u>

<u>Stocks and Stores (over £1,000 in value) - Decrease Expenditure</u>		<u>Code</u>	
Bar Stock	Various	350	3,838.31
			<u>£3,838.31</u>

Castle Bromwich Parish Council
Received in Advance

NOTE: EXCLUDE ANY VAT

Receipt No	Customer	Date of hire	Amount
For Arden Hall: (Cost Code 380)			
18919	Maureen Dean	08/08/2008	£ 100.00
19046	C Beebee	22/05/2008	£ 50.00
19049	C Beebee	03/07/2008	£ 25.00
19212	Miss Richards	23/08/2008	£ 100.00
19252	C Beebee	12/12/2008	£ 30.00
19276	Middlemass	28/11/2008	£ 100.00
19278	Amanda Stapley	13/09/2008	£ 100.00
19302	Mrs Hands	07/06/2008	£ 100.00
19336	E Jones	18/07/2008	£ 100.00
19337	Fowles	20/06/2008	£ 100.00
19343	C Beebee	04/09/2008	£ 40.00
19353	C Beebee	31/10/2008	£ 20.00
19362	Cb Singers	18/04/2008	£ 100.00
19386	Mrs Hudson	05/04/2008	£ 100.00
19405	Mrs Vaughan	10/05/2008	£ 100.00
19413	Anne Birch	19/04/2008	£ 100.00
19449	Mrs Nembhard	04/04/2008	£ 131.25
19504	V Richards	09/05/2008	£ 131.25
19538	NAFAS Jean Myatt	22-23/11/08	£ 150.00
19537	T Woodroffe	04/04/2008	£ 100.00
19542	Mrs Mills	18/11/2008	£ 150.00
19543	Mrs Blick	14/06/2008	£ 82.69
19546	L Gauntlett	13/09/2008	£ 150.00
19549	T Barney	11/04/2008	£ 110.25
19552	Timberley School	05/12/2008	£ 150.00
19554	Jordan	07/11/2008	£ 115.76
19556	Zizzi	25/05/2008	£ 150.00
19557	Laws	11/07/2008	£ 137.81
19563	Woodbridge	04/04/2008	£ 215.76
19567	Mrs Vaughan	10/05/2008	£ 368.56
19569	C Evans	14/09/2008	£ 169.23
19573	T Feeney	19/04/2008	£ 231.52
19574	J Rook	05/09/2008	£ 68.90
19597	C Daly	06/04/2008	£ 93.71
19600	Mrs Knowles	22/08/2008	£ 137.81
19580	Mrs Brown	26/10/2008	£ 115.76
19581	J Edwards	13/06/2008	£ 137.81
19583	C Beebee	05/02/2009	£ 25.00
19584	C Beebee	18/06/2009	£ 25.00
19589	Timberley School	05/12/2008	£ 165.76
19590	Carol Willis	09/05/2008	£ 162.07
19671	Nicola Steele	11-112/07/08	£ 300.00
19672	A Hands	23/05/2008	£ 337.81
19667	R Dalton	02/05/2008	£ 137.81
19677	A Harding	24/05/2008	£ 231.52
19683	Zizzi	25/05/2008	£ 137.25
19686	Mr Rickus	04/04/2008	£ 50.72
19687	Mr Wheeldon	25/05/2008	£ 82.69
19652	Mrs Skully	17/05/2008	£ 33.08
19656	J Poole	19/04/2008	£ 82.69
19660	Hunt	20/09/2008	£ 150.00
19661	G Smith	11/05/2008	£ 93.71
19663	Parry	01/08/2008	£ 150.00

19665	Murray	02/08/2008	£	150.00
19644	A Taylor	29/12/2008	£	150.00
19647	C Beebee	30/04/2008	£	25.00
19651	David Roberts	11/04/2008	£	137.81
19633	Mrs Bolger	25/07/2008	£	137.81
19637	A Etherington	25/04/2008	£	137.81
19623	Mrs Vaux	25/07/2009	£	150.00
19625	Mrs Copeland	21/11/2008	£	137.81
19630	Ann Bluck	19/04/2008	£	263.82
19631	Pimm	28/11/2008	£	115.76
19601	Lisa Green	20/04/2008	£	82.69
19605	Mrs Young	06/06/2008	£	115.76
19607	Castle Bromwich Ramblers	25/04/2008	£	115.76
19617	C Patrick	06/09/2008	£	150.00
19565	Mrs Hughes	24/04/2008	£	78.75
19410	I Betteridge	28/10/2008	£	161.18
19256	Lowe	12/07/2008	£	100.00
				£ 8,738.14

0708 YEAR END PREP.xls

Received in Advance

Castle Bromwich Parish Council
Summary of Year End Adjustments 31/03/2008
Incorporated in the Income & Expenditure Report

Cost Centre	Code	Code Description	Money Due (Debtors) Receipts	Money Owed (Creditors) Payments
2	218	Sundries	0.00	126.19
Sub-Total for Cost Centre 2			£0.00	£126.19
3	312	Cleaning materials	0.00	24.20
	313	Repairs & Maintenance	0.00	1,062.63
	317	Miscellaneous	0.00	185.19
	350	Bar Goods	0.00	-3,055.32
	352	Bar Other	0.00	120.00
	371	Functions-AH	0.00	687.00
	380	Hall Lettings	-6,539.24	0.00
Sub-Total for Cost Centre 3			-£6,539.24	-£976.30
4	413	Ground Maintenance	0.00	963.25
	418	Miscellaneous	0.00	155.00
	480	Pavilion Lettings	1,362.43	0.00
Sub-Total for Cost Centre 4			£1,362.43	£1,118.25
TOTALS			-£5,176.81	£268.14

Castle Bromwich Parish Council
Income & Expenditure Account
01/04/2007 to 31/03/2008

(Last) Year Ended 31st March 2007 £		(Current) Year Ended 31st March 2008 £
	Income	
130,000.00	Precept	195,000.00
3,635.02	F&GP	7,192.59
163,302.40	Arden Hall	170,624.78
14,554.59	Open Spaces	15,296.21
<u>311,492.01</u>		<u>388,113.58</u>
	Expenditure	
69,340.44	F&GP	75,328.45
193,863.81	Arden Hall	201,387.62
71,081.15	Open Spaces	62,621.41
-	Prov for doubtful Debts	-
<u>334,285.40</u>		<u>339,337.48</u>
	General Fund	
10,492.98	Balance at 1st April 2007	9,470.27
311,492.01	Add total Income	388,113.58
<u>321,984.99</u>		<u>397,583.85</u>
334,285.40	Deduct Total Expenditure	339,337.48
<u>(12,300.41)</u>		<u>58,246.37</u>
21,770.68	Transfer to/from Reserves	(8,088.71)
<u>9,470.27</u>	Balance at 31st March 2008	<u>50,157.66</u>

Castle Bromwich Parish Council
BALANCE SHEET
31/03/2008

(Last) Year Ended
31st March 2007

(Current Year) Ended
31st March 2008

£		£
	CURRENT ASSETS	
3,525.18	Stocks and stores	3,838.31
2,472.92	Debtors (Net of provision for doubtful debts)	3,561.33
	VAT Recoverable	1,692.71
<u>62,619.60</u>	Cash in hand	<u>106,815.49</u>
68,617.70	TOTAL ASSETS	115,907.84
	 CURRENT LIABILITIES	
13,550.36	Creditors	12,844.59
780.19	VAT Payable	<u> </u>
<u>54,287.15</u>	NET ASSETS	<u>103,063.25</u>
	 Represented by:	
9,470.27	General fund balance	50,157.66
	Reserves:	
9,691.00	Capital	9,691.00
<u>35,125.88</u>	Earmarked	<u>43,214.59</u>
<u>54,287.15</u>		<u>103,063.25</u>

The above statement represents fairly the financial position of the authority as at 31/03/2008 and reflects its income and expenditure during the year.

Approved by the Council on 28-5-08
 Date

Signed C. Tibbles
 Responsible Finance Officer

Signed Simon Muelie
 Chairman

Supporting Notes to the Statement of Accounts for 2007/2008.

1. Fixed Assets.

At the end of the year, the assets held by the Council.

Buildings:	
Arden Hall	£2,373,438.92
Workshop	£113,039.79
Sports Pavilion	£547,564.77
Total	£3,034,043.48
Vehicles, Plant, Furniture & Equipment:	
Contents, Arden Hall	73,956.89
Contents, Sports Pavilion	8,561.80
Contents, Workshop	1,351.07
Contents, Council Offices	11,258.30
Civic Regalia	2,209.41
Centenary Rose Bowl	189.10
Total	97,526.57
Infrastructure Assets:	
Street Furniture	£2,303.21
Gates & Fences	£94,986.29
War Memorial	£51,985.92
Playground Equipment	£77,914.23
Total	£227,189.65
Community Assets:	
Bradford Gardens	0.00
Castle Bromwich Playing Fields	0.00
Hob Farm Recreation Ground	0.00
Small Green	0.00
Village Green	0.00
War Memorial Green	0.00
Whateley Green	0.00
Total	0.00
Total All Fixed Assets	£3,358,759.70

These valuations are based on recent valuation and current Insurance Values. Community Assets are valued at zero, in accordance with financial procedures.

High maintenance costs continued during 2007/08 as before, due to vandalism and ageing buildings. A Lottery application for substantial funding for refurbishment of Arden Hall was declined and other funding options continue to be researched, on a Working Party basis, for information to be submitted to Council.

2. Leases:

At the end of the year, there were no leases in operation:

3. Borrowings:

At the end of the year, there were no loans to the Council outstanding.

4. Debts Outstanding:

At the end of the year debts of £3,561.33 were outstanding and due to the Council. The ages of these debts were:

Age	No.	Value
Less than three months old:	24	£2,957.91
Between 3 and 6 months old:	2	£603.42

5. Capital Reserve:

The Council does not operate with a separate Capital Reserve Bank Account.

6. Earmarked Reserves:

The Council operate a Repairs and Renewals Reserve Fund for Arden Hall, Open Spaces and the Council Offices. The movements during the year were:

Opening Balance:	£35,125.88
Contributions:	
Arden Hall	£19,570.00
Open Spaces	£5,750.00
Council Offices	£3,245.00
Transfer – General Reserves	£25,000.00
Less:	
Expenditure:	
Arden Hall	(£17,297.46)
Open Spaces	(£2,413.33)
Council Offices	(£765.50)
Transfer - General Reserves	(£25,000.00)
Balance at year end:	£43,214.59

7. Tenancies:

At the end of the year the following tenancies were held:

<i>Council as Landlord:</i>			
Tenant	Property	Rent p.a.	Terms
Resident Licensee	Manager's Accommodation	£0.00	Tenancy Agreement
Castle Bromwich Cricket & Sports Club	Cricket Pitch	£381.00	Repairing
Castle Bromwich Cricket & Sports Club	Club Room	At current hire rates	Non-repairing
Mr M E Bythell	Access to Hob Farm	£10.00	Repairing
Mr & Mrs Marklow	Access to Hob Farm	£10.00	Repairing
Mr & Mrs Newson	Access to Hob Farm	£10.00	Repairing

8. Section 137 Payments:

No. of electors was 9112 during 2007/2008 and maximum spend in this year, calculated at £5.64 per person, could have been £51,391.68.

9. Agency Work:

During the year the Council did not undertake any Agency work on behalf of other Authorities.

10. Advertising & Publicity:

The following costs for advertising and publicity were incurred during the year:

Type	Amount
Public Notices/Recruitment	£119.00

11. Contingent Liabilities:

There are no known contingent liabilities. The Parish Council is responsible for many mature trees on open spaces which are affected by disease, requiring remedial action or felling in the next 15 years.

12. Members' Allowances

During the year no allowances were claimed by councillors or donated to the Chairmans' Charity Fund. At the end of the year, the remaining £811.67 balance of the Chairman's Allowance was unspent and was **donated to the Chairmans' Charity Fund, as in previous years.**

12. Pensions:

During the year contributions of £5,399.90 were made to employee's pension schemes.

13. Salaries:

There are no employee's in receipt of salaries of £50,000 p.a. or higher.

14. Bank Accounts.

During the year the Parish Council's National Savings Account ceased to operate and a new higher interest account was agreed. However, due to numerous changes in membership this change has not yet been completed. All funds currently remain with our main banker.



C. D. Tibbles (Mrs.)
Clerk to the Council and
Responsible Finance Officer.

6th May, 2008