

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN  
ARDEN HALL, CASTLE BROMWICH  
ON WEDNESDAY, 3RD MAY 2017  
AT 7.30 PM**

**Those present:**

**Chairman** Cllr Mrs A Haywood

**Councillors** Cllr Mrs P Allen Cllr J MacDonald  
Cllr Mrs R Shaikh Cllr R Cupples  
Cllr E Knibb Cllr M Strong  
Cllr Mrs A Ahmed (for part of meeting)  
Cllr Ms Ward

**Officers:** Mrs. D Weir, Acting Clerk to the Council  
Mrs T Kite, Hall Manager

**Public** 1

**1. Apologies.**

Apologies received and accepted from Cllrs Shaw and Rashid.

**2. Declarations of pecuniary or conflict of interests.**

None Declared.

**3. Dispensations.**

None requested.

**4. Minutes of the previous Meeting.**

The Minutes of the Meeting held on Wednesday 5th April to be deferred to the June Meeting.

**5. Questions from Councillors.**

Cllr Mrs Allen queried recycling bins. The Hall Manager advised that she was processing the recycling forms.

**6. Questions from the Public.**

None present.

**7. Hall Manager's Report.**

Mrs T Kite, Hall Manager, presented her report a copy of which had been circulated to members. She advised that she had received further quotations for the kitchens and toilets and these were circulated with her report. The new noticeboards had been put up outside. Members noted the dates of forthcoming stock checks.

**8. Bar Stock Report.**

A copy of the Stock Check Report had been circulated to members. Members noted the report and trading analysis and that the next full stockcheck would be the 22<sup>nd</sup> May 2017 together with details of forthcoming stockchecks.

Cllr Strong apologized and left the meeting.

**9. Pavilion**

a) Kitchen – An update was awaited from the Cricket Club.

b) The Acting Clerk advised that remaining work to fit soffits, fascia and guttering had still to be completed. Dates given by the contractor for the work to be undertaken had been postponed and this was being pursued.

**10. Pavilion – Internal Decoration/building work**

Members noted that the clubroom interior would be decorated when the building work was completed.

ACTION

**11. Replacement Garages.**

Shelving units for garages – Cllr Cupples agreed to speak to Mr Sedgeley to see if he would be able to provide shelving for the parish council's garage.

Members noted that fencing to the front and rear of the garages would be fitted.

**12. Roof – Arden Hall.**

Members noted that the Surveyor would be forwarding the contract in due course.

**13. ROSPA Play Inspection Report**

Questionnaire to Schools.

Cllr Cupples gave an analysis of the findings of the questionnaire sent to local schools.

A large number of questionnaires had been completed and a lot of the equipment requested already provided. Cllr Cupples advised that responses would be considered together with quotations for equipment and advice regarding funding applications.

**14. Refurbishment of Spencer Lounge Bar.**

**IT WAS RESOLVED:** that this item be deferred to the next Civic Year.

**15. Arden Hall.**

a) Refurbishment of Kitchen.

The Hall Manager advised that two quotations had been obtained and a further quotation was awaited..

b) Backstage toilets. Members noted further quotations were being obtained.

**16. The Village Green.**

Members noted that response received had been sent to Geldards and a response was awaited.

**17. Bromford Lions – Request for Storage Container.**

Members had previously considered advice that planning permission would be required for any storage container to be located in the playing fields. Members noted that the football club did not wish to take over responsibility for the storage container in the carpark as they already have their own container. The Acting Clerk outlined advice received from the Grounds Maintenance Contractor. Members had regard to the proposed location being quite remote, adjacent to a mature oak tree, the ground would need levelling and some sort of access path, the lack of electricity and **IT WAS UNANIMOUSLY RESOLVED:** that the Football Club be asked to suggest an alternative more suitable location.

**18. Working Party Report.**

There were no reports.

**19. Acting Clerk's Report.**

There was no report.

The Chairman thanked members for their support during the past year prior to closing the Meeting.