

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN
ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 3 JANUARY 2018
AT 7.30 PM**

Those present:

Chairman Cllr K Shaw

Councillors

Cllr Mrs P Allen Cllr E Knibb

Cllr S Beechey Cllr J MacDonald

Officers: Mrs D Weir

Mrs R Gorton

Public 1 (for part of meeting)

In the absence of the Chairman, the Vice Chairman, Cllr Shaw chaired the meeting.

1. Apologies.

Cllr M Strong, Cllr Mrs Haywood, Cllr Cupples, Cllr Ms J Ward, Cllr Rashid

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

This item was deferred.

5. Questions from Councillors.

Marketing of Arden Hall was raised. The Acting Clerk advised that this was on hold pending further quotations being obtained.

6. Questions from the Public.

Mr Witton, was present on behalf of members of U3A to query the position with regard to the hearing loop. The Chairman provided an update and advised that this would be considered at the February LSC Meeting.

7. Hall Managers Report.

The Interim Hall Manager gave a report to members which included a request for light bulbs to be replaced in the main Spencer Hall. Members had regard to use of scaffolding or a Cherry Picker. Members requested the Interim Hall Manager obtain two quotations, one to repair and one subject to advice received for consideration.

The Interim Hall Manager raised various issues including a request for the Council to revert to the previous method of payment of wages via Lloyds Bank and to staffing matters. The Acting Clerk advised that the change from Lloyds to Unity Bank had been a decision taken by members. She advised that Lloyds Bank could not deal with multiple authority users which was the reason the Council had opened an account with Unity Bank Ltd. Banking to be included on the Agenda for Full Council to consider.

The Interim Hall Manager referred to various staffing issues and employees' discussions with members. The Acting clerk reminded members that they had no

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authority to give instructions to employees in accordance with the Council's Standing Orders and the Leisure Services Committee had no delegated authority to consider staffing issues. Cllr MacDonald concurred with the Acting Clerk's advice.

8. Defibrillators.

RESOLVED: that advice be sought with regard to training for staff, hirers and members and this item to be included on the next Agenda for consideration.

9. Hall Management and Bar Issues.

Members noted the update from Leisure Bars.

10. U3A – Issues raised.

RESOLVED: that Mr Lewis be asked to provide an inventory and valuation for the stage lighting equipment. Mr Lewis also to be invited to attend a meeting to advise members on the condition of the equipment.

11. Noticeboards/Maintenance Issues.

Cllr Mrs Allen gave an update and Cllr Beechey gave an indication of cost of approximately £60 for materials to undertake maintenance repairs to the Notice Board at the Village Green.

RESOLVED: that the cost of materials to undertake repairs to the Notice Board at the Village Green be approved.

12. Recreation Ground.

The Acting Clerk advised that whilst members were considering funding opportunities for new play equipment, general repairs should be undertaken in line with the report from ROSPA. Members noted that the Warden undertook minor repairs and had contacted companies in the past with regard to replacement parts being obtained. The Warden to be asked if he could assist with minor repairs.

13. Acting Clerk's Report.

Members discussed the arrangements for the Chairman's Charity Quiz to be held on the 9th March. The Acting Clerk advised that former Cllr Hayes had previously undertaken the arrangements for the fish and chip supper. Cllr Shaw volunteered to approach local fish and chip shops for an estimate of cost.