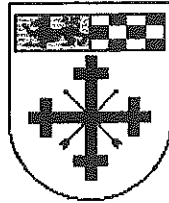


Castle Bromwich Parish Council



The Accounts of Castle Bromwich Parish Council 2004 - 2005

including
**The Consolidated Balance Sheet,
Income & Expenditure Account,
and Supporting Statement.**

Mrs. C. Tibbles,
Clerk to the Council & RFO.

Council Offices, Arden Hall, Water Orton Road
Castle Bromwich, SOLIHULL, West Midlands. B36 9PB
☎ Tel: 0121-747 6503. 📠 Fax: 0121-747 2187
✉ [email: counciloffice@castlebromwichpc.gov.uk](mailto:counciloffice@castlebromwichpc.gov.uk)

3rd May, 2005.

Castle Bromwich Parish Council

NETT POSITION BY COST CENTRE & CODE

Cost Centre & Name

1 Precept

Code	Title	Balance B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
180	Precept		117,208.00	117,208.00	0.00		0.00
		£0.00	117,208.00	£117,208.00	0.00	£0.00	0.00

2 F&GP

Code	Title	Balance B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
210	Salaries/NIC/Pension		0.00		43,000.00	42,035.38	964.62
211	Travel		0.00		525.00		525.00
212	Printing & Stationery		150.00	270.20	2,100.00	2,209.34	10.86
213	Telephone		0.00	0.25	2,712.00	2,129.73	582.52
214	Advertising		0.00		175.00	95.00	80.00
215	Subscriptions		0.00		2,313.00	2,123.45	189.55
216	Insurances		0.00		2,693.00	2,956.86	-263.86
217	Audit Fee		0.00		1,890.00	2,991.25	-1,101.25
218	Sundries		0.00	360.00	1,500.00	1,731.20	128.80
219	Bank Charges		0.00		840.00	479.25	360.75
220	Staff Training		0.00		1,000.00	789.70	210.30
221	Refuse Sacks		255.00	318.28	263.00		326.28
222	Members Expenses		0.00		300.00		300.00
223	Hospitality		0.00		0.00		0.00
260	Chairmans Allowance		0.00		1,250.00	1,250.00	0.00
261	Repairs & Renewals		0.00		3,000.00	1,605.12	1,394.88
262	Grant Aid		0.00	250.00	3,600.00	450.00	3,400.00
268	Village Appraisal		0.00		0.00		0.00
269	Youth Parish Council		0.00		525.00	99.00	426.00
280	Bank Interest		3,500.00	3,760.65	0.00		260.65
281	Sundries		0.00	0.75	0.00		0.75
282	Book Sales		0.00	3.10	0.00		3.10
299	Contingency Fund		0.00		4,151.08	624.68	3,526.40
224	Civic Events		0.00		1,500.00	341.19	1,158.81
		£0.00	3,905.00	£4,963.23	73,337.08	£61,911.15	12,484.16

3 Arden Hall

Code	Title	Balance B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
310	Wages/NIC/Pension		0.00		48,204.00	54,076.39	-5,872.39
311	Heating & Lighting		0.00		18,010.42	16,211.73	1,798.69
312	Cleaning materials		0.00		880.00	1,205.47	-325.47
313	Repairs & Renewals		0.00		33,619.50	34,760.56	-1,141.06
314	Rates		0.00		10,839.00	12,398.68	-1,559.68
315	Telephone		0.00		638.00	635.17	2.83
316	Insurances		0.00	475.00	8,106.00	7,167.00	1,414.00
317	Miscellaneous		0.00		3,245.00	3,420.03	-175.03
319	Community Workshop		0.00		0.00		0.00
320	Staff Training		0.00		525.00	300.00	225.00
350	Bar Goods		0.00		36,950.00	35,098.28	1,851.72
351	Bar Wages/NIC/Pension		0.00		14,238.00	14,672.92	-434.92
352	Bar Other		0.00		3,675.00	3,300.30	374.70
361	Air Conditioning		0.00		0.00		0.00
364	Furniture		0.00		2,011.00	2,966.40	-955.40
366	CCTV System		0.00		500.00	168.00	332.00
370	Comm.AppraisalProject		0.00		0.00		0.00
380	Hall Lettings		57,750.00	54,721.99	0.00	130.00	-3,158.01
381	Sundries		525.00	280.54	0.00		-244.46
382	Bar Sales		84,000.00	86,490.56	0.00	0.13	2,490.43
383	Community Workshop		0.00		0.00		0.00
371	Function Night-AH		1,400.00	1,030.00	1,200.00	1,030.00	-200.00
321	Marketing&Promotions		0.00		1,500.00	669.00	831.00
		£0.00	143,675.00	£142,998.09	184,140.92	£188,210.06	-4,746.05

4 Open Spaces

Code	Title	Balance B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
410	Wages/NIC/Pension		0.00		35,222.00	25,810.31	9,411.69
411	Heating & Lighting		0.00		3,171.00	270.87	2,900.13
412	Cleaning Materials		0.00		404.00	147.20	256.80
413	Ground Maintenance		0.00		21,379.00	20,953.39	425.61
414	Repairs & Renewals		0.00		5,250.00	5,696.03	-446.03
415	Pitch Renovation		0.00		3,150.00	1,269.72	1,880.28
416	Telephone		0.00		400.00	424.61	-24.61

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Castle Bromwich Parish Council
NETT POSITION BY COST CENTRE & CODE

<u>Cost Centre & Name</u>						
417 Insurances	0.00		2,324.00	2,090.90	233.10	
418 Miscellaneous	0.00		2,048.00	1,251.93	796.07	
420 Staff Training	0.00		350.00	300.00	50.00	
460 Landscape Works	0.00		1,050.00	710.00	340.00	
467 Bulb Planting	0.00		525.00		525.00	
468 ResurfaceTennis Court	0.00		300.00	150.00	150.00	
470 Playground Safety Wks	0.00		2,100.00	1,308.24	791.76	
471 Bollards, Village Gm	0.00		0.00		0.00	
472 Furniture	0.00	630.00	525.00	2,000.47	-845.47	
473 Comm.AppraisalProject	0.00		0.00		0.00	
480 Pavilion Lettings	6,698.00	7,261.45	0.00		563.45	
481 Sundries	1,200.00	4,100.87	0.00		2,900.87	
482 Pitches - Tennis	1,400.00	1,695.09	0.00		295.09	
483 Pitches - Football	4,000.00	4,976.36	0.00		976.36	
484 Pitches - Cricket	619.00	345.00	0.00		-274.00	
461 Tree Maintenance	0.00		4,731.00	4,639.26	91.74	
462 Tree Planting	0.00		1,000.00	851.06	148.94	
474 Sports Project	0.00		0.00		0.00	
	£0.00	13,917.00	£19,008.77	83,929.00	£67,873.99	21,146.78
NETT TOTALS	£0.00	278,705.00	£284,178.09	341,407.00	£317,995.20	28,884.89

3rd May 2005

Castle Bromwich Parish Council
Year End Working Document
Year ending 31/03/2005

<u>Last Year</u> <u>InclExp</u>	<u>Income</u>	<u>A</u> <u>Receipts</u>	<u>B</u> <u>Adjustments</u>		<u>C</u>	<u>A - B + C</u> <u>Income</u>
			<u>Last Years</u>	<u>This Years</u>		
111,627.00	Precept	117,208.00	0.00	0.00		117,208.00
4,304.31	F&GP	4,963.23	0.00	0.00		4,963.23
152,864.79	Arden Hall	142,998.09	-6,341.70	-3,262.04		146,077.75
13,306.80	Open Spaces	19,008.77	530.25	161.50		18,640.02
		284,178.09	-5,811.45	-3,100.54		286,889.00
<u>Last Year</u> <u>InclExp</u>	<u>Expenditure</u>	<u>A</u> <u>Payments</u>	<u>B</u> <u>Adjustments</u>		<u>C</u>	<u>A - B + C</u> <u>Expenditure</u>
0.00	Precept	0.00	0.00	0.00		0.00
65,282.27	F&GP	61,911.15	0.00	69.67		61,980.82
162,000.37	Arden Hall	188,210.06	-3,519.82	-6,000.70		185,729.18
67,978.09	Open Spaces	67,873.99	0.00	2,027.20		69,901.19
0.00	Prov for Dbtful Debts	0.00	0.00	0.00		0.00
		317,995.20	-3,519.82	-3,903.83		317,611.19

Castle Bromwich Parish Council
ADJUSTMENTS FOR THE YEAR ENDING 31/03/2005

<u>Outstanding bills received but NOT paid. (Creditors) - Increase Expenditure</u>		<u>Code</u>	
Photocopying Services	Ace	212	69.67
Bar Goods	Baby Bottles	350	306.85
Bar Goods	Carlsberg	350	432.02
Grounds Maintenance	Fairways	413	260.00
Grounds Maintenance	Fairways	413	1,357.20
Repairs & Maintenance	Godwood Glass	313	72.80
Bar Goods	Horizon	350	212.09
Repairs & Maintenance	MCS Ltd	414	350.00
Supply	Shell Gas Direct	311	102.25
Supply	Shell Gas Direct	311	1,412.93
Repairs & Maintenance	Clear & Clean	414	60.00
			<u>£4,635.81</u>

<u>Payments made in advance - Decrease Expenditure</u>		<u>Code</u>	
Rates	SMBC	314	982.50
			<u>£982.50</u>

<u>Outstanding payments DUE TO the Council. (Debtors) - Increase Income</u>		<u>Code</u>	
Hall Letting	CBTG	380	1,188.86
Hall Letting	Customer	380	66.00
Hall Letting	Customer	380	158.30
Hall Letting	Age Concern	380	71.00
Hall Letting	Thursday Whist	380	60.00
Hall Letting	Phoenix	380	195.00
Hall Letting	CBTG	380	36.00
Hall Letting	WGWI	380	25.00
Hall Letting	Wine Circle	380	39.00
Hall Letting	Wine Circle	380	25.00
Hall Letting	Flower Club	380	25.00
Hall Letting	NALHS	380	28.50
Hall Letting	Friends of CBHG	380	25.00
Hall Letting	Acorns	380	100.00
Hall Letting	CB Singers	380	41.00
Hall Letting	Ecolab	380	142.00
Hall Letting	CB Ramblers	380	35.00
Hall Letting	Castle Practice	380	35.00
Hall Letting	Housing 21	380	35.00
Hall Letting	SMBC Private Team	380	33.00
Hall Letting	Friends of CBHG	380	41.00
Hall Letting	National Blood Service	380	110.00
Hall Letting	Patrick Antiques	380	192.40
Pavilion Letting	CBC&SC	480	244.00
			<u>£2,951.06</u>

<u>Debts overpaid to the Council - Decrease Income</u>		<u>Code</u>	
Hall Letting	Customers	380	5,969.10
Pavilion Letting	Customers	480	82.50
			<u>£6,051.60</u>

<u>Stocks and Stores (over £1,000 in value) - Decrease Expenditure</u>		<u>Code</u>	
Bar Stocks	Various Breweries	352	7,557.14
			<u>£7,557.14</u>

Castle Bromwich Parish Council

Received in Advance

NOTE: EXCLUDE ANY VAT

Receipt No	Customer	Date of hire	Amount
<u>For Arden Hall: (Cost Code 380)</u>			
17391	Daly	01/04/2005	100.00
17068	Roy	02/04/2005	100.00
17631	McGrath	02/04/2005	100.00
17457	Stewart	08/04/2005	120.00
16902	Gleiwitz	09/04/2005	50.00
17333	Gleiwitz	09/04/2005	100.00
17417	Clotworthy	09/04/2005	100.00
17462	Ellis	10/04/2005	79.00
17377	Lea	15/04/2005	63.00
17388	Rode	15/04/2005	120.00
17345	Chatwin	16/04/2005	100.00
17472	Chatwin	16/04/2005	110.00
17250	Heeley	16/04/2005	100.00
17749	Heeley	16/04/2005	100.00
17355	Taylor	17/04/2005	79.00
17233	Twist	30/04/2005	100.00
17432	Davies	01/05/2005	90.00
17433	Alder	07/05/2005	100.00
17474	Alder	07/05/2005	90.00
16927	Bartlett	13/05/2005	100.00
17471	Bartlett	13/05/2005	10.00
17366	Whittle	14/05/2005	79.00
17286	Garland	27/05/2005	100.00
17696	Garland	27/05/2005	136.00
17378	Lea	28/05/2005	60.00
17445	Lacey/Hall	03/06/2005	100.00
17618	Lea	04/06/2005	100.00
17237	Smith	05/06/2005	108.00
17413	Smith	05/06/2005	6.00
17288	Faux	11/06/2005	100.00
17080	Danks	11/06/2005	100.00
17200	Danks	11/06/2005	200.00
17414	Danks	11/06/2005	86.10
17293	Harvey	18/06/2005	100.00
17465	Granville	19/06/2005	100.00
17367	Hubbard	25/06/2005	100.00
17251	Caroliners	01/07/2005	100.00
17404	Clueit	01/07/2005	100.00
17456	Small	02/07/2005	100.00
16522	Tustin	02/07/2005	100.00
17443	Burgess	03/07/2005	79.00
17231	Haydon	09/07/2005	100.00
17179	Talbot	09/07/2005	100.00
15937	Turner	09/07/2005	100.00
17316	Rodgers	15/07/2005	110.00
17158	Brignall	16/07/2005	100.00
17348	Emanuel	16/07/2005	100.00
17464	Piper	17/07/2005	100.00
17602	James	23/07/2005	100.00
17361	Smith	06/08/2005	100.00
17389	Butler	10/08/2005	85.00

17646 Boland	12/08/2005	100.00
17155 Billard	13/08/2005	£100.00
17418 Tisdale	20/08/2005	£100.00
17209 Coffet	20/08/2005	£100.00
17468 Homer	28/08/2005	£114.00
17442 Weller	03/09/2005	£100.00
17350 Harrison/Murtagh	15/10/2005	£100.00
17454 Orme	06/11/2005	£90.00
17384 Harvey	26/11/2005	£100.00
17407 Yates	03/12/2005	£100.00
17386 Webb	29/12/2005	£105.00
		£5,969.10

Receipt No	Customer	Date of hire	Amount
<u>For Pavilion: (Cost Code 480)</u>			
9943		02/04/2005 Customer	£ 28.50
9973		16/04/2005 Customer	£ 28.50
9922		23/04/2005 Customer	£ 25.50
			£82.50
			6051.60

Castle Bromwich Parish Council
Summary of Year End Adjustments 31/03/2005
Incorporated in the Income & Expenditure Report

Cost Centre	Code	Code Description	Money Due (Debtors) Receipts	Money Owed (Creditors) Payments
2	212	Printing & Stationery	0.00	69.67
Sub-Total for Cost Centre 2			£0.00	£69.67
3	311	Heating & Lighting	0.00	1,515.18
	313	Repairs & Renewals	0.00	72.80
	314	Rates	0.00	-982.50
	350	Bar Goods	0.00	950.96
	352	Bar Other	0.00	-7,557.14
	380	Hall Lettings	-3,262.04	0.00
Sub-Total for Cost Centre 3			-£3,262.04	-£6,000.70
4	413	Ground Maintenance	0.00	1,617.20
	414	Repairs & Renewals	0.00	410.00
	480	Pavilion Lettings	161.50	0.00
Sub-Total for Cost Centre 4			£161.50	£2,027.20
TOTALS			-£3,100.54	-£3,903.83

Castle Bromwich Parish Council
Income & Expenditure Account
01/04/2004 to 31/03/2005

(Last) Year Ended
31 st. March 2004

(Current) Year Ended
31st. March 2005

	<u>Income</u>	
111,627.00	Precept	117,208.00
4,304.31	F&GP	4,963.23
152,864.79	Arden Hall	146,077.75
13,306.80	Open Spaces	18,640.02
<u>£282,102.90</u>		<u>£286,889.00</u>

	<u>Expenditure</u>	
65,282.27	F&GP	61,980.82
162,000.37	Arden Hall	185,729.18
67,978.09	Open Spaces	69,901.19
	Prov for Dbtful Debts	0.00
<u>£295,260.73</u>		<u>£317,611.19</u>

	<u>General Fund</u>	
79,117.84	Balance at 1st. April 2004	77,188.49
<u>282,102.90</u>	ADD Total Income	<u>286,889.00</u>
361,220.74		364,077.49
<u>295,260.73</u>	DEDUCT Total Expenditure	<u>317,611.19</u>
65,960.01		46,466.30
<u>11,228.48</u>	Transfer from Reserves	<u>192.21</u>
<u>£77,188.49</u>	Balance at 31st. March 2005	<u>£46,658.51</u>

Castle Bromwich Parish Council
BALANCE SHEET
31/03/2005

(Last) Year Ended
31st March 2004

£

5,144.20
 1,314.90
 1,614.01
138,843.45
 146,916.56

LONG TERM ASSETS

Investments
 Long Term Debtors

CURRENT ASSETS

Stocks and stores
 Work in progress
 Debtors (Net of provision for doubtful debts)
 Payments in advance
 VAT Recoverable
 Temporary lendings (investments)
 Cash in hand

TOTAL ASSETS

(Current Year) Ended
31st March 2005

£

0.00
 0.00
 7,557.14
 0.00
 2951.06
 982.50
 1,772.32
 0.00
104,868.03
 118,131.05

CURRENT LIABILITIES

Creditors
 Temporary borrowing

NET ASSETS

8,750.73
0,000.00
138,165.83

10,687.41
00,000.00
107,443.64

Represented by:

77,188.49
 9,691.00
 51,286.34
0,000.00
138,165.83

General fund balance
Reserves:
 Capital
 Earmarked
 External
 Adjustments

46,658.51
 9,691.00
 51,094.13
 0.00
00,000.00
107,443.64

The above statement represents fairly the financial position of the authority as at 31/03/2005 and reflects its income and expenditure during the year.

Approved by the Council on _____
 Date

Signed



Responsible Finance Officer

Signed

Chairman

Supporting Notes to the Statement of Accounts for 2004/2005.

1. Fixed Assets.

At the end of the year, the assets held by the Council.

Buildings:	
Arden Hall	2,070,134.01
Workshop	98,594.29
Sports Pavilion	477,590.73
Total	2,646,319.03
Vehicles, Plant, Furniture & Equipment:	
Contents, Arden Hall	73,956.89
Contents, Sports Pavilion	8,561.80
Contents, Workshop	1,351.07
Contents, Council Offices	11,258.30
Civic Regalia	2,209.41
Centenary Rose Bowl	189.10
Total	97,526.57
Infrastructure Assets:	
Street Furniture	1,896.24
Gates & Fences	76,411.21
War Memorial	42,800.00
Playground Equipment	64,146.76
Total	185,254.21
Community Assets:	
Bradford Gardens	0.00
Castle Bromwich Playing Fields	0.00
Hob Farm Recreation Ground	0.00
Small Green	0.00
Village Green	0.00
War Memorial Green	0.00
Whateley Green	0.00
Total	0.00
Total All Fixed Assets	£2,929,099.81

These valuations are based on recent valuation and current Insurance Values. Community Assets are valued at zero, in accordance with financial procedures.

High maintenance costs occurred during 2004/05 as vandalism combined with aging buildings raises concerns.

2. Leases:

At the end of the year, there were no leases in operation.

3. Borrowings:

At the end of the year, there were no loans to the Council outstanding.

4. Debts Outstanding:

At the end of the year debts of £2,951.06 were outstanding and due to the Council. The ages of these debts were:

<u>Age</u>	<u>No.</u>	<u>Value</u>
Less than three months old:	25	£2951.06
Between 3 and 6 months old:	0	0.00
Between 6 and 12 months old:	0	0.00
Over 12 months old:	0	0.00

5. Capital Reserve:

The Council does not operate a Capital Reserve Account.

6. Earmarked Reserves:

The Council operate a Repairs and Renewals Reserve Fund for Arden Hall, Open Spaces and the Council Offices. The movements during the year were:

Opening Balance:	£51,286.34
Contributions:	
Arden Hall	£21,000.00
Contingency (Roof)	12,619.50
Open Spaces	£5,250.00
Council Offices	£3,000.00
Less:	
Expenditure:	
Arden Hall	(£34,760.56)
Open Spaces	(£5,696.03)
Council Offices	(£1,605.12)
Balance at year end:	<u>£51094.13</u>

7. Tenancies:

At the end of the year the following tenancies were held:

<i>Council as Landlord:</i>			
<u>Tenant</u>	<u>Property</u>	<u>Rent p.a.</u>	<u>Terms</u>
Castle Bromwich Cricket & Sports Club	Cricket Pitch	£590.00	Repairing
Castle Bromwich Cricket & Sports Club	Club Room	At current hire rates	Non-repairing
Mr M E Bythell	Access to Hob Farm	£10.00	Repairing
Mr & Mrs Marklow	Access to Hob Farm	£10.00	Repairing

8. Section 137 Payments:

During 2004/05 there were no payments under Section 137 of the Local Government Act 1972.

No. of electors was 9272 during 2004/2005 and maximum spend in this year, calculated at £5.00 per person, could have been £46,360.00.

9. Agency Work:

During the year the Council did not undertake any Agency work on behalf of other Authorities.

10. Advertising & Publicity:

The following costs for advertising and publicity were incurred during the year:

Type	Amount
Public Notices/Recruitment	£335.00

11. Contingent Liabilities:

There are no known contingent liabilities.

12. Pensions:

During the year contributions of £6101.73 were made to employee's pension schemes.

13. Salaries:

There are no employee's in receipt of salaries of £30,000 p.a. or higher.

C. D. Tibbles (Mrs.)
Clerk to the Council and
Responsible Finance Officer.

3rd May, 2005