

**MINUTES OF THE MEETING OF THE
FINANCE & GENERAL PURPOSES
COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 8TH MARCH 2017
AT 7.30 PM**

Those present:

Chairman: Cllr J Riordan
Councillors: Cllr Mrs. P Allen Cllr A Terry
 Cllr J MacDonald Cllr Mrs Haywood

Officers: Mrs. D Weir, Assistant Clerk to the Council

Public: 3

1. Apologies.

Apologies received from Cllrs Terry, Knibb, Shaw and Horkan be accepted for the reasons given.

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the Meeting held on Wednesday 8th February 2017.

The Chairman stated that he understood Cllr Knibb was present at the meeting. The Acting Clerk advised that he had not signed the record of attendance, but if present could clarify this at the next meeting. **ON THE PROPOSITION** of Cllr MacDonald, **SECONDED** by Cllr Mrs Haywood, **IT WAS RESOLVED:** that the Minutes of the Meeting held on 8th February 2017 be approved.

5. Questions from the Public.

None raised.

6. Questions from Councillors.

Cllr Mrs Haywood requested a bespoke cleaner be appointed for the Council Office. The Chairman advised that a Schedule of Cleaning should be requested and should be readily available for the Office, Arden Hall and other cleaning regimes. The Council Office should be included on the Schedule and consideration given to employing a cleaner for any shortfall.

7. Planning/Licensing Applications.

IT WAS RESOLVED:- that the following recommendations be submitted to the Borough Council:

PL/2017/00264/MINFHO Mr Dave Vernon 66 Hawthorne Road, Castle Bromwich B36 0HJ
Single storey rear extension.
The application could be approved subject to neighbours' comments.

PL/2017/00493/PPFL Mr Hickton 320 Bradford Road, Castle Bromwich B36 9AD
Erection of single storey rear extension.
This application could be approved subject to neighbours' comments.

Cllr Mrs Allen referred to the Appeal Hearing for proposed work to a tree covered by a TPO at Kingsleigh Drive and the letter which the Admin Assistant had given her. The Chairman advised this had not been included on the Agenda and could not be discussed.

Hickory's Smokehouse

Members had been circulated a copy of the Minutes of the Licensing Authority Meeting when the variation application had been considered.

8. Banking Arrangements and Authorised Signatories.

Members reviewed and approved the current arrangements and authority for online banking, having regard to recent staff movement and new members.

Unity Bank – Current signatories being Cllrs Knibb, Horkan, Riordan, Mrs Haywood and the Acting Clerk.

Lloyds Bank – Current signatories being Cllrs MacDonald, Knibb, Riordan, Terry, Mrs Allen and the Acting Clerk.

CCLA – Cllrs Mrs Haywood, Allen and the Acting Clerk.

9. Risk Schedule.

The Chairman went through the Risk Schedule with members, updates were noted. Following due consideration by members, the Chairman confirmed this would be deferred to Full Council for approval. The Acting Clerk to check the extent of insurance cover for the War Memorial Policy, also that the circular bench was still being held in storage.

10. Asset Register.

This was delegated to the Acting Clerk/Hall Manager to review and report back to the April Committee Meeting.

Members noted that review of the Council's Financial Regulations and Standing Orders would be on the Agenda of the April Finance Committee Meeting and a copy of each was circulated to members.

Working Parties.

No Working Party Meetings had been held.

11. Residents' Concerns.

Members noted the complaint regarding the bins which was being addressed.

12. Training.

Cllr MacDonald referred to the WALC AGM which he had recently attended with Cllr Knibb. He passed various brochures of interest to the Acting Clerk.

12. Acting Clerk's Report.

The Acting Clerk presented a list of democratic services payments to be reviewed in advance of the Parish Council Meeting to ensure that any queries raised could be dealt with. Members noted urgent tree surgery required to a tree at the Village Green.

There were no further matters raised and the Chairman closed the Meeting at 9.00 pm.