

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN
ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 7TH JUNE 2017
AT 7.30 PM**

Those present:

Chairman	Cllr R Cupples	
Councillors	Cllr Mrs P Allen	Cllr J MacDonald
	Cllr Mrs R Shaikh	Cllr K Shaw
	Cllr E Knibb	Cllr M Rashid
	Cllr Mrs Haywood	Cllr Ms Ward
	Cllr Mrs A Ahmed	
Officers:	Mrs. D Weir, Acting Clerk to the Council	
	Mrs T Kite, Hall Manager	
Public	None	

1. Election of Vice Chairman.

ON THE PROPOSITION of Cllr Mrs Allen, **SCONDED** by Cllr Mrs Haywood, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Shaw be elected Vice Chairman for the Civic Year 2017/2018.

2. Apologies.

Apologies received and accepted from Cllr Strong and Cllr Mrs Ahmed.

3. Declarations of pecuniary or conflict of interests.

None Declared.

4. Dispensations.

None requested.

5. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr MacDonald, **SECONDED** by Cllr Mrs Haywood, **IT WAS RESOLVED:** that the Minutes of the Meeting held on Wednesday, 5th April 2017, having been circulated, be signed as a true and correct record of the Meeting. There were 4 abstentions.

6. Questions from Councillors.

Cllr Mrs Allen asked if members could reply to the invitations sent out for the Civic Service. Cllr Mrs Shaikh asked if it was alright if she bought her baby. The Acting Clerk confirmed that there were no problems with babies/children attending the service.

Cllr Rashid raised the issue of public transport and the changed bus routes. Cllr Knibb advised that this had already been dealt with, he confirmed that everyone had objected and tried to get it changed but without success.

Cllr Shaw asked if the noticeboard on the village green could be varnished and for it to be undertaken once a year.

The Acting Clerk to make arrangements for the broken branch on the Village Green to be removed.

7. Questions from the Public.

None present.

8. Hall Manager's Report.

A copy of the Hall Manager's Report had been circulated to members. Members noted that the Hall Manager had not received any further quotations for the kitchens

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or backstage toilets. Cllr Shaw suggested a dedicated team be established to deal with a programme for maintenance and building issues. Members considered this, but felt that this would be duplication of the existing Committee. The Acting Clerk updated members with regard to the guttering work and clarified the position with regard to the quotations/contractor and previous relationship.

9. Bar Stock Report.

A copy of the external Stockcheck Report had been circulated to members. Members noted the report and trading analysis.

IT WAS RESOLVED: that the Bar Stock Report be deferred to the July Meeting.

10. Pavilion – Internal Decoration/building work

The Acting Clerk advised that the construction work had now been completed. Members had been given the opportunity to inspect the finished work prior to the meeting commencing.

11. Provision of fencing – rear of garages.

Cllr Shaw gave the Acting Clerk details of a local company to contact for a quotation for a metal gate to be provided and erected between the garage and pavilion. Fencing to be delayed until the guttering has been finished.

12. Roof - Arden Hall.

Cllr Shaw requested the Supervising Officer be asked to report to the Acting Clerk when he is on site.

13. ROSPA Play Inspection Report.

To do

- a) Questionnaire to Schools.
- b) Grant Funding.

IT WAS RESOLVED: that Cllr Cupples be delegated to review the responses from the Schools and to prepare a report on the outcome of the responses and to send a letter of thanks on behalf of the Parish Council to the schools who have participated. Consideration of grant funding to be deferred until the April Meeting.

14. Refurbishment of Spencer Lounge Bar.

IT WAS RESOLVED: that refurbishment of the Spencer Lounge Bar be deferred for 12 months.

15. Arden Hall.

- a) Refurbishment of kitchens.

IT WAS RESOLVED: that this item be deferred.

- b) Backstage Toilets.

Members noted further quotations were to be obtained.

- c) Marketing of Arden Hall.

The Chairman advised that he had asked a Marketing Representative to visit Arden Hall to see what they could do with regarding to marketing the Hall. This was at no cost to the Parish Council. He advised that the Company had marketed Balsall Common Village Hall. He advised that if the hall was not being marketed, local people would look further afield and the Hall could be losing potential business. The visit was planned for Tuesday 13th June. Cllr Knibb expressed an interest in attending.

- e) Accident in front of Arden Hall.

The Acting Clerk reported that an elderly lady had tripped and fallen when leaving Arden Hall.

16. The Village Green.

This item was deferred pending a response from the Council's Solicitor.

17. War Memorial Garden.

Members noted advice received from the Grounds Maintenance Contractor.

IT WAS RESOLVED: the dead tree be removed, but the tree roots be left. Planting

to be left until the Autumn to see what plants come through.

18. Acting Clerk's Report.

Members noted correspondence received from Lawson Lite Lite. It was agreed that no action be taken. Members noted that a survey had been undertaken 3 years previously by a Warwickshire Company.

The Chairman closed the Meeting at 9.10 pm.