



AGENDA

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To: All Members of the Parish Council

Friday, September 29, 2017

Dear Councillor,

You are hereby summoned to attend an additional meeting of the Parish Council, to be held in the **WINDSOR ROOM** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 4TH October 2017 at 7.00 pm** for the transaction of the following items of business which were not considered at the meeting held 27th September 2017:

1. Apologies for absence.

2. Declarations of Pecuniary or conflict of interests.

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

3. Dispensations.

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

4. Exclusion of the Press and Public

The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. Questions from Councillors.

None received.

6. Questions from the Public.

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

7. Cloud Backup.

Members considered the quotation at the September Council Meeting for Cloud backup but part of the quotation relating to email addresses is outstanding.

8. Birmingham Airport Consultative Committee.

Members to consider Parish Council's response to the Consultation in light of further advice received.

9. Employees Pension Arrangements.

To be discussed during confidential terms.

10. Year Ending 31st March 2017 – Accounts

Copy of External Auditor's Report and Notice of Conclusion of Audit attached.

11. Carol Concert.

Update.

12. Remembrance Day Parade.

Update.

13. Finance and Payments.

a) Members to note the latest income and expenditure report, including variances to budget for and to scrutinise and sign latest bank statements and reconciliations (at meeting).

b) Members to consider list of payments and salaries for approval (see blue papers enclosed).

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14. Youth Council – Macmillan coffee afternoon.

Members to consider budget.

Items 23/24/25 to be discussed under confidential terms.

15. Report of the Staff Panel

Staff Panel to report

16. FOI Request – update.

17. EAT – Update.

18. Report of the Leisure Services Committee.

To receive and note the Report of the June/July/September Meetings of the Leisure Services Committee.(enclosed or to follow).

19. Report of the Finance and General Purposes Committee.

To receive and note the Report of recent Meetings of the Finance and General Purposes Committee.(enclosed or to follow).

20. Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

21. Report of the Officers of the Council.

Acting Clerk's report.

22. Report of the Chairman.

The Chairman to present her report including correspondence received.

23. Council's Policy on the Retention and Disposal of documents, records, emails, photographs, tapes and similar data?

Does the Council have a retention schedule which provides a clear set of guidelines and a consistent approach to the way the council handles its records?

24. What measures are in place to ensure that the Council meets the requirements of the Transparency Code before the end of the amnesty period at the end of April 2018?

25. Would the council consider working with local organisations, businesses and statutory bodies to make Castle Bromwich a dementia friendly parish?

Yours faithfully,

D M Weir (Mrs.)
Acting Clerk/RFO

NOTE TO THE PUBLIC:

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions on any agenda item. However, public participation must be confined to this section of the meeting only.