

**MINUTES OF THE MEETING OF THE
FINANCE & GENERAL PURPOSES
COMMITTEE
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 8TH FEBRUARY 2017
AT 7.30 PM**

Those present:

Chairman: Cllr J Riordan
Councillors: Cllr Mrs. P Allen Cllr A Terry
 Cllr K Shaw Cllr Mrs Haywood
 Cllr J MacDonald

Officers: Mrs. D Weir, Assistant Clerk to the Council

Public: 3

1. Apologies.

Apologies received from Cllr Ms Ward, Shaikh and Cllr Horkan be accepted for the reasons given.

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the Meetings held on Wednesday 11th and 25th January 2017.

This item was deferred to the end of the meeting.

5. Questions from the Public.

None raised.

6. Questions from Councillors.

None raised.

7. Planning/Licensing Applications.

IT WAS RESOLVED:- that the following recommendations be submitted to the Borough Council:

PL/2017/00167/TPO Mr Raymond Meaden 25 Kingsleigh Drive Castle Bromwich B36 9DQ
Cut back branches on 1 No. Corsican tree in rear garden overhanging onto conservatory at 23 Kingsleigh Drive.
The application to be left to the Tree Officer.

PL/2017/00176/MINFHO Mr Derek Tester 227 Chester Road Solihull B36 0ET
Ground floor rear plus first floor side extensions and loft conversion.
This application could be approved subject to neighbours' comments.

PL/2017/00164/MINFHO Mr Mark Sheldon 4 Rectory Lane Castle Bromwich B36 9DH
Single storey rear infill extension
This application could be approved subject to neighbours' comments.

PL/2017/00145/NONMC Mr Ransford Henry 3 Neville Road Castle Bromwich Solihull B36 9HP
Non-material amendment sought for the width of the side extension to be reduced to match site setting out, 2.7m at the front and 2.4m at the rear, on planning approval 2014/1531 (PL/2014/01673/FULL).
This application could be approved subject to neighbours' comments.

8. Photocopier replacement – Council Office.

Members discussed the quotations and terms. Cllr Mrs Haywood asked if the Acting Clerk could query a break clause after three years. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Mrs Haywood, **IT WAS UNANIMOUSLY RESOLVED:** that the quotation from Konica Minolta for the rental of a Bizhub C308 photocopier with attachments at a cost of £76.88 per quarter for a 5 year contract with copy charge to include all call out charges, parts, labour, toner and network support, be accepted.

9. Flooring – Council Office.

ON THE PROPOSITION of Cllr MacDonald, **SECONDED** by Cllr Mrs Allen, **IT WAS RESOLVED:** that the quotation from LRS Flooring for the supply and installation of laminate flooring for the Council Office in the sum of £863 be accepted.

10. Working Parties.

No Working Party Meetings had been held.

11. Residents' Concerns.

Members noted that there had been a complaint that the gates to the rear pavilion carpark were not being locked at night. Cllr Mrs Haywood advised that it was the Council's responsibility to ensure the gates were locked at night, but there had been a problem with overgrown hedging which made it difficult to lock the gates. Cllr Terry volunteered to cut the overgrown hedgerow back. Following further discussion on the practicalities of locking the gates at night, appropriate signage was suggested and the Acting Clerk was asked to place signage on the agenda of the Leisure Services Committee for consideration.

12. Training.

Cllr Mrs Haywood reported on the recent WALC training seminar she had attended with Cllr Shaw. Cllr Knibb agreed to pass their comments onto WALC.

IT WAS RESOLVED: that Cllr Knibb be authorised to attend the WALC AGM on 4th March, at a fee of £25 (County Committee Member) and Cllr MacDonald be authorised to attend the WALC AGM at a fee of £50, the Acting Clerk be authorised to attend the Finance Seminar at a fee of £30 and the SLCC Practitioner's Conference at a fee of £116.

12. Acting Clerk's Report.

The Acting Clerk had circulated members with a copy of the newsletter, which was to be forwarded to the Castle Bromwich Post. A fee for late payment had been received from West Midlands Pension Fund, but the Acting Clerk had requested this be waived and this had been agreed. The invoice had been received from Lidget Compton for payment which would be made pending snagging issues to be raised. The Acting Clerk had arranged a quarterly charge of £30 with Midshire following expiry of the contract for the existing copier, pending a decision being taken regarding a new photocopier.

The Chairman returned to Item 4 on the Agenda.

4. Minutes of the Meetings held on Wednesday 11th and 25th January 2017.

The Chairman advised that the Confidential Minute was not a Finance Minute, but Full Council. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Mrs Haywood, **IT WAS RESOLVED:** that the Minutes of the Meetings held on 11th and 25th January 2017 be signed as a true and correct record of the meetings.

There were no further matters raised and the Chairman closed the Meeting at 9.15 pm.